How to Use Citrix to Access Wright County Systems

Date Created:	5/13/10	**Created by:**	KNG, IT	**Intended For:**	End Users
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Purpose: To show end users how to access Citrix Secure Access Client.

1. Browse to the Wright County Information Technology Web Site:
    http://www.co.wright.mn.us/department/it/ -
    In the center of the page, under Citrix Remote Access, click "Connect remotely with Citrix"
    (Note: Please do not save this link as a favorite – if the link is changed in the future the saved link
   will no longer work).
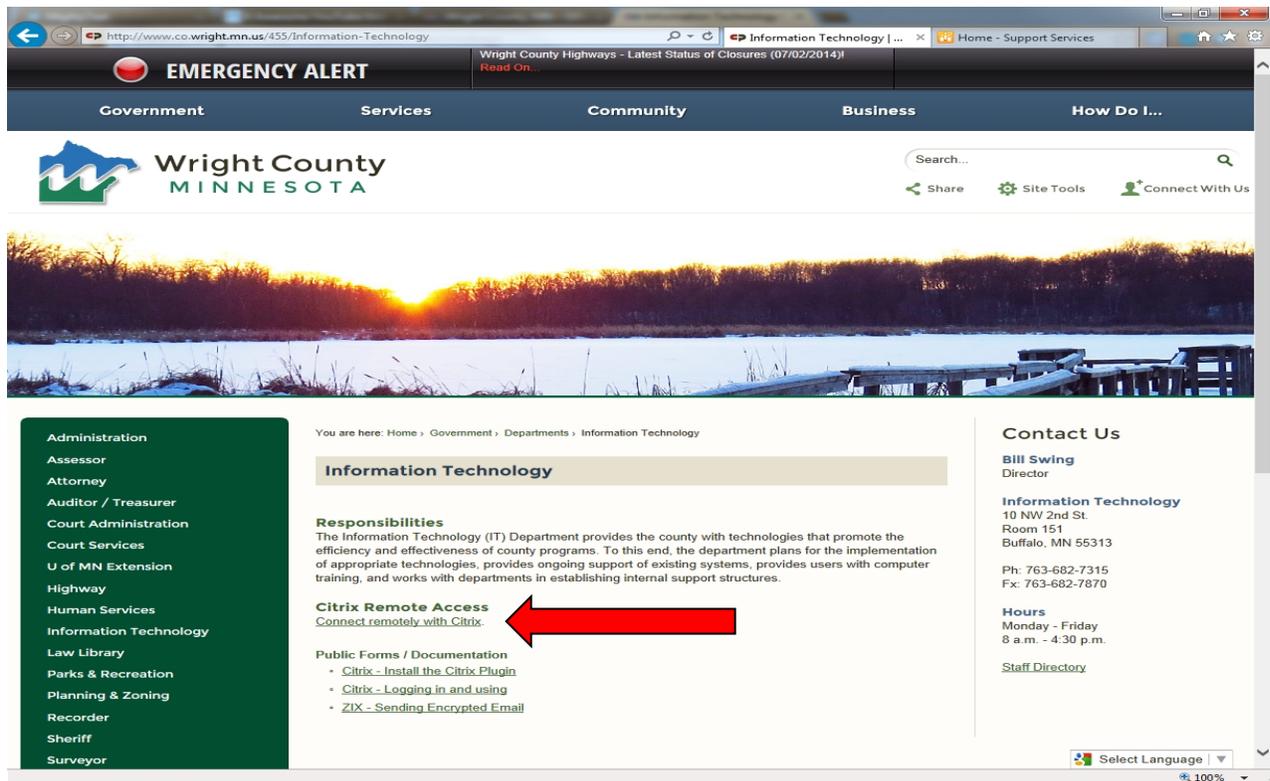
2. The Citrix Login screen is displayed – log in using your network user name and password.

F:\HOW-TO\Citrix\Citrix - Using - For End Users.docx

3. After logging in you will see a screen similar to the one shown below showing the applications available for your use. The screen below is an example.

NOTE: When you are finished, close the application(s) (Word, Excel, etc) as you normally would on your desktop. Remember to logout of the system by clicking Log Off noted by the Red Arrow.
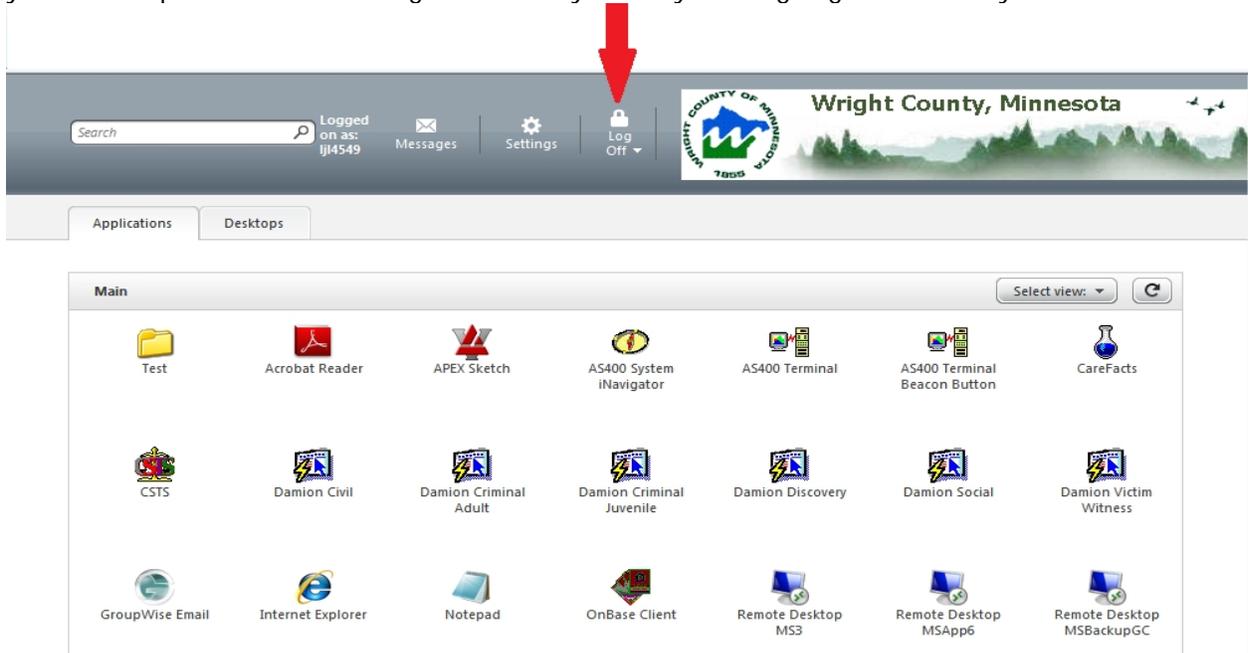
When you click on an application icon you may see this screen displayed.

You can check the box "Do not ask me again for this site" and then click on "Permit use"