

PARENTAL CHILD CARE RESPONSIBILITIES

The Child Care Programs are a partnership between the family, the child care provider and Wright County Social Services. These programs are for the sole purpose of going to school/training, employment, and/or job search. You are allowed some travel time and this is determined with your child care case manager.

Please carefully read the following and sign where indicated. If you have any questions, please discuss them with your case manager.

- 1) I understand that it is my responsibility to evaluate and assure adequacy of the child care provider.
- 2) I understand that the sole responsibility of Wright County Human Services is to pay the provider per the signed service agreement.
- 3) I agree to hold Wright County, and the Minnesota Department of Human Services harmless from any claims of any nature related to the child care provided under this program. This waiver does not effect my rights under the fair hearing process to appeal any decision stopping my benefits.
- 4) I understand that child care funds are limited in length of time, number of allowed hours per week, amount per hour, number of allowed absent days and type of activities.
- 5) I understand that Wright County will pay only for child care listed on the agreement and for days when you are in an authorized activity - working/school/training/job search. You may be asked to verify your schedule at any given time. You must work at least 20 hours per week and earn at least minimum wage to be eligible for child care assistance.
- 6) I understand that I will be informed of any changes in the funding of my child care cost.
- 7) I understand that child care funds cannot be used when the other parent is available to provide care.
- 8) I understand that if I have a separate agreement with the child care provider, conditions under the separate agreement are only between myself and the provider.
- 9) Persons attending an approved educational program must provide proof of attendance and satisfactory progress quarterly before a new Service Agreement is written with your provider. Satisfactory progress is defined as successfully completing and receiving credit for classes in which you are enrolled. A "C" average or better is expected. Failure to achieve at least a "C" average results in your being placed on "probationary" status for the following quarter. If satisfactory progress is not achieved that quarter, your child care subsidy will be discontinued, and you must demonstrate the ability to complete a successful quarter before reinstatement.

- 10) Family copayment is based on your income and family size. You will receive a notice of your copayment. Copayments are determined with your child care case manager using the State Sliding Fee Scale. You must pay your copayment directly to your child care provider. Your child care provider must receive your payment by the last day of the month. Failure to keep your copayment current would result in termination of your child care subsidy.
- 11) If you are receiving transition year child care, you will not be eligible for the remaining portion of your twelve month period if your job is terminated without good cause. Quitting a job to accept a job with equal or better benefits or income is considered good cause. Transition year child care may be used only for actual employment.

KEEP ONE COPY FOR YOUR RECORDS. SIGN AND RETURN THE OTHER COPY WITH YOUR APPLICATION.

I DECLARE THAT I HAVE READ AND UNDERSTAND MY RESPONSIBILITIES.

CLIENT SIGNATURE

DATE

IF YOU HAVE ANY QUESTIONS, call 763-682-7414 or 1-800-362-3667 and ask for your worker.