



BOARD MINUTES

WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD

March 14, 2022

Christine Husom,	District 1
Darek Vetsch,	District 2
Mark Daleiden,	District 3
Mary Wetter,	District 4
Michael Kaczmarek,	District 5

DATE APPROVED: April 11, 2022

I. PLEDGE OF ALLEGIANCE

The Wright County Health & Human Services Board met in regular session at 1:30 p.m. with Husom, Vetsch, Daleiden, Wetter and Kaczmarek present. Chair Kaczmarek presided.

STAFF PRESENT:

Brianna Dougherty, Social Worker
Catherine Segner, Office Technician I
Chloe Schacherer, Office Technician I
Christine Partlow, Business Manager
Christine Treichler, Social Services Supervisor (remote)
James O'Dell, Technology Supervisor
Jill Pooler, Social Services Manager (remote)
Jodi Galvin, Eligibility Specialist
Jon Young, Public Health Supervisor
Joshuah Kwolik, Technology Coordinator
Justyne Hagen, Eligibility Specialist
Kimberly Johnson, Financial Services Manager
Lee Kelly, County Administrator (remote)
LeeAnn Thimell, Social Services Supervisor
Lisa Spencer, Office Manager
Lisa Wilson, Social Worker
Madelynn Orr, Eligibility Specialist
Mason Coaty, Information Systems Specialist
Michelle Czech, Financial Services Supervisor
Michelle Miller, Social Services Manager
Ndaya Kisongo, Health Promotion Coordinator
Nesa Black, Social Services Supervisor
Noami Blomberg, Administrative Specialist
Richelle Kramer, Social Services Supervisor (remote)
Sarah Grosshuesch, Public Health Director
Tammi Martens, Financial Services Supervisor (remote)

OTHER:

Eric Nagel, Mental Health Advisory Council Chair

II. MINUTES APPROVAL

ACTION: Vetsch moved, Husom second, to approve the 2022-02-14 minutes. Motion carried.

III. REVIEW AND APPROVAL OF AGENDA

ACTION: Daleiden moved, Wetter second, to approve the agenda. Motion carried.

IV. CONSENT AGENDA

- A. Approve Richelle Kramer's Grant-Funded State Travel, National Association of Drug Court Professionals (NADCP) Conference, 2022 July 25-28, Nashville, TN

B. Approve Request to Cancel 2022-03-28 HHS Board Meeting

ACTION: Husom moved, Daleiden second, to approve the consent agenda. Motion carried.

V. REGULAR AGENDA

A. Staffing Announcement

1. New Hire

- Chloe Schacherer, Office Technician I, Office Support Team, February 22, 2022
- Ndaya Kisongo, Health Promotion Coordinator, Health Promotion & Protection Team, February 22, 2022
- Catherine Segner, Office Technician I, Office Support Team, February 22, 2022
- Brianna Dougherty, Social Worker, Waiver & Community Supports, March 7, 2022
- Madelynn Orr, Eligibility Specialist, Adult, Family Financial Services & OT Team, March 7, 2022
- Justyne Hagen, Eligibility Specialist, Adult, Family Financial Services & OT Team, March 7, 2022
- Jodi Galvin, Eligibility Specialist, Adult, Family Financial Services & OT Team, March 7, 2022

2. Employee of the Month – April

Lisa Wilson is April Employee of the Month.

B. Social Services/Public Health/Financial Services

1. [2022 MENTAL HEALTH ADVISORY COUNCIL \(MHAC\) UNMET NEEDS REPORT](#)

(MHAC CHAIR ERIC NAGEL)

Nagel presented the unmet health needs identified by MHAC, reporting that HHS addressed many issues and fared much better than last year. Although there is an increased need for outreach in foster care and older adults, overall, HHS, according to Nagel, addresses the mental health needs of Wright County.

2. UPDATE: DRUG TESTING

(MICHELLE MILLER)

Miller reported that currently there are 11 non-relative licensed foster care providers, which came in through the Agency's social media and other outreach platforms. HHS expects a good number of recruits from its social media and truancy recruitment campaign. Social Services currently proposed an after-hours plan to alleviate shelter needs – consulting with foster homes if willing to take teens to avert from using Lino Lakes Correctional Facility.

As recalled, HHS ended its contract for random drug testing services with Total Compliance Solutions last fall and underwent a Request for Proposal (RFP) for new providers. HHS is currently finalizing a revised contract with MN Monitoring, anticipating its on-site testing on April 4, using HHS facilities at the new government center. Testing will also be available at the Jail lobby a couple of Saturdays each month.

3. PRESENTATION: NEW GOVERNMENT CENTER LOBBY CHECK-IN PROCESS/Q-FLOW
(JAMES O'DELL)

HHS implemented Q-Flow, a lobby management system for client check-in. There are three computer kiosks at the second-floor lobby that customers may use to check in electronically as an option to registering at the front desk. Customers may opt to print or to electronically receive a ticket via phone text messages for their service queue. Currently, there is no option to use personal mobile phones to check in. Customers also have the option to request appointments online, which will be available at

the least the next business day. The Q-Flow system allows data collection to determine the length of time clients are attended at the lobby and the overall Agency response time.

C. Administration

1. 2021 4th QUARTER FINANCIAL REPORT
(CHRISTINE PARTLOW)

The 2021 budget is at 100 percent of the year, with 97 percent in revenue and 93 percent in expenditure. Most of the \$1.2M revenue were attributed to staffing and unused staff time - staff movement and vacant positions take longer to fill, which impacts expenses.

Partlow outlined the line items that were under and overbudget in revenues and expenditures.

Kaczmarek will meet with Goodrum and Partlow for further budget review and clarification.

2. DIRECTOR'S COMMENTS

Wright County has an allocation of \$3.77M over 18 years for the opioid settlement – still no definite information on disbursement, although, there was a recommendation to set up a specific trustee to oversee the funds. Public Health will work with the County Administrator on planning details once the legislature has finished the bill, when disbursement guidelines are in place.

As expected during earlier budget discussion, the Child and Teen Check-up program is expected to experience a funding cut. HHS already received 50 percent of its funds, with adjustments to staff time already in place. It is not clear what agency/entity will service HHS clients although MDH received verbal commitment from CentraCare and Allina. If both entities apply for the grant, they may take up 40 percent of funding to the program.

There were approximately 1,500 respondents to the community needs assessment survey conducted by Public Health in collaboration with Buffalo Hospital, CentraCare Monticello and Wright County Community Action (WCCA), which included questions about the impact of the COVID19 pandemic. Board members also learned of the April 11 Community Health Needs Assessment meeting being hosted by Buffalo Hospital where additional discussions around community health priorities will be conducted. More than half of the respondents wrote comments in their response on how to use funds to recover from the pandemic. Public Health will share the information with the Board at an upcoming Board meeting

Kim Johnson read a letter of appreciation from a client, commending Holly Rieland from Financial Services and Terri Aarvig from Social Services, for their excellent customer service through collaboration and follow-through until the client's issues were resolved. Johnson emphasized that this centralized approach is the goal of the Integrated Services Team, especially when HHS moves to one location at the new building.

Meeting adjourned at 2:44 P.M.

Submitted by Naomi Blomberg, Administrative Specialist