



WRIGHT COUNTY
DEPARTMENT OF COURT SERVICES
PROBATION INFORMATION CENTER
Tenth Judicial District

Michael J. MacMillan
 Director of Court Services

Community Service Work Time Sheet

Worker's Name: _____

Total Hours to Complete: _____

Community service needs to be completed at a pre-approved, non-profit organization
For approval of work site, please contact your probation agent.

Please record the number of hours worked per day for the client on this time sheet. Feel free to make any comments, positive or negative, about the client's work performance.

When the client is finished with hours at this agency, please ensure that the client receives this time sheet so it may be sent to:

Wright County Court Services, 10 2nd St. NW, Rm 402, Buffalo, MN 55313-2154

Comments: _____

Date	Time In	Time Out	# of Hours	Supervisor's Name	Agency	Phone #
Total						

 Supervisor/Title

 Date

 Agency

 Telephone Number