

July 19, 2021

Lee R. Kelly  
Wright County Administrator  
10 2<sup>nd</sup> St. NW  
Room 235  
Buffalo, MN 55313

**VIA EMAIL**

Re: Engagement Letter – Wright County – American Rescue Plan Consulting

Dear Lee,

Thank you for your interest in engaging Flaherty & Hood, P.A. (“Firm”) to consult with the County on issues arising out of the appropriation of funds from the Federal government’s American Rescue Plan Act (ARPA) and any other federal and state grant opportunities that might be available.

**Scope of Services.** Flaherty and Hood, P.A shall provide the following services related to:

- Research and assistance to help Wright County analyze all funding options and make best use of State and Local Fiscal Recovery Funds (SLFRF)
- Research and assistance in determining available funding and eligibility under non-SLFRF ARP sources
- Research and assistance in determining available funding and eligibility under other state and federal programs.

**Compensation.** Flaherty & Hood, P.A. will charge an hourly fee for services. The firm will bill the County on a monthly basis for professional fees incurred during the previous month consistent with the following hourly rates:

Shareholder/Senior Attorney Robert T. Scott Bradley Peterson Shane Zahrt	\$166.00/hr.
Associate Attorney David La Berge Alissa Harrington Gretel Lee	\$150.00/hr.
Policy Analyst Ania McDonnell	\$130.00/hr.

Billing statements will also include itemized charges for expenses such as duplicating, travel, and fee for service computerized research. The total cost of the contract will not exceed \$50,000. The Firm is not obligated to provide services or incur expenses after the \$50,000 maximum is

reached. The County and Firm may agree to any additions to the scope of services and any additional compensation in writing.

**Term of Agreement.** Services under this agreement will begin upon execution by Wright County and will terminate on July 31, 2022. The agreement may be extended based on such terms as the parties commit to writing.

**Conflict of Interest.** The Firm is not aware of any current conflict of interest in representation of Wright County and any of its other clients. If the Firm becomes aware of a conflict, it will notify both parties immediately and will seek a waiver of the conflict from both parties.

**Early Termination.** The Firm reserves the right to withdraw its consulting services at any time upon advanced written notice to Wright County in the event that the County fails to honor its financial commitment to the Firm. Wright County has the right to terminate the services of the firm at any time and for whatever reason. At the time of such termination Wright County is responsible for the payment of any fees and expenses incurred up to the time of termination.

If this letter meets with your approval and you wish to engage the services of Flaherty & Hood, P.A. for the services outlined above, please sign and return to Bradley Peterson via email at [bmpeterson@flaherty-hood.com](mailto:bmpeterson@flaherty-hood.com).

Very truly yours,

FLAHERTY & HOOD, P.A.

By:  \_\_\_\_\_  
Bradley Peterson, Shareholder

APPROVAL OF ENAGEMENT

I have read foregoing and agree to its terms on this \_\_\_\_\_ day of July, 2021

\_\_\_\_\_  
Lee Kelly, on Behalf of Wright County

## ATTACHMENT A – GOVERNMENT RATES

Hourly rates for Flaherty & Hood, P.A. personnel providing legislative services under this contract:

Shareholder Attorney .....	\$166 per hour
Senior Attorney/Lobbyist (3 or more years of experience) .....	\$145 per hour
Associate Attorney (less than 3 years of experience) .....	\$125 per hour
Legislative Associate .....	\$100 per hour
Legislative Intern .....	\$ 52 per hour
Policy and Fiscal Analyst .....	\$130 per hour
Media & Communications Director .....	\$105 per hour