

YOU MUST PROVIDE COPIES OF THE FOLLOWING (if applicable):

You must provide your own copies of any requested verifications that you want to keep. Wright County Health & Human Services will not make copies of your verifications nor will we send back any original documents sent to us through the mail.

- Picture I.D. for all adults**
- Proof of Citizenship, i.e. Birth Certificate, Passport, Hospital Birth Certificate**
- If a non-citizen: Legal Permanent Resident card, Employment Authorization card or I-94 card**
- Social Security numbers for all household members applying for benefits**
- Shelter Costs:**
 - Real Estate Tax Statement or, if renting, have Landlord complete statement or provide lease to show that you live in WRIGHT COUNTY
 - Mortgage payment schedule
 - Homeowner's insurance and payment notice
 - Utility Bills to verify payment
- Vehicle verifications** (title cards, vehicle registration or insurance documents), i.e. Cars, trucks, motorcycles, campers, boats, trailers, off-road vehicles
- Current bank statements** for ALL household members:
 - Checking accounts
 - Savings accounts
 - Money on Debit Card accounts
 - Savings certificates
 - Credit union information
 - Stocks and bonds
- Burial contracts & Life Insurance** (cash surrender value of insurance).
- Proof of earned income** for the last 30 days:
 - Paycheck stubs
 - Employer Statement of Earnings
 - National Guard or Reserve income evidence
 - Written evidence of rental income
 - Verification of all jobs ending in the past 60 days

If Self-Employed:

 - Previous year's income tax returns including Partnerships & Corporations tax papers
 - Bookkeeping records
 - Company bank accounts
 - Sales and expense proof
 - Quarterly statements
- Proof of unearned income:**
 - Social Security – letter indicating amount
 - Pensions or SSI – letter indicating amount
 - Unemployment – check stub or letter
 - Workmen's comp/sick pay –signed and dated letter from company letter to prove amount or pending decision
 - Child Support or Alimony – if direct payment, need court order or statement from the payer
 - Daycare or Foster Care payments – monthly payments/expense documents
 - Student income – scholarships, grants, student loans, G.I. bill, work study, family contribution or borrowed money (written statement, signed and dated)
- Legal Papers** for name change
- Medical bills**
- Proof of tuition** or required school fees and all school expenses
- Doctor's statement** if unable to work between the ages of 18 – 60
- Pregnancy verification**