



COMMITTEE OF THE WHOLE AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

Christine Husom District 1
Darek Vetsch District 2
Mark Daleiden District 3
Mary Wetter District 4
Michael Kaczmarek District 5

DATE: June 1, 2021

TIME: 10:30 AM

MEETING LOCATION: County Board Room & Microsoft Teams

AGENDA ITEMS

- I. **ABM Contract Discussion**
- II. **Commissioner Space in New Government Center**
- III. **American Rescue Plan**
- IV. **Buffalo Clinic Memorial**

cc: County Board
Department Heads
Brian Asleson
Greg Kryzer
Administration
Frank Petitta
POST

Minutes: John Holler



Business & Industry
965 decatur ave n
GOLDEN VALLEY, MN 55427
Office: 612.378.0646
Fax: 612.378.9308

To: Alan M. Wilczek- Facilities Services Director
Wright County
10 2nd St. NW, Room 235, Buffalo, MN 55313

4/21/2021

Subject: 2021 – 2022 Pricing – Wright County - ABM Janitorial Pricing Valid Thru December 31, 2022

Government Center 104,443 Sq. Ft.
10 2nd St. NW, Buffalo, MN 55313
\$7,866.86 Monthly/ \$94,402.32 Annually

Human Services Center 32,188 Sq. Ft.
1004 Commercial Drive, Buffalo, MN 55313
\$3,231.38 Monthly/ \$38,776.56 Annually

Public Works 12,227 Sq. Ft.
3500 Braddock Ave NE, Buffalo, MN 55313
\$1,424.90 Monthly/ \$17,098.80 Annually

Highway Department 17,896 Sq. Ft.
3600 Braddock Ave NE, Buffalo, MN 55313
\$2,218.43 Monthly/ \$26,621.16 Annually

Law Enforcement Center 77,496 Sq. Ft.
3800 Braddock Ave NE, Buffalo, MN 55313
\$14,376.26 Monthly/ \$172,515.12 Annually


Justice Center 134,490 Sq. Ft.
3700 Braddock Ave NE, Buffalo, MN 55313
\$23,000.50 Monthly/ \$276,006 Annually

Monthly Pricing- \$52,118.33 Monthly/ \$625,419.96 Annually

Pricing Includes Labor, Supervision, Vacation, PT&I, Applicable Benefits, Equipment, Communications, Uniforms, & Overheads

Regards,

Jeremy Greening - Senior District Manager


ABM Industry Groups, LLC/ Business & Industry
965 Decatur Ave North, Golden Valley, MN 55427

Lee Kelly

From: Alan M. Wilczek
Sent: Thursday, May 6, 2021 11:24 AM
To: Lee Kelly
Cc: Susan L. Vergin
Subject: FW: WCGC - Opening 1208
Attachments: RTL#012.pdf; Kendell Door - Frame 1208 Change (Two Options).pdf; Current Frame.jpg; Proposed option sidelight.jpg; View down commissioner hall.jpg

Can you let me know your thoughts on this or where you think the Board wants to go with it?

Cost would be \$2,655.65 for option 1. This option would move the door to the left side and be a door with glass in the upper half only and sidelight to the right. Top of sidelight would be glass and bottom would be infilled with metal. Cost would be \$1,565.96 for option 2. This option would be the same as option 1, however instead of infilling the lower sidelight panel with metal, that panel would not be there at all and would be sheetrock.

I attached a few photos to give an idea of conditions. Just to note, if changed, this office would be different than all others in the buildings. When looking down the hall you would be looking at a door with the top half having glass where the rest of the offices have full glass in the doors and glass across the fronts. The change would also eliminate the glass across the front of the office and be sheetrock.



Alan Wilczek • Facilities Services Director

WRIGHT COUNTY, MINNESOTA: ADMINISTRATION

direct: 763-682-7382 • fax: 763-682-6178

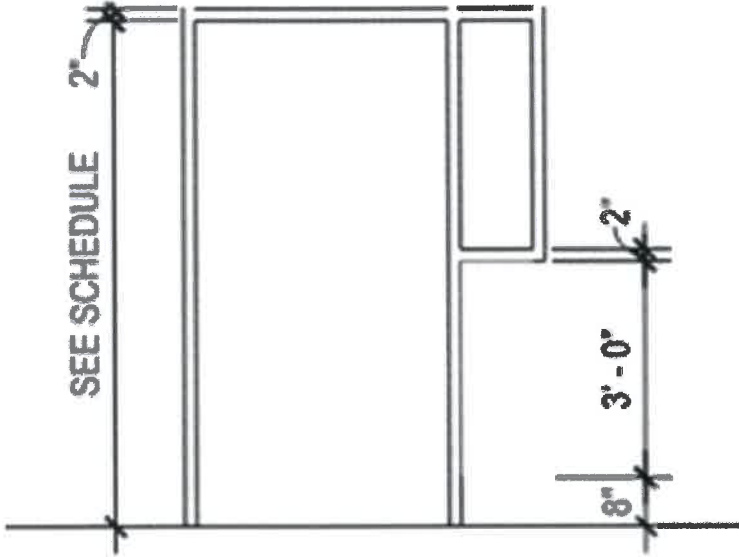
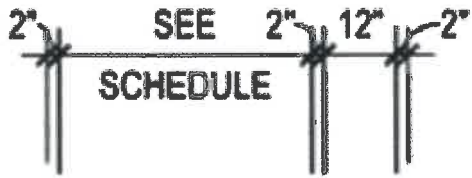
Government Center, 10 2nd St. NW, Room 235, Buffalo, MN 55313

www.co.wright.mn.us

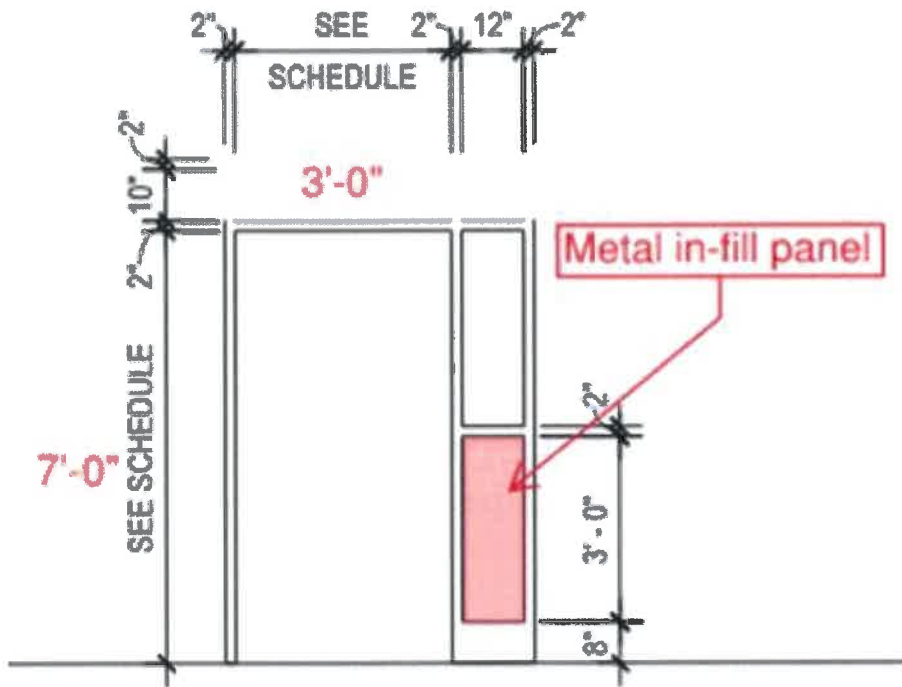
From: Mike Hieb <mhieb@contegritygroup.com>
Sent: Thursday, May 6, 2021 10:35 AM
To: Alan M. Wilczek <Alan.Wilczek@co.wright.mn.us>
Cc: Mitch Paulsen <mpaulsen@contegritygroup.com>
Subject: FW: WCGC - Opening 1208

See attached cost to replace the frame at Door 1208 (Commissioner's Office). Let us know how you would like us to proceed. Thanks

Option 2 (Kendell pricing):



Option 1 (Kendall pricing):





Request for Change Order

To: Contegrity Group Inc.

Project: Wright County Gov Center

Original Contract : \$2,835,000.00

Other Approved Change Orders: \$425,083.62

Total Contract to Date: \$3,260,083.62

Other Pending Requests: \$18,666.47

This Request: \$1,007.96

RTL Job # 19-278

Date:5/6/2021

RFC No: RTL#012

Description: Switch out door frame 1208

Labor	Hours	Rate	Total
Int. Frame	8	\$88.42	\$707.36
Labor Total	8		\$707.36

Material	Qty	Unit	Cost	Tax	Total
Metal Framing	1		\$60.00	\$4.20	\$64.20
Drywall	240		\$0.50	\$8.40	\$128.40
Material Total				\$12.60	\$192.60

Description	Pcnt	Amount
Labor		\$707.36
Material		\$192.60
Total Cost		\$899.96
Labor	10%	\$70.74
Material	10%	\$19.26
Subs	10%	\$0.00
Bond	2%	\$18.00
Equipment	10%	\$0.00
Change in Contract Amount		\$1,007.96

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$1,007.96 will be added to the contract price.

Authorized Signature: _____ Date: _____
 RTL Construction Inc

Authorized Signature: _____ Date: _____
 Contegrity Group Inc.

KENDELL

Solutions for Opening & Specialty Applications

KENDELL Doors & Hardware, LLC
1312 Northland Drive, Suite 100
Mendota Heights, MN 55120
Phone: 651-905-0144

PROPOSAL

Page: 1
Proposal No.: 29130
Proposal Change No.: 35
Customer P.O. No.: 1400
Proposal Date: 4/29/2021
Customer ID: CGI
Salesperson: Craig Baumgard
Project Mgr Phone: 507-519-3122
Project Mgr Email: cbaumgard@kendelldr.com

Submitted To: CONTEGRITY GROUP
101 FIRST ST SE
Little Falls, MN 56345

Job Name: Wright County Government Center

ATTN: Mike - Pricing per your email to redo opening 1208. This is OPTION 1.

Description	Quantity	Unit Price	Total Price
SL~5-3/4"~M~16~CR~SW~LH~3'0"~7'0"~453~E1 1208	1	1,327.67	1,327.67
HMD 707~S~18~CR~F~CUST WIDTH~CUST HGHT~NH~OTH 1208 PANEL	1	200.02	200.02
Freight	1	120.00	120.00

Respectfully Submitted: _____



Craig Baumgard

Accepted By: _____

Date: _____

Subtotal: 1,647.69
Sales Tax: 0.00
Total: 1,647.69

Page: 1
Proposal No.: 29130
Proposal Change No.: 36
Customer P.O. No.: 1400
Proposal Date: 4/29/2021
Customer ID: CGI
Salesperson: Craig Baumgard
Project Mgr Phone: 507-519-3122
Project Mgr Email: cbaumgard@kendelldrs.com

Submitted To: CONTEGRITY GROUP
101 FIRST ST SE
Little Falls, MN 56345

Job Name: Wright County Government Center

ATTN: Mike - Pricing per your email to redo opening 1208. OPTION 2.

Description	Quantity	Unit Price	Total Price
SL~5-3/4"~M~16~CR~SW~LH~3'0"~7'0"~453~E1 1208	1	438.00	438.00
Freight	1	120.00	120.00

Respectfully Submitted: _____



Craig Baumgard

Accepted By: _____

Date: _____

Subtotal: 558.00
Sales Tax: 0.00
Total: 558.00









WRIGHT COUNTY
MINNESOTA

WRIGHT COUNTY AMERICAN RESCUE PLAN ACT (ARPA) DISCUSSION

JUNE 1, 2021

WRIGHT COUNTY ALLOCATION

\$26,878,110

2021
Received

\$13,439,055

2022

\$13,439,055

ELIGIBLE USES



Responding to the public health emergency



Addressing negative economic impacts*



Serving the hardest hit



Improving access to infrastructure

*This includes replacing public sector revenue loss.

RECOVERY OF LOST REVENUE

- Once Revenue loss is determined, the funds can be used for “government services” equal to the loss in revenue.

Examples:

- Building New Infrastructure (Including Roads)
- Maintenance of Existing Infrastructure
- Cybersecurity
- Health Services
- Educational Services
- Police & Public Safety Services

INELIGIBLE USES

1. Offset a tax cut
2. Deposit in pension funds
3. Bolstering rainy day reserves
4. Debt service payments

	Responding to the Public Health Emergency	Addressing Negative Economic Impacts	Serving the Hardest Hit	Improving Access to Infrastructure
	COVID-19 mitigation (TBD)	Workers (\$2.7M) and families (\$600k)	Health disparities	Water and sewer - \$3M
Eligible Use Examples	<ul style="list-style-type: none"> Vaccination PPE Testing Alternative care facilities 	<ul style="list-style-type: none"> Unemployment and training Food, housing Financial security assistance Survivor’s benefit 	<ul style="list-style-type: none"> Community health works Public benefits navigators Lead remediation Community violence intervention 	<ul style="list-style-type: none"> Drinking water Wastewater infrastructure
Wright County Ideas	<ul style="list-style-type: none"> Pandemic unknowns Large programmable sign for future vaccine clinics, etc. (\$25K) Secure drop boxes in each district 	<ul style="list-style-type: none"> Wright Tech Center Creation & expansion of accredited programs for youth/adults Central Minnesota Jobs and Training (CMTJ) Training/Educational Grants Expand emergency assistance Trailblazer routes to/from GC Safe Families 		<ul style="list-style-type: none"> Matching grants for city water projects
	Behavioral health care (TBD)	Small businesses - \$225k	Housing and neighborhoods (TBD)	Broadband - \$10M
Eligible Use Examples	<ul style="list-style-type: none"> Mental health treatment Substance abuse treatment Crisis intervention 	<ul style="list-style-type: none"> Loans Grants Counseling programs 	<ul style="list-style-type: none"> Homelessness Affordable housing Housing vouchers Residential counseling 	<ul style="list-style-type: none"> Currently unserved or underserved Modern technologies
Wright County Ideas	<ul style="list-style-type: none"> Mental health support – expand outreach program and integrated services pool. Transportation for residents experiencing mental health crisis 	<ul style="list-style-type: none"> Wright County Economic Development Partnership (WCEDP) Small business relief funding Business counseling and technical assistance 	<ul style="list-style-type: none"> Workforce housing: for low-income people to sustain housing while working or finding work; collaborate with Initiative Foundation / 7W counties Transitional housing 	<ul style="list-style-type: none"> Broadband (\$10M)
	Public health resources	Impacted industries	Educational disparities (\$1.5M)	
Eligible Use Examples	<ul style="list-style-type: none"> Payroll for public health and similar employees 	<ul style="list-style-type: none"> Tourism Travel Hospitality 	<ul style="list-style-type: none"> Early learning services School district resources Educational services 	
Wright County Ideas			<ul style="list-style-type: none"> Wright County school districts Social and economic learning resources for area schools 	
	Essential workers	Public sector (TBD)	Healthy environments (\$900k)	
Eligible Use Examples	<ul style="list-style-type: none"> Premium pay Retroactive premium pay 	<ul style="list-style-type: none"> Rehire public sector employees to pre-pandemic levels Replace lost revenue Administer economic relief programs 	<ul style="list-style-type: none"> Childcare Enhanced child welfare services 	
Wright County Ideas		<ul style="list-style-type: none"> HHS customer relationship management – single client ID number to improve service delivery Body cameras 	<ul style="list-style-type: none"> Grant funding for expansion of childcare services Supplement childcare assistance program 	

SUMMARY OF PROPOSED USES



Responding to the public health emergency

- COVID-19 mitigation - TBD
- Behavioral health care - TBD



Serving the hardest hit

- Housing and neighborhoods – TBD
- Educational disparities - \$1.5M
- Healthy environments - \$900k



Addressing negative economic impacts

- Workers - \$2.7M
- Families - \$600k
- Small businesses - \$225k
- Public sector - TBD



Improving access to infrastructure

- Water and sewer - \$3M
- Broadband - \$10M



Hold in reserve for future need

- \$1.875M

KEY DATES

- August 31, 2021: Deadline for counties to submit first Interim Report to U.S. Treasury
- October 31, 2021: Deadline for counties to submit first Quarterly Project and Expenditure Report
- December 31, 2024: Funds must be incurred and obligated
- December 31, 2026: Funds must be expended to cover obligations and all work must be completed

OTHER CONSIDERATIONS

Cities and townships will receive separate allocations of funds.

State and federally administered programs include:

- Capital projects
- Housing
- Small business assistance
- Individual assistance
- Unemployment
- Tax changes

\$4M has been moved to an investment account; interest may be used for general government purposes

PROCEDURE

- The first half of the American Rescue Plan Recovery Act Funds (\$13,439,055.00) is receipted into the following account: 01-099-493-0000-5449 American Rescue Plan-Federal Grant
- These accounts can be deleted or added based on County Board discussion.

01-099-493-0000-5449	AMERICAN RESCUE PLAN-FEDERAL GRANT
01-099-493-0000-6261	PROFESSIONAL SERVICES
01-099-493-0000-6813	SCHOOL DISTRICTS-ARP
01-099-493-0000-6814	ECONOMIC DEVELOP GRANTS-ARP
01-099-493-0000-6859	MISCELLANEOUS EXPENSES

PROCEDURE, CONTINUED

- Internal reimbursements of Wright County funds spent will be returned to Department 100 (01-100-489.5947 transfer in). This is the same procedure as the CARES Funds. The General Fund is the chief operating fund of the County.
- If HHS administers a County Board approval of funds, the expenditures need to flow through 01-099-493 to keep the administration of the grant the cleanest for grant reporting.

ARPA COMMITTEE

- The Wright County ARPA committee consist of the following individuals: Lee Kelly, Lindsey Meyer, John Holler, Greg Kryzer, Elizabeth Karels, Heather Lemieux, and Ryan Kotila.
- This committee is made of internal staff for risk assessments.
- The committee will review expenditures and make recommendations to the County Board for approval via the County Board Consent Agenda.



WRIGHT COUNTY
MINNESOTA

QUESTIONS

From: [Christine A. Husom](#)
To: [Lee Kelly](#); [Elizabeth A. Clow](#)
Subject: Memorial Statue
Date: Tuesday, May 25, 2021 2:37:59 PM

Allina Recognition Statue

An idea for a bronze statue of a Peace Crane to honor all those impacted by the event on 2-9-21, and to recognize with gratitude each and every responder was proposed. Wes from Casting Creations of Minnesota, Inc. in Howard Lake made a prototype.

Initial costs are estimated at \$8850 for a larger, 5-foot wingspan, 1/4-inch-thick bronze Peace Crane with stainless steel mounting, includes delivery and installation. This does not include the monument base, e.g., 3.5 foot tall with rebar, stainless steel hardware for installation, and plaques with engravings. And \$3350 as above for smaller, 2.5-foot wingspan, 1/4-inch bronze peace crane.

Committee members think a good place for the statue is the new Wright County Government Center, given it is the county seat and many citizens from across the county will be at the Center every day when it is open, perhaps in February 2022.



#1 5,000 approx 31
#2 9,000 for 5 wing span bird 1/4" bronze + stainless steel base
- @ 15,000 total -