

Large Assembly Application Permit Contents

Online Summer Services Broadcast at Laestadian Lutheran Church w/ Outdoor Camping

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3. Special Event Application Site Plan – 3. Special Event Application Site Markup 20210605
4. Emergency Action Plan – 4. LLCM EAP 2021.pdf
5. Certificate of Insurance – 5. Certificate for Wright County to show coverage.pdf
6. Special Event Permit Application through Highway Department and Sheriff's Office – 6. Special event permit 20210605.pdf
7. \$500 check payable to Wright-County Auditor/Treasurer (delivered in person)



Application for Large Group Assembly Permit

Applicant Information	
Name:	Bruce Herrala
Date of Birth:	10/17/1987
Phone#:	(763) 439-0806
Address:	7981 County Road 39 NE Monticello, MN 55362
Organization Name, if applicable:	Laestadian Lutheran Church of Monticello
Event Information	
Purpose:	See application summary.
Date and Hours:	June 28 - July 7, 2021
Property Address:	1860 County Road 39 NE Monticello, MN 55362
Legal Description:	Sect-08 Twp-121 Range-025 UNPLATTED LAND MONTICELLO TWP2 29.41 AC N1/2 NE & E1/2 NE NW EX TR DES DOC 1350823
Property Owner:	Laestadian Lutheran Church of Monticello
Maximum Number Attending:	2,000 - 3,000
Will a fence or barrier enclose the assembly area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Will potable water be provided which meets all State and Federal sanitation requirements? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If food will be provided, provide name of vendor(s) licensed by the MN Department of Health: Any external vendors will have licenses verified prior to allowing them to serve this event. Any food provided through the use of LLCM Church will be done in accordance with state guidelines.	
What arrangements have been made for collection and removal of solid waste from the assembly grounds? Planning to supplement the regularly scheduled LLCM garbage service through Randy's Sanitation. See Large Assembly Application Summary for additional details.	



Application for Large Group Assembly Permit

Applicant agrees to:

1. Provide public toilets in a sufficient number to accommodate both male and female attendees.
2. Take all the necessary precautions to ensure that noise does not carry unreasonably beyond the permitted premises.
3. Provide adequate off-street parking for attendees.
4. Provide an administrative control center equipped with a telephone for emergency use by attendees and to permit contact by law enforcement personnel.
5. Ensure the availability of adequate emergency medical service/facilities. If more than 500 people, an ambulance must remain on site.
6. Provide sufficient lighting during hours of darkness.
7. Meet the requirements of local authorities and the County Sheriff's department with respect to traffic control, disaster emergencies and drug & alcohol control.
8. Submit a plan for fire protection.
9. Provide adequate camping facilities, if assembly is to continue overnight.

Prior to issuance of a permit, unless waived by the Wright County Board of Commissioners, the applicant shall provide:

1. A Certificate of Insurance demonstrating that the applicant has obtained a policy of insurance in the amount of not less than \$1,000,000
2. A Bond or Irrevocable Letter of Credit in the amount of: _____ holding the County harmless from any liability, claims or causes of action.

I certify that I have read the Wright County Large Assemblies Ordinance; that I have read the above questions; and that the answers are true and correct to the best of my own knowledge.

Applicant Signature:		Date:	6/7/21
Property Owner Signature:		Date:	6/7/21

Submit completed application, fee and supporting documents to:
 Wright County Finance & Taxpayer Services
 Attn: Licensing
 10 - 2nd St NW, Rm 230
 Buffalo, MN 55313

FOR WRIGHT COUNTY USE ONLY			
Application <input type="checkbox"/>	Fee <input type="checkbox"/>	COI <input type="checkbox"/>	Bond <input type="checkbox"/>
Date permit approved:			
Variances granted, if any:			

Event Summary – Summer-Services Broadcast at the Laestadian Lutheran Church of Monticello w/ outdoor camping

Background – In July of 2019, the Laestadian Lutheran Church (LLC) Organization obtained a Special Event Permit through Wright County to host their annual Summer Services Event at the Silver Springs Property just west of Monticello on County-Road 39. This is a non-alcoholic, annual event held over the July 4th weekend that is filled with church services and youth activities.

Due to COVID complications, the Laestadian Lutheran Church (LLC) has made the decision to host their Annual 2021 Summer Service Event in an **Online-Only** format. As a result, the Laestadian Lutheran Church of Monticello (LLCM) is planning to host a smaller event at their church directly adjacent to the aforementioned Silver Springs Property.

Event Dates: June 28 - July 7, 2021

Event Address:

Laestadian Lutheran Church of Monticello
1860 County Road 39 NE
Monticello, MN 55362

Laestadian Lutheran Church Silver Springs Property
1734 County Road 39 NE
Monticello, MN 55362

Section 91.05

(A) Maximum number of people: Attendance expected to be 2,000-3,000.

(B) Fenced Grounds: The event is paired down significantly from that of the event in 2019 and we will be requesting the same variance for this event.

(C) Water: Sufficient potable water will be available through the LLCM church facilities.

(D) Food: Any arrangements for food will be made in accordance with state guidelines.

(E) Toilets: Primary bathrooms will be the facilities within the LLCM church and will be supplemented by temporary outhouses calculated at a stronger ratio than the event in 2019.

(F) Solid Waste Disposal: Primary dumpster will be LLCM's dumpster as well as various trash cans placed throughout the site.

(G) Noise: Quiet hours will begin at midnight each evening and end at 8 AM each morning. There will not be a live band or anything of that nature where noise is expected to be an issue.

(H) Parking: Primary parking will be within the LLCM church boundaries with overflow into the Silver Springs Property as needed.

(I) *Public Telephones:* Due to the fact that cell phones are so prevalent today, there is no plan to provide telephones for the general public.

(J) *Administrative Control Center:* The administrative control center will be held in the LLCM Conference Room.

(K) *Lighting:* Additional lighting will be provided as needed.

(L) *Medical Facilities:* The medical devices and personnel used in conjunction with LLCM day-to-day activities will be used to serve this event. See the LLCM Emergency Action Plan attached to this permit application.

(M) *Security, Traffic Control, Weather:* Plan to use all protocol already in place within LLCM and will work with the Highway Department and Sheriff's office to come up with an acceptable traffic control plan.

(N) *Fire Protection:* Plan to use all policies/procedures already in place at LLCM. See LLCM Emergency Action Plan attached to this permit application.

(O) *Camping Facilities:* Planning for 100-150 powered campsites and up to 50 non-powered camp sites.

(P) *Insurance:* Event is being hosted by LLCM and liability insurance falls within their policy. See attached documentation for insurance.

(Q) *Bond:* Requesting a variance on the Bond. The event is held within the bounds of the LLC/LLCM property lines and as in 2019, have our own motivations for proper care of the property.

(R) *Variances:*

No plan to install fencing. See section B.

No plan to provide phones for the general public. See section I.

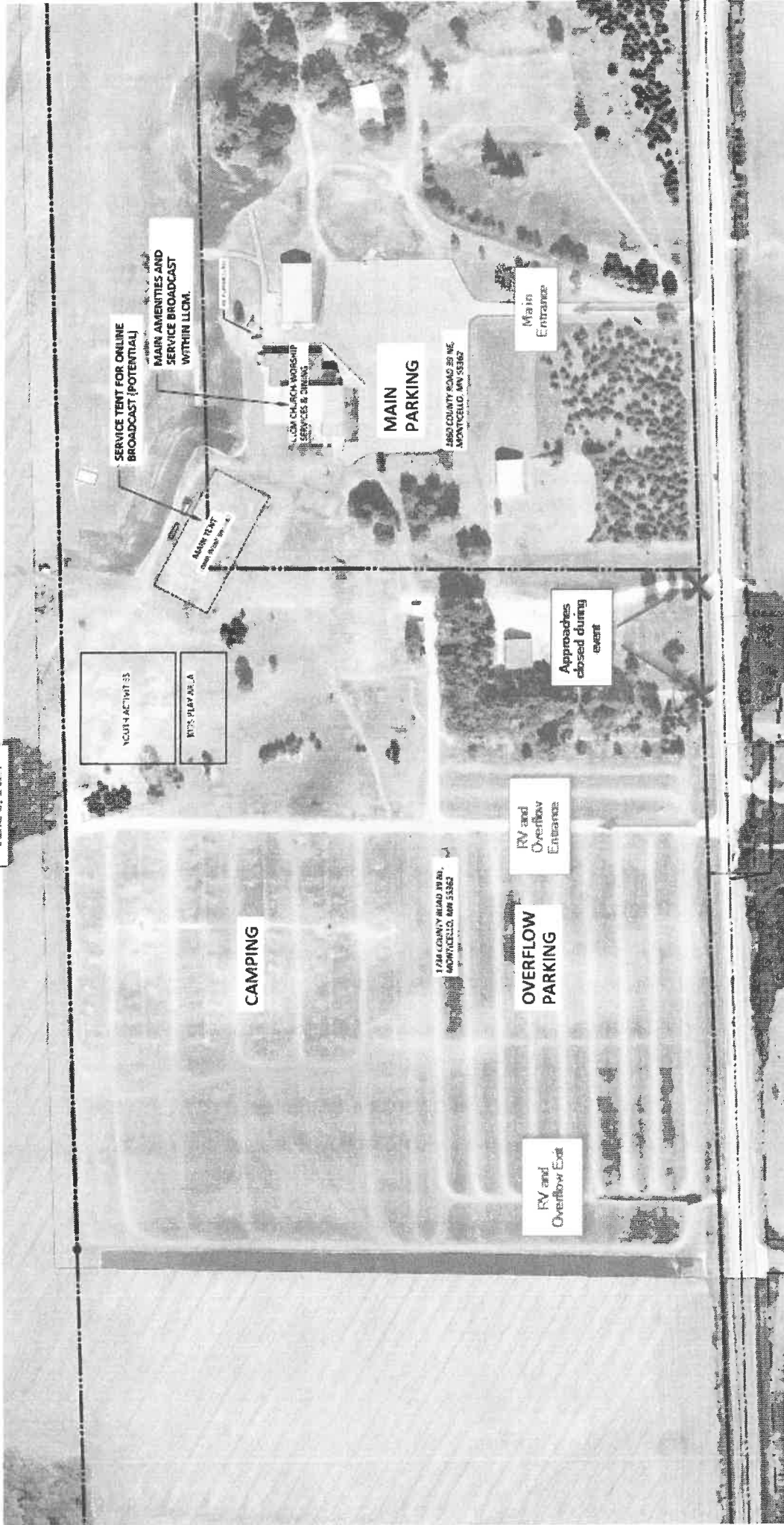
No plan to have an emergency ambulance on site. Plan to use the medically trained membership to serve the medical needs of this event. See section L.

No plan to have the event bonded. See section Q.

SILVER SPRINGS CHURCH CAMPUS: CONDITIONAL USE EXHIBIT

MAIN ENTRANCE: 1734 COUNTY ROAD 39 NE, MONTICELLO, MN 55362
ALTERNATE ENTRANCE: 1860 COUNTY ROAD 39 NE, MONTICELLO, MN 55362

June 5, 2021



LEGEND

NOTES
 1. ALL USES AND ACTIVITIES ARE SUBJECT TO THE CITY OF MONTICELLO'S ZONING ORDINANCES AND REGULATIONS.
 2. THE CITY OF MONTICELLO RESERVES THE RIGHT TO APPROVE OR DENY ANY USES AND ACTIVITIES.
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***Laestadian Lutheran Church of
Monticello***

Emergency Action Plan

2021

Purpose

Preplanning is essential for successfully minimizing any adverse effects of an emergency or disaster on LLCM organization and its operations. Emergencies and disasters can take many forms, including physical perils, work accidents, or deliberate acts of terrorism or sabotage. The following action and recovery plans have been designed to give an overview of the key elements that should be followed to help reduce the impact of an emergency or disaster.

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Introduction

An *emergency* is any situation, actual or imminent, that endangers the safety and lives of participants or the security of the properties. Planning is essential for successfully minimizing any adverse effects of an emergency or disaster on the LLCM property and its operations. Emergencies and disasters can take many forms, including physical perils, such as fire, smoke, or water damage, work accidents, or deliberate acts of terrorism, sabotage, or vandalism. The action and recovery plans in this document have been designed to overview the key elements that should be included to help reduce the negative effects of an emergency or disaster.

Immediate response in a crisis can save lives and reduce damage.

Emergency Action Planning

The following areas have been identified as important aspects of emergency response procedures.

The action information provided in these areas may be used to document actions to take in cases of a fire, medical or safety emergency.

- Communication Plans, media crisis communication, facility closing announcements, and emergency 911 and local emergency contact information
- Emergency telephone numbers
- Medical emergency
- Fire emergency
- Weather related emergency actions: blizzards, lightning, tornado
- Menacing person or weapons threat
- Domestic situation (including a kidnapping/hostage checklist)
- Bomb threat (including a bomb threat checklist)

Communication Action Plans

Because emergency situations attract media attention, media crisis communications are listed below in the action plans. Similarly, unscheduled facility closing, or cancellations are to notify the members, students, and others using the facilities.

Emergency Telephone Numbers

For emergency assistance in a medical, fire, or safety emergency, **Call 911** and, if appropriate, the local emergency numbers listed below.

1. When you call 911, provide the following information:
 - a. Give your name, address, (1860 County Rd 39 Monticello MN) and the specific location of the emergency.
 - b. Identify if immediate help is needed.
 - c. Tell what has occurred; be concise and factual.
 - d. Relate known or suspected injuries or fatalities
2. If appropriate, notify individuals on your location's emergency contact list.

Local Emergency Contact Numbers

Wright County Dispatch (Non-Emergent): 763-682-1162

Media Communications

To help ensure that all media receive accurate, identical information, please direct all media inquiries you might receive to the following designated spokesperson:

Media Spokesperson: Jim Jurmu (612-741-8897)

Church Closing and Cancellation Communications

Official unscheduled closing of the facility for cancellation of regular or special activities for unscheduled reasons will be determined and communicated to the members by utilizing the phone tree and/or text messaging.

Emergency Action Plan

Emergency Contact Numbers

The following individuals shall be contacted in an emergency. **Board Contact** Chairman Nate Jurmu (612-616-2252), Assistant Pastor: Ben Waaraniemi

Medical Emergency Contacts

The trained/certified Lead First Responder or Medical Professionals are listed below. A list of others are posted in the Sacristy.

Emergency Response Personnel

Emergency Coordinator: Ken Kako (763-355-8346)

Emergency Response Head: Anitta Laho (612-203-3105)

Assistant Emergency Response Head: Jordan Muhonen (612-751-6479)

Medical Emergency

In the event of an injury or other medical emergency, follow these guidelines

1. Call the appropriate individuals listed on your Emergency Telephone Numbers Local Emergency Contact list, Head Usher, and 911 if appropriate.
 - 1.1. Identify your location, street address, building name, office, room, or area of the building. (1860 County Road 39 NE, Monticello, MN)
 - 1.2. Describe the situation:
 - 1.2.1. What has happened?
 - 1.2.2. What types of injuries are there?
 - 1.2.3. What kind of help is needed?
2. Assign someone (Usher) to the parking lot to direct the emergency personnel.

Fire Emergency

Planning

Before a fire, evaluate your buildings and its occupants. You should know who would need to be evacuated in case of fire (building occupants), the physical features of each building, the location of emergency resources in each area of the facility, and where to evacuate and assemble in a safe location while you wait for the Fire Department.

1. Designate assembly areas outside the facility and account for all individuals.
2. Conduct regular, periodic fire drills. (Annually Preferred)
3. Identify opportunities for improvement of fire evacuation plans.

Fire Emergency Actions

If an individual sees fire or detects smoke or a burning odor, the following actions should be taken:

Important: Notify the Lead Usher on Duty.

1. Locate the source of the problem.
2. Initiate building evacuation as needed.
3. If there is no immediate danger to yourself or others, use the nearest fire extinguishers to fight the fire.
4. If there is an immediate danger, exit the building using the closest evacuation route.

Call 911, and report the following (1860 County Road 39 NE Monticello, MN)

5. Assemble outside the facility in the designated areas.
6. Follow all instructions from the fire department and police.
7. Re-enter only after the all-clear is given by the fire department.

Severe Weather

Tornadoes and Severe Thunderstorms

Tornadoes and severe thunderstorms alerts will be given on the weather radio. When the alert is given, follow the instructions and notify the Service Director on Duty. The terms below are the levels of severity for Tornadoes.

1. *A Tornado Watch:* means weather conditions are favorable to the formation of tornadoes. Be watchful for any changes.
2. *A Tornado Warning:* means a tornado has been sighted in the area. Activate the Severe Weather Plan of ushering all participants to the shelter locations.

Planning/Actions

1. Usher all occupants to the nearest shelter area within the building.
2. Communicate between the designated areas for any other concerns/issues.
3. Wait for the All-Clear before releasing anyone from the shelter areas.

Nuclear Emergency

In the event of a Nuclear Emergency, depending on the severity, there may be a need to evacuate the premises or shelter in place. Follow the steps to assist the correct plan based on information provided.

Planning/Actions

1. If there is an aerial alarm without inclement weather, Tune in to 1280 AM, 1360 AM, or 1300 AM.
2. Or call 651-297-1304 (metro area), or 1-800-657-3504 (non-metro area) for emergency hotline information.
3. If evacuation is needed, notify the service director and evacuate the premise in an orderly method.
4. Once cleared post a sign in the nearest window, "NOTIFIED". This will notify the authorities that the facility has evacuated.

Emergency Action Plan

5. If a Shelter in Place is required, keep everyone in the building. Shut down the HCAV, close windows and doors.
6. Remain inside until the All Clear is given.

Domestic Situation

1. Call the designated Emergency Contact (page).
2. Remain calm.
3. If it is safe to do so, alert others that an emergency or danger is present or imminent; and quietly leave the area.
4. If you observe volatile behavior politely ask to intercede.
 1. Continue to monitor the situation.
 2. If it accelerates, don't become involved and call 911 if the situation requires the call. Unless there is an immediate need to defend oneself or another innocent person, intervene. Then notify the designated emergency number on your Local Emergency Contact list (page 4).

Menacing Person Threats

If there is a potentially dangerous person in your area, follow these guidelines.

1. Remain calm and cooperate with the person(s); make no sudden movements.
2. If safe to do so, quietly leave the area.
3. Call 911 or another designated emergency number when it is safe to do so. (See your Local Emergency Contact list, page 4.)
 1. Give your address
 2. If you can explain your situation, give as much information as possible.
 3. Notify any trustee or designated emergency personnel listed on the Emergency Contact List, page 4.

Suspicious Item—Bomb

If you find an item, you deem suspicious:

1. Do NOT touch, move, or disturb the item.
2. Immediately call 911 or other designated emergency number on your Local Emergency Contact Numbers list (page 4).
3. Notify appropriate members on the Emergency Contact list (page 4).
4. Keep everyone away from the area until the all clear is given.

Bomb Threat

1. Be calm and courteous. Listen; do not interrupt.
2. Use the following Bomb Threat checklist to record all information provided by the caller.
3. After the caller hangs up, call 911 immediately.
4. Clear the area that the threat is in.
5. Take the checklist with you as you evacuate the building.

Bomb Threat Checklist

Be calm. Be courteous. Listen. Do not interrupt.

Name:		Time of call: Start: End:	Date of call:
		Number where call was received:	

Exact words of the caller:

Questions to Ask

When is the bomb going to explode?	
Where is the bomb right now?	
What kind of bomb is it?	
What does it look like?	

Emergency Action Plan

Why did you place it?	
Where are you calling from?	

Did the caller indicate knowledge of your facility? No Yes

If yes, explain:

(continued)

Bomb Threat Checklist (Continued)

Call Details:

If the voice is familiar, who does it sound like?

Description of Caller's Voice and Speech Patterns:

Emergency Action Plan

- Adult Youth
- Male Female
- Accent
- Angry
- Calm
- Clearing throat
- Cracking voice
- Crying
- Deep High
- Deep/unusual breathing

- Disguised
- Distinct
- Excited
- Foul language
- Incoherent
- Irrational
- Laughing
- Lisp
- Nasal
- Normal
- Ragged
- Raspy
- Slurred
- Reading message
- Slow Rapid
- Soft Loud
- Speech Impediment
- Stuttering
- Taped message
- Well spoken

Description of Background Noises:

- Aircraft
 - Animal
 - Clear
 - Dishes
 - Factory machinery
 - House
 - Local
 - Long distance
 - Machinery
 - Motor
 - Music
 - Office/office machinery
 - PA system
 - Quiet
 - Static
 - Street noises
 - Voices
- Other (explain): _____

After the caller hangs up, call 911 immediately.

Take this checklist with you as you evacuate the building if needed.

Kidnapping or Hostage Situation

Emergency Action Plan

For any hostage or kidnapping situation, summon the appropriate designated Emergency Contact personnel immediately. And utilize the checklist on the next page.

Kidnapping/Hostage Call Checklist

Be calm. Be courteous. Listen. Do not interrupt.

Speak in a normal tone. Ask the caller to repeat the message.

Name:		Time of call: Start: End:	Date of call:
		Number where call was received:	

Exact wording of the threat:

Questions to Ask

Emergency Action Plan

Who has been kidnapped or taken hostage?	
Who are you?	
How can we be sure you have the person you say you do and that the a person is unharmed?	
What are your demands?	
When will he/she be released?	
If we meet your demands, how do we know he/she will be released unharmed?	
Where and how can we reach you?	

Did the caller indicate knowledge of your facility? No Yes

If yes, explain:

Emergency Action Plan

Call Details:

If the voice is familiar, who does it sound like?

After the caller hangs up, call 911 immediately.

Other Special Information

Note any other special information that may be needed in case of a disaster or emergency.

Emergency Action Plan



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/04/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church Mutual Insurance Company 3000 Schuster Lane P.O. Box 357 Merrill WI 54452	CONTACT NAME: Amanda R Sabatke PHONE (A/C, No, Ext): 1-800-554-2642 Option 1 E-MAIL ADDRESS: customerservice@churchmutual.com FAX (A/C, No): 855-264-2329
	INSURER(S) AFFORDING COVERAGE INSURER A: Church Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED LAESTADIAN LUTHERAN CHURCH OF MONTICELLO 1860 COUNTY ROAD 39 NE MONTICELLO MN 55362-3278	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N		0300331-02-189516	03/01/2019	03/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Wright County Risk Management 10 2nd St NW, RM235 Buffalo MN 55313	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Mandy Sabatke</i>
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Wright County Highway Dept.
3600 Braddock Ave. N.E.
Buffalo, MN. 55313

SPECIAL EVENT PERMIT NO.

Highway Dept 763-682-7706
Fax. 763-682-7313
Sheriff Dept 763-682-7616

SPECIAL EVENT APPLICATION

Name: Bruce Herrala Home Phone: 763-439-0806
Address: 7981 County Road 39 NE Work Phone: 763-439-0806
City: Monticello MN 55362 Fax/e-mail: _____

Event Name: LLCM Summer Services Camping Event Description: See event summary - attached

Estimated Number of Participants: 2,000 - 3,000
Starting Location: 1854 County Road 39 NE Monticello, MN 55362
Ending Location: Same
Event Date: June 28 - July 7, 2021 Event Time: 8A To Midnight
Highway Routes Used (Supply Map): See site map - attached

Safety Procedures/Traffic Control (Event Personnel): Main entrance will be LLCM's lot with overflow and RV parking/traffic flow as called out on the site map.

The undersigned applicant hereby agrees to the Sheriff's & Highway's Departments requirements and holds harmless Wright County for any acts resulting from the negligence of his organizers, participants or any spectators.

Name Signature: Bruce Herrala Date June 5, 2021

SHERIFF DEPARTMENT

Number of Sheriff's Officers Required: _____ X \$ 65.00/Hr. = \$ _____
Total = \$ _____

Sheriff Dept. Comments/Requests: _____

Authorized Sheriff's Dept. Signature: _____ Date _____

HIGHWAY DEPARTMENT

Highway Dept. Comments/Requirements: _____

Authorized Highway Dept. Signature: _____ Date _____