



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**

**February 22, 2022**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Mary Wetter, District 4  
Michael Kaczmarek, District 5

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 02-15-2022**

Documents:

[02-15-2022 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Schedule Employee Of The Year/Group Of The Year Recognition At The County Board Meeting On March 8, 2022 At 10:00 A.m.

**B. ADMINISTRATION - FINANCE**

1. Acknowledge Warrants Issued Between February 9, 2022 And February 15, 2022 (*See Below, Item IX. Warrants Issued*)
2. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:

County ARP Funds:

Approval Of County Reimbursement Of \$1,035.98 From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In As Follows:

\$ 1,035.98 For Administrative Expenses-Staff Costs

Approval Of Use Of ARP Funds From 01-099-493-8428.6261, 01-099-493-8415.6480 And 01-099-493-8436.6261

**\$1,821.00 7.1 Administrative Expenses-Consultant Support**

\$6,118.20 1.7 Capital Investment-Customer Flow Management System

\$6,492.85 1.10 Mental Health Services

3. Approve Replacement Hire For Full Time License Center Specialist

Documents:

[AGENDA 02-22 CONSENT - RBA WARRANTS ISSUED.PDF](#)  
[RFBA - ARP FUNDS.PDF](#)  
[RFBA - LC SPECIALIST.PDF](#)

### **C. ATTORNEY**

1. Request Approval To Replace A Legal Administrative Assistant

Documents:

[FEBRUARY 22, 2022.PDF](#)

### **D. HIGHWAY**

1. Request To Fill Vacant Highway Sign Tech/Maintenance Worker Hybrid Position. We Have A Vacancy To Fill Due To An Internal Transfer (Sign/Maintenance Hybrid Worker To Maintenance Worker) That Will Take Effect On Monday, February 14, 2022
2. The Highway Department Is Requesting Authorization For The County Administrator And County Engineer To Sign An Agreement With Xcel Energy For Relocation Of Their Transmission Line Facilities. An Xcel Energy Transmission Line Is Being Impacted By The County Highway 37 Reconstruction Project And A Structure, Transmission Line And Anchors Will Need To Be Relocated. The Agreement Estimates The Cost Of The Relocation At \$54,000

Documents:

[BAR - REQUEST TO FILL VACANT HIGHWAY SIGN MAINTENANCE HYBRID POSITION - CONSENT.PDF](#)  
[BAR - XCEL ENERGY AGREEMENT TO RELOCATE TRANSMISSION LINE FACILITIES - CONSENT.PDF](#)  
[XCEL ENERGY RELOCATION AGREEMENT.PDF](#)

### **V. TIMED AGENDA ITEMS**

#### **A. 9:02 A.M. SEAN DERINGER, SHERIFF'S OFFICE**

1. Sheriff Deringer Would Like To Recognize Captain Annette Habisch-Peterson On Her Upcoming Retirement At The End Of February

Documents:

[RFBA 02-22-2022.PDF](#)

#### **B. 9:07 A.M. LINDSEY MEYER, ADMINISTRATION - FINANCE**

1. Approve Amendment To Agreement Between Wright County And Tyler Technologies Originally Dated 4/7/2020 For The

## Implementation Of A Property Tax Management System

Documents:

[AGENDA 2-22 TIMED - RBA TYLER TECHNOLOGIES AMENDMENT.PDF](#)  
[AGENDA 2-22 TIMED - WRIGHT COUNTY MN TAX AMEND  
02092022.PDF](#)

### **C. 9:09 A.M. MARC MATTICE, PARKS & RECREATION**

1. Request To Set Date And Time For A Public Hearing Related To Two Outdoor Recreation Grant Applications

Documents:

[2\\_22\\_2022 CB RFBA PARKS AND REC GRANT HEARINGS.PDF](#)

### **D. 9:14 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT**

1. Approve The 2022 Maintenance Agreements For Seven (7) Cities: Elk River, Monticello, Montrose, Waverly, Howard Lake, Maple Lake, And Delano. The Maintenance Agreements With These Cities Specify The Terms Of The County Reimbursement To Each City For Maintenance Services Provided By The Cities On Our Highway System

Documents:

[BAR - APPROVE CITIES MAINTENANCE AGREEMENTS.PDF](#)  
[CITY OF DELANO.PDF](#)  
[CITY OF ELK RIVER.PDF](#)  
[CITY OF HOWARD LAKE.PDF](#)  
[CITY OF MAPLE LAKE.PDF](#)  
[CITY OF MONTICELLO.PDF](#)  
[CITY OF MONTROSE.PDF](#)  
[CITY OF WAVERLY.PDF](#)

## **VI. ITEMS FOR CONSIDERATION**

### **A. ADMINISTRATION**

1. Energy Transition Advisory Committee Appointment
2. Schedule A Committee Of The Whole Meeting To Review CIP Process Updates And Recommended 2022 CIP Projects
3. Schedule A Broadband Committee Meeting. Suggested Dates: Week Of March 21 Or Week Of March 28
4. Schedule A Closed Session Committee Of The Whole Meeting To Discuss The County Administrator's Performance, Minn. Stat. 13D.05 Subd. 3

## **VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**VIII. ADJOURNMENT**

**IX. WARRANTS ISSUED**

Documents:

02-09-2022 THRU 02-15-2022 WARRANTS ISSUED 4,499,540.36.PDF

02-09-2022 THRU 02-15-2022 CLIENT WARRANTS ISSUED

177,397.80.PDF