



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

June 22, 2021

Christine Husom, District 1
Derek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 6-15-21

Documents:

[06-15-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION - FINANCE

1. Authorization For The Following Budget Amendments Due To The Receipt Of Several Grants In 2021, Due To COVID-19. Budget Amendments For Small Business Grant Funds, As Follows. This Budget Amendment Is For The 2021 Budget

01-099-484-5327 \$2,733,983.57
01-099-484-6261 \$23,974.00
01-099-484-6814 \$2,703,345.00
01-099-484-6859 \$250.00
01-099-484-6910 \$6,414.57

American Rescue Plan Act, As Follows:

01-099-493.5449 \$13,439,055.00

2. Approve Budget Amendment And Transfer Of \$306,867 From General Fund To The Capital Improvement Plan Fund (CIP) For The ERP Licenses

01-100-000-0000-6910 Transfer Out \$306,867
34-170-000-0000-5910 Transfer In \$306,867

3. Acknowledge Warrants Issued Between June 9, 2021 And June 15, 2021 (See Below, Item X. Warrant Listings)

4. Approve A Temporary Liquor License For The Clearwater American Legion Post 323 For An Event On July 17, 2021 Contingent Upon Clearwater Town Board Approval

5. Approve Transfer Of \$64,161.00 From Project Text Message Retention (8202) To Unallocated (8000). This Project Is Now Closed

34-170-000-8000-6600 CIP Budget Unallocated \$64,161.00
34-170-100-8202-6600 CIP Budget Text Message Retention -\$64,161.00

6. Review Monthly Finance Report For May 2021 (See Below, Item IX. Monthly Finance Report - May)

Documents:

[AGENDA 6-22 CONSENT RBA GRANTS BA.PDF](#)
[AGENDA 6-22 CONSENT RBA ERP LICENSE TRANSFER.PDF](#)
[AGENDA 6-22 CONSENT - RBA WARRANTS ISSUED.PDF](#)
[AGENDA 6-22 CONSENT - RBA CLEARWATER AMERICAN LEGION POST
TEMP LIQUOR LICENSE.PDF](#)
[AGENDA 6-22 CONSENT RBA TEXT MESSAGE RETENTION.PDF](#)
[AGENDA 6-22 CONSENT - RFBA MAY FINANCE REPORT.PDF](#)
[AGENDA 6-22 MAY REPORT.PDF](#)

B. HIGHWAY

1. Approve Date & Time For Receiving Bids For The Monticello Township Fallon Avenue State Park Road Account (SPRA) Project, SAP 086-600-008
2. Approve The Disposition Of A Rubber -Tire Roller From The Highway Department To The County Fair Board. The Highway Department Will Be Selling Two 13 Wheel Rubber-Tired Rollers (Packers) Due To The Purchase Of Two New Rollers

Documents:

[BAR - APPROVE BID OPENING DATE FALLON AVE - CONSENT.PDF](#)
[BAR - APPROVE RUBBER TIRED ROLLER TO COUTY FAIR BOARD -
CONSENT.PDF](#)

C. INFORMATION TECHNOLOGY

1. Position Replacement: IT Business Analyst Position
2. Position Replacement: IT Senior Technical Support Specialist Position
3. Refer To The 06/23/2021 Technology Committee:
 - A. Project Updates
 1. CAMA
 2. Admin - Event Scheduler
 3. Admin - Government Center
 4. SQL Server 2014 Replacement
 5. ERP
 6. Website Redesign
 7. HHS EDMS Collections
 - B. Solution Architect Updates
 1. ECM
 - C. New Project Requests
 1. Emergency Notification System - Everbridge To Rave
 2. Recorder Key Management System
 3. Court Services Limited Zoom Utilization - Fast Track
 4. Convert Workflows From Nintex To MS Power Automate
 5. P&Z Board Mtg Minutes - Voice To Text
 6. Election Learning Management
 7. Admin - Smartsheet Application
 - D. 2021 Project Summary
 - E. CIP Technology Planning
 - F. PPM Solution - Update

Documents:

REQUEST FOR BOARD ACTION - BUSINESS ANALYST 2021-06.PDF
REQUEST FOR BOARD ACTION - IT SENIOR TECHNICAL SUPPORT
SPECIALIST 2021-06.PDF
REQUEST FOR BOARD ACTION - TECHNOLOGY COMMITTEE AGENDA
2021-06-23.PDF

V. TIMED AGENDA ITEMS

A. 9:02 A.M. LEE KELLY, ADMINISTRATION

1. Introduction Of Assistant County Administrator Holly Wilson

B. 9:07 A.M. RYAN KOTILA, ADMINISTRATION - FINANCE

1. Approve Resolution Accepting Performance Management Grant Application

Documents:

[AGENDA 6-22 TIMED RBA PERFORMANCE RESOLUTION, GRANT APP.PDF](#)
[AGENDA 6-22 TIMED PERFORMANCE GRANT RESOLUTION.PDF](#)
[AGENDA 6-22 TIMED STANDARD MEASURES FOR COUNTIES.PDF](#)

C. 9:09 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT

1. Approve Agreement No. 21-53 With The City Of Saint Michael For The Construction And Maintenance Of A Mini-Roundabout At The Intersection Of County Road 119 And Jansen Avenue

Documents:

[BAR - APPROVE AGREEMENT 21-53 MINI ROUNDABOUT AT CR 119 AND JANSEN AVE.PDF](#)
[AGREEMENT 21-53 COUNTRY ROAD 119 AND JANSEN AVE MINI ROUNDABOUT.PDF](#)

D. 10:00 A.M. YEARS OF SERVICE RECOGNITION

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Committee Of The Whole (06-15-21)
2. Committee Of The Whole (06-16-21)

Documents:

[06-15-21 COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[06-16-21 COMMITTEE OF THE WHOLE MINUTES.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. MONTHLY FINANCE REPORT - MAY

Documents:

[MAY BUDGET AND CIP REPORT FOR BOARD.PDF](#)

X. WARRANT LISTINGS

Documents:

[05-26-2021 THRU 06-08-2021 WARRANTS ISSUED 5,548,716.37.PDF](#)
[06-09-2021 THRU 06-15-2021 CLIENT WARRANTS ISSUED
118,035.91.PDF](#)