



Wright County Sheriff's Office



Sheriff Sean Deringer

Matt Treichler
Chief Deputy

Shawna Athman
Business Manager

Dan Anselment
Captain

Annette Habisch-Peterson
Captain

Todd Hoffman
Captain

Pat O'Malley
Jail Captain

3800 Braddock Ave NE
Buffalo, MN 55313

1-800-362-3667
Fax: 763-682-7610

Administration	763-682-7622
Dispatch	763-682-7600
Records	763-682-7630
Civil	763-682-7646
Warrants	763-682-7688
Investigations	763-682-7433
Jail Administration	763-684-2381
Victim Assistance	763-684-4537

Information Disclosure Request

NOTE:

- A. Law Enforcement Data will be provided pursuant to rules set forth in Minnesota Statute 13.82.
- B. Request Frequency-Private Data on Individuals. After you have been shown the data and informed of its meaning, the data need not be disclosed to you six months thereafter unless a dispute or action is pending or additional data on you has been collected.
- C. You may be required to pay the actual costs of making, certifying and/or compiling the copies of information requested.

REQUEST FOR DATA:

Date of Request:	Address:
Requestor Name:	State/Zip:
Phone:	ICR/OCA:
Description of the Information Requested: _____ _____ _____	
Requestor Signature: _____	
Requestor Note: Make check/money order payable to: Wright County Sheriff's Office. If mailed, return form and any fees to: Wright County Sheriff's Office, 3800 Braddock Ave NE, Buffalo, MN 55313. Questions pertaining to data requests should be directed to the Records Unit at 763-682-7630.	

OFFICE USE ONLY:

Request Type: ___ In person ___ Mail ___ Phone Request By: ___ Subject of Data ___ Not Subject of Data Request Completed: ___ Front Desk ___ Fax ___ Mail ___ Email Information Requested is Classified: ___ Public ___ Non Public ___ Private ___ Inspection \$0.00 ___ Confidential ___ Protected Non-Public ___ Redacted	Remarks/Comments: (If requested data is classified so as to deny access to the requestor, cite authority/reason. Also enter any other remarks or comments appropriate.) _____ _____ Request: ___ Approved ___ Denied Authorized Signature: _____
___ Reports/regular copies: \$0.25 per page ___ Photos: Digital \$25.00 per CD ___ Photos: Printed \$10.00 flat fee plus \$0.50 per photo	___ Audio/Video: \$25.00 per CD/DVD/TAPE ___ Transcripts: \$25.00 per transcript flat fee plus \$25.00/hour after the first hour
I HAVE RECEIVED FROM THE ABOVE NAMED, THE AMOUNT INDICATED IN PAYMENT FOR PROVIDING THE INFORMATION REQUESTED. Total Amount Due: \$ _____ Received By: _____ Date: _____ WCSO 1/12/17 kld	