

Adult Foster Care Provider Meeting

September 30, 2009

Wright County Human Services

Topics at a Glance

- Statistics
- H1N1 Updates
- NETStudy
- Background Study Documentation
- Mandated Reporter/VA Training
- Data Privacy
- Capacity of 5
- Alternative Overnight Supervision Technology
- Provider Manuals
- Agenda items & schedule for next meeting

Statistics

- AFC Licensed/certified homes = 128
- Capacity = 426 beds
- Open beds = 28%

H1N1 Updates

- **What is H1N1 novel influenza?**
 - H1N1 novel influenza is a respiratory illness caused by a virus. H1N1 is a certain kind of influenza that can cause infection in humans.
- **What are the signs and symptoms of H1N1 novel influenza?**
 - The symptoms are similar to seasonal flu:
 - fever (above 100°F)
 - dry cough
 - sore throat
 - runny or stuffy nose
 - headache
 - muscle aches
 - extreme tiredness
 - in some cases diarrhea and vomiting
- **How does H1N1 influenza spread?**
 - When a person with flu coughs or sneezes; and
 - Touching something with flu viruses on it and then touching your

H1N1 Updates, cont'd

- **What can I do to protect myself from getting sick?**
 - Cover your nose and mouth with a tissue every time you cough or sneeze. Throw the used tissue in the waste basket. Clean your hands.
 - If you don't have a tissue, sneeze or cough into your sleeve.
 - Clean your hands often with soap and water or an alcohol-based hand cleaner.
 - Avoid touching your eyes, nose or mouth.
 - Avoid close contact with people who are sick, if possible.
 - Stay healthy: eat nutritious foods, get enough sleep, and exercise.

H1N1 Updates, cont'd

- **What should I do if I get sick?**
 - If you become ill with influenza-like symptoms, including fever, cough, sore throat, and stuffy nose, you should:
 - **Stay home and avoid contact with other people as much as possible to keep from spreading your illness to others.**
 - Keep drinking liquids to avoid dehydration.
- **What about a vaccine for H1N1?**
 - A new vaccine against novel H1N1 is being produced and will be available in the coming months.
- **Do I need to report cases of H1N1 to licensing?**
 - No; if H1N1 is confirmed in your home, the physician will make the report to the MN Department of Health.

NETStudy

- How do I initiate a background study through NETStudy?
- Family Adult Foster Care:
 - Go to <https://bgs.dhs.state.mn.us/a/Login.asp>
 - Enter your facility ID # (license number)
 - Enter your user ID (self pay)
 - Enter your password (license number)
- Corporate Adult Foster Care:
 - Follow instructions sent to you by DHS

NETStudy, cont'd

- When is a background study needed?
 - At initial licensing for all household members and caregivers age 13+
 - At the first relicensing after July 1, 2009 for all household members and caregivers age 13+
 - Whenever a new person joins the household or staff

NETStudy, cont'd

- Will the background study need to be repeated?
 - If the background study subject is continuously affiliated with the program, the background study does not need to be repeated.
 - If there is reasonable cause to believe that a person was involved in a disqualifying event, the background study may need to be repeated.
- What information should be forwarded to the licensor re: possible disqualifications?
 - Any time the license holder is aware of criminal activity or maltreatment of a child or vulnerable adult, licensing should be notified.

Background Study Documentation

MN Statute 245C.20

- What are the requirements for background study documentation?
 - Document the date the program initiates a background study.
 - Maintain the notice that the study was undertaken and completed.
 - Contact the DHS licensing division or resubmit the background study information online if the background study subject's name does not appear in the list of active or recent studies initiated by that license holder.

Mandated Reporter/VA Training

MN Statute 245A.65, Subd. 3

- On-line training through DHS
 - <http://www.dhs.state.mn.us/DSDTraining/WebManRpt/default.htm>
- Register through TrainLink to get a “unique key”
- VA training is mandatory and must be completed annually!

Data Privacy

245A.11, Subd 8b

- An adult foster care license holder who creates, collects, records, maintains, stores, or discloses any individually identifiable recipient data, whether in an electronic or any other format, must comply with the privacy and security provisions of applicable privacy laws and regulations.
- The commissioner shall develop, and make available to license holders and county licensing workers, a checklist of the data privacy provisions to be monitored for purposes of licensure.

Capacity of 5

245A.11, Subd. 2a

Requirements:

- the facility must meet the physical environment requirements in the adult foster care licensing rule;
- the five-bed living arrangement must be specified for each resident in the resident's care plan, ISP, or IRPA;
- the license holder must obtain written and signed informed consent from each resident or resident's legal representative documenting the resident's informed choice to living in the home and that the resident's refusal to consent would not have resulted in service termination; and
- the facility must have been licensed for adult foster care before March 1, 2009.

Capacity of 5, cont'd

- **PLEASE NOTE:** This legislation was effective 7/1/09, but there needs to be a waiver amendment in order to approve funding for this capacity. The amendment is supposed to be submitted to the Federal government by 12/09. Providers will not be able to use this option until 2010. This temporary increase to five beds is only for two years, it must be cost neutral, and the costs can't go any higher for the amount of people in the home. Upon approval of the waiver, the providers' counties will evaluate their current "landscapes".

Alternative Overnight Supervision Technology

245A.11, Subd. 7a

- The commissioner may grant an applicant or license holder an adult foster care license for a residence that does not have a caregiver in the residence during normal sleeping hours, but uses monitoring technology to alert the license holder when an incident occurs that may jeopardize the health, safety, or rights of a foster care recipient.
- Applications for a license under this section must be submitted directly to the DHS licensing division. The licensing division must immediately notify the host county and lead county contract agency and the host county licensing agency. The licensing division must collaborate with the county licensing agency in the review of the application and the licensing of the program.

Provider Manuals

- Each license holder should have a provider manual (corporate homes – one per corporation).
- Please feel free to make copies of the forms in the manual!
- Use the information in the manual to prepare your home for relicensing.

Miscellaneous

- Where can I find the list of reportable communicable diseases?
 - MN Rules 4605.7040
- When should my fire extinguisher be serviced?
 - Annually
- When should my well-water be tested?
 - Annually
- When should my resident's records be reviewed and updated?
 - Annually!
- When should my smoke detectors be tested? Battery changed? Detector replaced?
 - Tested – Monthly; Battery change – semi-annually; Replaced – 10 yrs
- When should my carbon monoxide detector be replaced?
 - 5-7 years

Next Meeting

- When should we meet again?
- What topics would you like covered at the next meeting?

- **THANKS FOR ATTENDING!!!**