



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**

**August 10, 2021**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Mary Wetter, District 4  
Michael Kaczmarek, District 5

*Commissioner Husom will be attending this meeting remotely from the following location: 46 Aladdin Cir NW Buffalo, MN 55313 which is accessible and open to the public.*

**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 7-27-21**

Documents:

[07-27-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

**III. REVIEW & APPROVAL OF AGENDA**

**IV. CONSENT AGENDA**

**A. ADMINISTRATION**

1. Update Wright County Data Practices Policy For Members Of The Public
2. Update Wright County Data Practices Policy For Data Subjects
3. Schedule Employee Years Of Service Quarterly Recognition On September 28, 2021
4. Approve The 2021-2022 Lease Agreement With Wright Choice. The Lease Agreement Is For A 10-Month Term, Beginning August 15, 2021 And Ending June 15, 2022 For A Total Sum Of \$20,864

Documents:

[RFBA - UPDATES TO DATA PRACTICES POLICIES.PDF](#)  
[WRIGHT COUNTY DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC \(REDLINED\).PDF](#)  
[WRIGHT COUNTY DATA PRACTICES FOR DATA SUBJECTS \(REDLINED\).PDF](#)  
[WRIGHT CHOICE LEASE AGREEMENT 2021-2022.PDF](#)

**B. ADMINISTRATION - FINANCE**

1. Approve Tobacco License For DG Retail, LLC DBA Dollar General Store #22351 (City Of Delano) For The Period August 10, 2021 Through December 31, 2021
2. Approve Tobacco License For Coborns, Incorporated DBA Coborn's Gas Station #2047 (City Of Otsego) For The Period August 10, 2021 Through December 31, 2021

3. Request Position Replacement For Office Tech II
4. Acknowledge Warrants Issued Between July 21, 2021 And August 2, 2021 (*See Below, Item IX. Warrant Listings*)
5. Approve The Budget Amendments As Attached

The Recorder's Office Requested A Budget Adjustment To Create An Overtime Line Item To Accommodate The Increase In Demand For Plats And Vitals. In Addition, The Notary Fees Are Being Adjusted Between Finance And Taxpayer Services And The Recorders Department To Match The Budget To The Activity In The Monthly Reports.

Documents:

[AGENDA 8-10 CONSENT - RBA DOLLAR GENERAL TOBACCO LICENSE REQUEST.PDF](#)  
[AGENDA 8-10 CONSENT - RBA COBORNS GAS STATION TOBACCO LICENSE REQUEST.PDF](#)  
[AGENDA 8-10 CONSENT - RBA OT II POSITION REPLACEMENT.PDF](#)  
[AGENDA 8-10 CONSENT - RBA WARRANTS ISSUED.PDF](#)  
[AGENDA 8-10 CONSENT - RBA RECORDER BA.PDF](#)  
[AGENDA 8-10 CONSENT - RBA RECORDER BA DETAILS.PDF](#)

#### **C. ATTORNEY**

1. Sign Contract And Agreement For New Case Management System With Karpel Solutions
2. Authorize Signatures On Retainer Agreement For Torrens Registration Proceeding

Documents:

[RFBA - AUGUST 10, 2021.PDF](#)  
[2021-07-20 MN WRIGHT COUNTY ATTORNEY HOSTEDBYKARPEL AGREEMENT FINAL.PDF](#)  
[2021-07-20 MN WRIGHT COUNTY ATTORNEY PBK CONTRACT FINAL.PDF](#)  
[AGENDA - TORRENS - AUGUST 10, 2021.PDF](#)  
[TORRENS REGISTRATION RETAINER.PDF](#)

#### **D. SHERIFF'S OFFICE**

1. Approve Contracts For Law Enforcement Coverage For 2022-2023 For Maple Lake, Waverly, Montrose And Cokato

Documents:

[LAW ENFORCEMENT COVERAGE - MAPLE LAKE.PDF](#)  
[LAW ENFORCEMENT COVERAGE - WAVERLY.PDF](#)  
[LAW ENFORCEMENT COVERAGE - MONTROSE.PDF](#)  
[LAW ENFORCEMENT COVERAGE - COKATO.PDF](#)

#### **V. TIMED AGENDA ITEMS**

##### **A. 9:02 A.M. GREGORY PICKARD, VETERAN SERVICES**

1. Adopt Resolution To Accept \$300.00 Donation From Disabled American Veterans (DAV) Hutchinson Area Unit 37

Documents:

[20210810 DAV DONATION REQUEST FOR BOARD ACTION.PDF](#)  
[20210810 RESOLUTION ACCEPTING DONATION FROM CHAP 37 DAV AUXILLARY.PDF](#)  
[20210802 DAV AUXILLARY SAMPLE THANK YOU LETTER.PDF](#)  
[20210802\\_DAV AUX CHAP 37 DONATION LTR.PDF](#)

## **VI. ITEMS FOR CONSIDERATION**

### **A. ADMINISTRATION**

1. Potential August Workshop

### **B. COMMITTEE MINUTES**

1. Committee Of The Whole (07-26-21)
2. Dental Clinic Project Steering Committee (07-26-21)
3. Transportation Committee Of The Whole (07-27-21)
4. Technology Committee (07-28-21)

Documents:

[07-26-21 COMMITTEE OF THE WHOLE MINUTES.PDF](#)  
[07-26-21 DENTAL CLINIC PROJECT STEERING COMMITTEE MINUTES AND SUPPORTING DOCUMENTS.PDF](#)  
[07-27-21 TRANSPORTATION COTW MINUTES.PDF](#)  
[WRIGHT COUNTY TECHNOLOGY MEETING MINUTES 2021-07-28.PDF](#)

## **VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

## **VIII. ADJOURNMENT**

## **IX. WARRANT LISTINGS**

Documents:

[07-22-21 FLEET CARD 25,242.58.PDF](#)  
[07-22-21 PROCUREMENT CARD 54,676.50.PDF](#)  
[07-21-2021 THRU 08-02-2021 CLIENT WARRANTS ISSUED 134,536.77.PDF](#)  
[07-21-2021 THRU 08-02-2021 WARRANTS ISSUED 9,334,225.32.PDF](#)

## **X. NOTE**

- 10:30 A.M. Ditch Committee Of The Whole

