

# WRIGHT COUNTY CHILD CARE LICENSING

## Reporting Requirements for Child Care Providers

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1. Any suspected physical abuse, sexual abuse, or neglect must be reported to Child Protection (763-682-7449), or the police. If reasonable cause exists to believe a child has died as a result of abuse or neglect, the county coroner must be notified (763-236-9050).

*MN Rule 9502.0375, Subp. 1*

Any suspected case of physical or sexual abuse or neglect must be reported to your licensor.

*MN Rule 9502.0375, Subp.2.B*

**WHEN?** Immediately

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2. An occurrence of any serious injury or death of child within the child care residence to your licensor. A serious injury is any injury for which medical care was received.

*MN Rule 9502.0375, Subp.2.D*

**WHEN?** Immediately (within 24 hours)

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3. Any change in household membership (e.g. new baby, separation) or the addition of an employee (helper) must be reported to your licensor.

*MN Rule 9502.0375, Subp.2.A*

**WHEN?** Within 30 days of change

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4. An occurrence of fire/smoke requiring the response of the fire department must be reported to your licensor.

*MN Rule 9502.0375, Subp.2.C*

**WHEN?** Within 48 hours

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5. An animal bite or scratch which breaks a child's skin must be reported to the parents of child. Animal bites must also be reported to 911. If a child is taken to a doctor, notify your licensor.

*MN Rule 9502.0435, Subp.12.F & G*

**WHEN?** The day the injury occurs

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6. Any suspected case of a reportable disease (see attached list) must be reported to Wright County Public Health (763-682-7466). Parents of children in care must also be notified.

*MN 9502.0435, Subp.16.E*

**WHEN?** ASAP

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