WRIGHT COUNTY
DEPARTMENT OF HIGHWAYS

Wright County Public Works Building

1901 Highway 25 North
Buffalo, Minnesota 55313

Jct. TH 25 and CR 138
Telephone (763) 682-7383 FAX (763) 682-7313

MAILBOX SUPPORT APPLICATION

T_____ R _____ S _____

Access Permit # _____

INFORMATION NEEDED PRIOR TO INSTALLATION:

Application Date: _____

_____

Property Owner **Mailing Address** **City, State** **Zip**

Daytime Telephone Number : _____ **Applicant Requests Phone Call: Yes ☐ No ☐**

COUNTY HIGHWAY NO. _____ **Specific location from nearest intersection:** _____

_____

Is there an existing mailbox? Yes ☐ No ☐ **Is house number on the mailbox? Yes ☐ No ☐**

Other identifying features of residence: _____

Side of road mailbox support is to be installed on: N S E W *(Circle One)* **Date mailbox support needed:** _____

(It is the property owner's responsibility to verify mailbox support location with the local post office.)

Additional information: _____

A $60.00 MAILBOX SUPPORT FEE, PLUS $15 IF MAILBOX IS DESIRED (*includes installation and tax*) IS DUE AT TIME OF APPLICATION.

(SEE BACKSIDE FOR MAILBOX SUPPORT DESIGN)

SUPPORT ONLY $60.00 or SUPPORT *and* MAILBOX $75.00

(Circle One)

DATE RECEIVED: _____

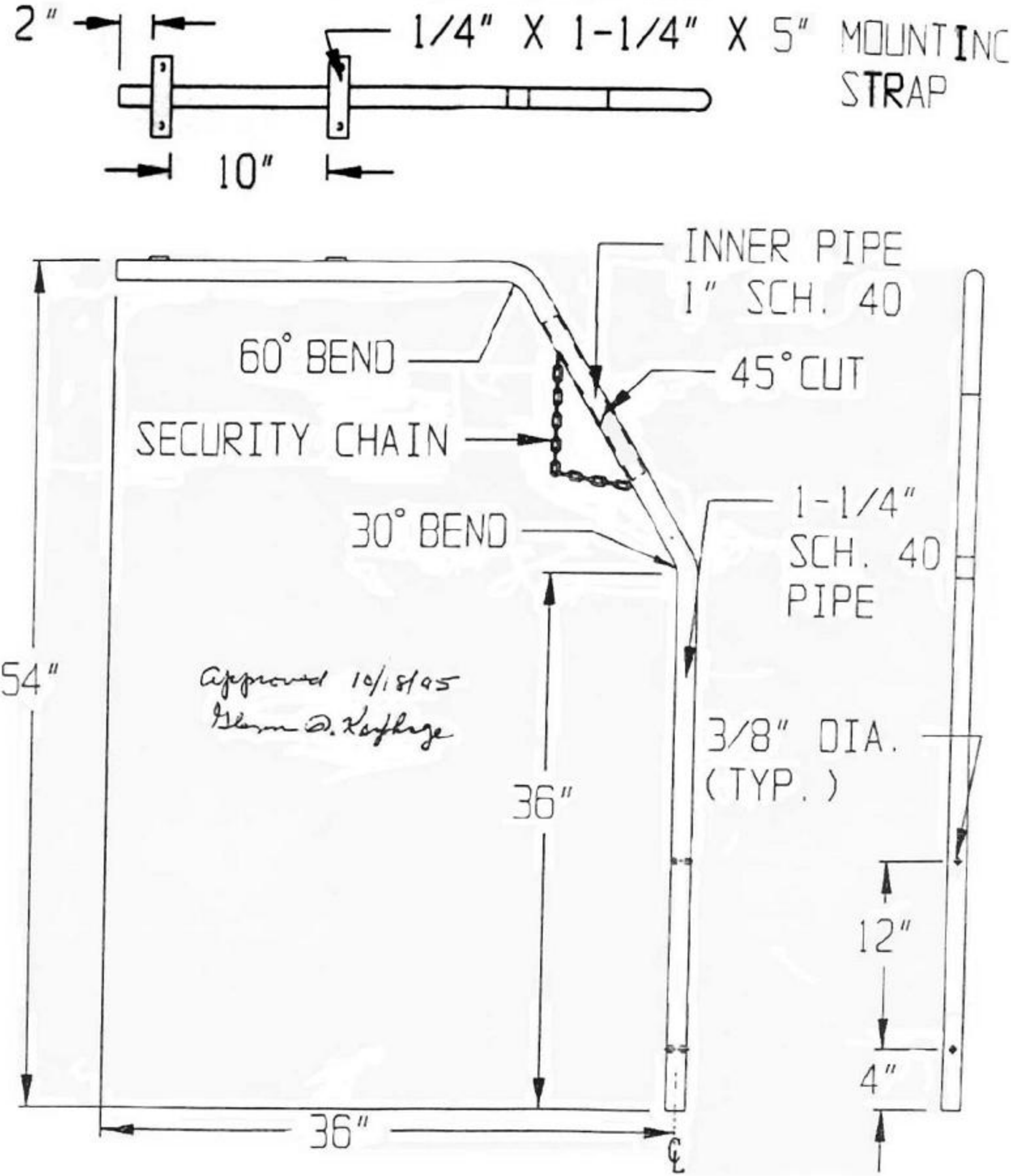
CASH _____ **CHECK #** _____

As an applicant, I understand that installation of a mailbox support conforming to county policy is required along all county highways. A copy of the county approved safety support is attached to this form. Wright County Highway Department will install approved mailbox support, upon payment for materials. INSTALLATION OF MAILBOX SUPPORT WILL OCCUR WITHIN A REASONABLE TIME PERIOD. A MINIMUM OF 2 - 3 WEEKS CAN BE EXPECTED. Property owner is responsible for purchasing and installing a mailbox conforming with U.S. Postal Service requirements if mailbox is not purchased with the support. Newspaper/advertising delivery boxes, if desired, must be attached to the support alongside the mailbox. Newspaper/advertising delivery boxes shall not be installed on separate posts. I further understand that the mailbox support shall be the property of the property owner upon completion of installation and any further repair or replacement will be at the owner's expense. Also, I shall conform to the requirements as stated in the attached Wright County Mailbox Placement and Maintenance Policy.

_____
Applicant's Signature

Copies to:
- ☐ **Applicant *(w/attachment)***
- ☐ **Office**
- ☐ **Traffic Sign Division**
- ☐ **ECM Distribution *(fax 241-8165)***
- ☐ **StarTribune *(fax 682-1668)***

MINNCOR INDUSTRIES



HOT DIPPED GALVINIZED JLR 01-95

MAILBOX SUPPORT /8 SCALE 60079-602