



Minnesota  
Pollution  
Control  
Agency

# NOTICE OF CONSTRUCTION OR EXPANSION

## of an animal feedlot or manure storage area under 300 animal units

wq-f3-24 (revised 04/01/08)

**Notice to County, Township, and City Authorities** (See Minn. R. 7020.2000, subpart 5)

An owner of an animal feedlot or manure storage area (facility) proposing to construct a new or expand an existing facility of any animal unit (AU) capacity less than 300 animal units as defined by Minnesota Rules and does not exceed the U.S. Environmental Protection Agency's (EPA) definition of a Concentrated Animal Feeding Operation (CAFO) shall complete this form and submit a copy to the county, township, city, and any other local units of government that may have zoning authority over the project.

The completed form shall also be submitted to the Minnesota Pollution Control Agency or delegated county feedlot officer, along with plans and specifications for a new or modified manure storage area in accordance with Minn. R. 7020.2100, subpart 4, if applicable.

List the local zoning authorities that have been notified in accordance with this form:

County: \_\_\_\_\_  
 Township: \_\_\_\_\_  
 City: \_\_\_\_\_  
 Other: \_\_\_\_\_

**Construction or expansion may begin upon receiving written or verbal approval from all authorities listed in the above paragraphs. If the owner is not contacted by all authorities listed above, construction may begin 30 days after completion of this notice.**

**Owner/Facility Information**

Name of owner(s): \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Phone Number(s): \_\_\_\_\_  
 Name of Facility: \_\_\_\_\_  
 Facility Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Location: County: \_\_\_\_\_ Township: \_\_\_\_\_ Section: \_\_\_\_\_ ¼ Sec.: \_\_\_\_\_ ¼ of ¼ \_\_\_\_\_

*Please answer the following questions by checking Yes or No or filling in the blank space provided.*

Are there any surface waters within 1,000 feet of the facility? Yes  No

If yes, check which types of surface water:

Lake     River/Stream     Wetland     Drainage ditch     Tile intake     Other

If you checked River/Stream or Drainage ditch in the previous question, is the river, stream or drainage ditch within 300 feet of the facility?

What is the shortest distance (in feet) from an animal holding area to a well?  
 (including in-use, unused, and unsealed wells of any type) \_\_\_\_\_

What is the shortest distance (in feet) from a manure storage area to a well?  
 (including in-use, unused, and unsealed wells of any type) \_\_\_\_\_

**Buildings, Lots, and Manure Handling Areas**

Complete the table below for your animal holding and manure storage areas. A list of common facility types is provided to choose from, or describe it in your own terms. If you have more than six animal holding or manure storage areas on your site, please attach a separate sheet that includes the information requested below for each additional facility.

**A. Facility Number**

#1

#2

#3

#4

#5

#6

Write "Existing", "New", or "Eliminating"

**B. Types of Animal Confinement Areas** Write approximate dimensions in feet in the space below (width x length)

Total confinement barn						
Partial confinement barn						
Open lot with runoff controls						
Open lot without runoff controls						
Pasture access ("X" or "√" if yes)						

**C. Manure Handling Areas** Write approximate top dimensions in feet in the space below (width x length x depth)

Earthen or soil lined						
Poured reinforced concrete						
Composite lined						
Above-ground concrete tank						
Fiberglass-lined steel tank						
Concrete block or stave pit						
Milk center wastewater storage						
Stacking slab						
Stockpile						
Manure pack on lot or floor						
Other (describe)						

**D. Animal Numbers**

Mature Dairy cows (over 1,000 lb.)						
Mature Dairy cows (under 1,000 lb.)						
Dairy Heifers						
Dairy Calves						
Veal						
Slaughter steer/heifer, stock cow or bull						
Feeder cattle-stocker/background/heifer						
Cow and calf pair						
Beef Calves (weaned)						
Swine over 300 lb.						
Swine between 55 and 300 lb.						
Swine under 55 lb.						
Horses						
Sheep or lamb						
All Chickens w/liquid manure system						
Broiler chickens over 5 lb. - dry system						
Broiler chickens under 5lb. - dry system						
Laying hens over 5 lb. - dry system						
Laying hens under 5 lb. - dry system						
Turkeys - over 5 lb.						
Turkeys - under 5 lb.						
Ducks						
Others (list types)						
1.						
2.						

**Owner's Certification**

I hereby certify that I am an owner of the facility described in this form. I also certify that the information provided in this form is, to the best of my knowledge and belief, true, accurate, and complete.

Signature of owner: \_\_\_\_\_

Date: \_\_\_\_\_

**Return this notification form to:** [Insert address and phone number of MPCA regional office or delegated county feedlot office]