



Background Study Log

Each year the Human Services Licensing Act (HSLA) is reviewed. Many times, items are revised. In 2004, one of the changes implemented, specifically affects you, the license holder:

Mn. 245C.20

“The license holders are required to document the date the program initiates a background study; and contact the commissioner to inquire about the status of a study, if the program has not received a response from the commissioner within 45 days of initiation of the study.”

License Holder _____

Relicensing Date _____

Background Study Documentation

SUBJECT NAME	DATE SUBMITTED	DATE ALL CLEAR RECEIVED	45 DAYS HAVE PASSED DATE FOLLOW UP CALL MADE TO COUNTY	MORE TIME NEEDED		DATE SUBJECT DISQUALIFIED
				YES	NO	
				YES	NO	
				YES	NO	
				YES	NO	
				YES	NO	
				YES	NO	
				YES	NO	
				YES	NO	
				YES	NO	
				YES	NO	