

**Training Log (Develop training record needed for verification)**

**Licensing period**

	Name of Caregiver	Active Supervision (2 hours) <i>Required annually</i> Health and Safety training will meet this requirement		SUID <i>Required annually,</i> video option on the alternate year		Abusive Head Trauma <i>Required annually,</i> video option on the alternate year		Child Development & Learning Behavior Guidance (I or 2c) <i>Required annually</i>		First Aid <i>Every 2 years</i>	CPR <i>Every 2 years</i>	Health & Safety I & II <small>If taken SFS since 2017, needed within 5 years. Existing providers due by 12/21/22, and then every 5 years</small>	CARS <i>Every 5 years for those that transport</i>	Total Annual Training Hours Required
		Year 1	Year 2	Year 1	Year 2	Year 1	Year 2	Year 1	Year 2					
License Holder														16
Teenage Helper		NA						NA		NA	NA	NA	NA	6 in the 1 <sup>st</sup> year
Occasional Sub (less than 30 hours per year alone)		NA						NA		NA	NA	NA		NA
Regular Sub (30+ hours alone per year)		NA						NA				NA		NA
Emergency Contact		NA		**		**		NA		NA	NA	NA	NA	NA
Second Adult Caregivers (working 30+ days with license holder per year)										Only if alone 30+ hours	Only if alone 30+ hours			16
Co-App. (30+ days alone)														16

