



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

February 15, 2022

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 02-01-2022

Documents:

[02-01-2022 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approve The Following Grant Applications:

- A. BB-002 Broadband Grant Program (\$1,200,000)
- B. OLH-001 Operation Living Hope Programs (\$15,000)
- C. WCAG-006 County Ditch 33 Wetland Restoration (\$470,000)
- D. WCAG-014 Water Quality Monitoring And Inspection (\$20,000)

2. Approve The Following Program Request:

- A. Ditch 33 Outlet (\$2,000,000)

Documents:

[RFBA ARP PROGRAMS AND GRANT APPLICATIONS 2022.02.15.PDF](#)
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - BB-002 BROADBAND GRANT PROGRAM.PDF](#)
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - OLH-001 OPERATION LIVING HOPE PROGRAMS.PDF](#)
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - WCAG-006 COUNTY DITCH 33 WETLAND RESTORATION.PDF](#)
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - WCAG-014 WATER QUALITY MONITORING AND INSPECTION.PDF](#)
[ADM AMERICAN RESCUE PLAN PROGRAM REQUEST - DITCH 33 OUTLET.PDF](#)

B. ADMINISTRATION - FINANCE

1. Motion To Approve The List Of Restricted Amounts That Are Required By Law. To Authorize Standard Carryovers From 2021 Budget And The Carryovers Requested By Departments To The 2022 Budget
2. Approve The Authorization To Designate Fund Balance In The Special Revenue, Debt Service, And Capital Projects Funds According To The County's Fund Balance Policy And Accounting Standards. These Are Based On Estimates And Amounts Could Change
3. Motion To Approve A Reimbursement For Money Spent In Connection With UCARE Dental Clinic. A Journal Entry Will Be Processed In The Amount Of \$9,235.00 From 11-450-000-0000-6910 Transfer Out Into 34-150-000-8216-5910 Transfer In
4. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:
County ARP Funds:
Approval Of County Reimbursement Of \$1,594.64 From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In As Follows:
\$1,594.64 For Administrative Expenses-Staff Costs

Approval Of Use Of ARP Funds From 01-099-493-8428.6261 And 01-099-493-8415.6480
\$1,643.00 7.1 Administrative Expenses-Consultant Support
\$2,645.39 1.7 Capital Investment-Customer Flow Management System
5. Approve Renewal Of Seasonal On-Sale Liquor License For Whispering Pines Golf Club
6. Authorization For The Following Budget Amendments Due To Disabled American Veterans Auxiliary Donation:

Budget Amendments For DAV Auxiliary Donation, As Follows:
01-121-000-0000-5757 \$300.00
01-121-000-0000-6411 \$300.00

This Budget Amendment Is For The 2022 Budget
7. Review Monthly Finance Report For December 2021
8. Acknowledge Warrants Issued Between January 26, 2022 And February 8, 2022

Documents:

APPROVAL OF BUDGET CARRYFORWARDS AND DESIGNATIONS

RESTRICTED FUND BALANCES-FINAL.PDF
COPY OF BUDGET CARRYFORWARD RESTRICT AND ASSIGNED FUND
BALANCE-FINAL.PDF
RFBA - DENTAL CLINIC TRANSFER.PDF
RFBA - ARP FUNDS.PDF
RFBA - LIQUOR LICENSE RENEWAL WHISPERING PINES.PDF
RFBA - DAV DONATION.PDF
RFBA - FINANCE REPORT.PDF
MONTHLY DECEMBER REPORT.PDF
2021 FUND BALANCE COMPARISON - DECEMBER.PDF
RFBA - WARRANTS ISSUED.PDF

C. ADMINISTRATION - HUMAN RESOURCES

1. Request Approval Of A Memorandum Of Understanding (MOU) Between The International Union Of Operating Engineers Local 49 And Wright County For Ten Hour Work Days For The Highway, Survey, And Parks Department Staff Members

Documents:

BOARD REPORT MOU-10 HOUR WORK DAY LOCAL 49-FEB 2022.PDF
LOCAL 49-10 HOUR WORK DAY MOA-FEBRUARY 2022.PDF

D. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Office Technician I
 - B. Office Technician II
 - C. Office Technician II
 - D. Lead Eligibility Specialist
 - E. Eligibility Specialist
 - F. Social Worker

Documents:

2022-02-15 RFBA HHS OTI.PDF
2022-02-15 RFBA HHS OTII CP2.PDF
2022-02-15 RFBA HHS OTII AFFS.PDF
2022-02-15 RFBA HHS LEAD ES.PDF
2022-02-15 RFBA HHS ELIGIBILITY SPECIALIST AFFS OT.PDF
2022-02-15 RFBA HHS SW RAPID RESPONSE.PDF

E. HIGHWAY

1. Approve Schedule For Receiving Bids For Upcoming Plant Mixed Bituminous Mixture For Highway Maintenance Activities. Schedule To Receive Bids On Thursday, March 17, 2022 At 11:00am

Documents:

F. PLANNING & ZONING

1. Approval To Fill Vacated Planner Position

Documents:

[02-15 FILL PLANNER POSTIONS.PDF](#)

G. SHERIFF'S OFFICE

1. Position Backfill
 - A. One Deputy FTE
 - B. One Corrections Officer FTE
 - C. One Communication Officer FTE

Documents:

[RFBA 02-15-2022 CA.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT

1. Approve Agreement No. 22-51 For The County State Aid Highway (CSAH) 37 Reconstruction Project With The City Limits Of **Alberville And Otsego. Agreement No. 22-51** Outlines The Funding Participation, Construction, And Maintenance Responsibilities Between The Cities Of Alberville, Otsego, And Wright County

Documents:

[BAR - APPROVE AGREEMENT NO. 22-51 CSAH 37 PROJECT IN ALBERTVILLE OTSEGO.PDF](#)
[AGREEMENT 22-51 ALBERTVILLE OTSEGO CSAH 37 PROJECT.PDF](#)

B. 9:06 A.M. MARC MATTICE, PARKS & RECREATION

1. Authorize Signatures And Approve Capital Improvement Project Funding For The Otsego County Park Playground Replacement

Documents:

[2_15_2022 CB RFBA PARKS AND REC.PDF](#)
[FLAGSHIP QUOTE.PDF](#)
[LSI QUOTE.PDF](#)
[20 OTSEGOPARK_WRIGHTCO 011822 LS101.PDF](#)

04 OTSEGOPARK_WRIGHTCO 011822.JPG
03 OTSEGOPARK_WRIGHTCO 011822.JPG

C. 9:11 A.M. MATT TREICHLER, SHERIFF'S OFFICE

1. Resolution To Accept The 2022-2023 Snowmobile Safety Enforcement Grant

Documents:

RFBA 02-15-2022.PDF
RESOLUTION SNOWMOBILE SAFETY GRANT.PDF
SNOWMOBILE GRANT.PDF

D. 9:16 A.M. MATTHEW DETJEN, AG & DRAINAGE

1. Approval For Repairs On Joint Ditch #15 From Station 1+00 To 113+14
2. Schedule A Ditch Committee Of The Whole Meeting

Documents:

RFBA_JD 15 REPAIR APPROVAL_2_15_2022.PDF
JD 15 REPAIR PROJECT _WCA EXEMPTION NOD.PDF
FW_JD 14 CLEAN OUT PROJECT.PDF
RFBA - DITCH COTW.PDF

E. 9:30 A.M. PUBLIC HEARING ON THE LOCAL OPTION SALES TAX (LOST)

Documents:

RFBA LOST PH.PDF
RESOLUTION.A - 2022-2032 LOST.WLIST.MAP.PDF
RESOLUTION.A1 - 2022-2032 LOST.WLIST.MAP.PDF

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Technology Committee (1/26/2022)
2. County Board Workshop (2/8/2022)

Documents:

WRIGHT COUNTY TECHNOLOGY MEETING MINUTES 2022-01-26.PDF
02-08-2022 WRIGHT COUNTY BOARD WORKSHOP MINUTES.PDF

B. ADMINISTRATION

1. Energy Transition Advisory Committee Appointment
2. Sheriff's Office Range Ventilation Design

3. Approve Letter Of Support For MnDOT District 3 Intelligent Transportation Systems (ITS) Grant Applications
4. Adopt Resolution Approving Lawful Gambling Application, Form LG214, Organization Name: Annandale Lions Club, Gambling Premises: Trails End Pub, 10480 State Highway 24 NW, Annandale, MN 55302 (Corinna Township), Effective Date: March 1, 2022

Documents:

[RFBA - LETTER OF SUPPORT MNDOT ITS PROJECTS.PDF](#)
[LETTER OF SUPPORT MNDOT.PDF](#)
[RESOLUTION - ANNANDALE LIONS CLUB.PDF](#)
[LG214 APPLICATION.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

Documents:

[01-26-2022 THRU 02-08-2022 WARRANTS ISSUED 4,702,641.62.PDF](#)
[01-26-2022 THRU 02-08-2022 CLIENT WARRANTS ISSUED 318,294.17.PDF](#)