



**WRIGHT COUNTY
DEPARTMENT OF HIGHWAYS**

Wright County Public Works Building
3600 Braddock Avenue NE
Buffalo, Minnesota 55313

Jct TH 25 and CR 138
Telephone (763) 682-7383 FAX (763) 682-7313

MAILBOX SUPPORT APPLICATION

Access Permit # _____

INFORMATION NEEDED PRIOR TO INSTALLATION:

Application Date: _____

Property Owner/Applicant _____ Mailing Address _____ City/State _____ Zip _____

Daytime Telephone Number: _____ Applicant Requests Phone Call: Yes No

COUNTY HIGHWAY NO. _____ Specific location from nearest intersection: _____

Is there an existing mailbox? Yes No Is house number on the mailbox? Yes No

Other identifying features of residence: _____

Side of road mailbox support is to be installed: N S E W _____ Date mailbox support needed: _____
(Circle One)

(It is the property owner's responsibility to verify mailbox support location with the local post office.)

Additional information : _____

A \$70 MAILBOX SUPPORT FEE, PLUS \$15 IF MAILBOX IS DESIRED (includes installation and tax), IS DUE AT TIME OF APPLICATION.

(SEE PAGE 2 FOR MAILBOX SUPPORT DESIGN)

SUPPORT ONLY \$70.00 or SUPPORT and MAILBOX \$85.00

(Circle One)

DATE RECEIVED: _____

CASH _____ CHECK # _____

As an applicant, I understand that installation of a mailbox support conforming to county policy is required along all county highways. A copy of the county approved safety support is attached to this form. Wright County Highway Department will install approved mailbox support upon payment for materials. **INSTALLATION OF MAILBOX SUPPORT WILL OCCUR WITHIN A REASONABLE TIME PERIOD. A MINIMUM OF 2 – 3 WEEKS CAN BE EXPECTED.** Property owner is responsible for purchasing and installing a mailbox conforming with U.S. Postal Service requirements if mailbox is not purchased with the support. Newspaper/advertising delivery boxes, if desired, must be attached to the support alongside the mailbox. Newspaper/advertising delivery boxes shall not be installed on separate posts. I further understand that the mailbox support shall be the property of the property owner upon completion of installation, and any further repair or replacement will be at the owner's expense. Also, I shall conform to the requirements as stated in the attached Wright County Mailbox Placement and Maintenance Policy.

Applicant's Signature

- Copies to: Applicant (with attachment)
 Office
 Traffic Sign Division