The Wright County Board met in regular session at 9:00 A.M. with Husom, Vetsch, Daleiden, Potter, and Borrell present.

2-21-17 COUNTY BOARD MINUTES
Husom moved to approve the Minutes, seconded by Daleiden. The motion carried 5-0.

AGENDA
Petitions were accepted to the Agenda as follows: Consent Item I, “Refer Ag Society Fairgrounds Lease To Ways & Means Committee” (Kelly); Items For Consid. D, “Resolution, Howard Lake-Waverly-Winsted Safe Routes To School” (Borrell). Kelly requested a change to Consent Item E1, reflecting the 3-06-17 Owners Committee Meeting should be held at 12:30 P.M. (not 12:00 P.M.). The attachment for Aud./Treas. Item #3, “Approve Summary Of Change Funds” was replaced with a new version by Hiivala. Vetsch moved to approve the Agenda as revised, seconded by Potter. The motion carried 5-0.

CONSENT AGENDA
Daleiden moved to approve the Consent Agenda as amended, seconded by Husom, and carried 5-0:

A. ADMINISTRATION
   1. Approve Charitable Gambling Application, Form LG220, Church Of St. Mary Of Czestochowa, 1867 95th St. SE, Delano MN 55328 (Franklin Twp.)

B. ADMINISTRATION
   1. Request To Hire 67-Day Social Services Temporary Employee

C. ADMINISTRATION
   1. Schedule Boy/Girl County Day For 4-18-17

D. ADMINISTRATION
   1. Refer To Building Committee Pavement Preservation At Compost Facility

E. ADMINISTRATION
   1. Schedule Owners Committee Meeting For 3-06-17 At 12:30 PM, Agenda Items:
      A. Refined Blocking & Stacking - Select One Option
      B. MEP/Sustainability Workshop
      C. Security Workshop
   2. Schedule Owners Committee Meeting For 3-20-17 At 12:30 PM, Agenda Items:
      A. Exterior Design, Site Design
      B. Interior Design - Lobby, Public Spaces
      C. Interior Design - Chambers, Offices, Jury Assembly

F. AUDITOR/TREASURER
   1. Transfer Fee Schedule Items From License Bureau To Recorder’s Office due to the Transition of Vital Records, Eff. 3-06-17:
      A. Formerly License Bureau
         - Filing of Credentials $5.00
         - Passport Photo Service $10.00
      B. Formerly Other Statutory Fees Charged by the License Bureau
         - Birth Certificates $26.00
            a. Additional copies at same time $19.00 each
         - Uncertified Birth Record $13.00
         - Death Certificates $13.00
            a. Additional copies at same time $6.00 each
         - Uncertified Death Record $13.00
         - Marriage Certificates $9.00
- Genealogy Search Fee $20.00 per hour
- Marriage Application (w/o class) $115.00
- Marriage Application (w/class) $40.00
- Statement of No Record Found (Marriage) $9.00
- Statement of No Record Found (Birth) $16.00
- Statement of No Record Found (Death) $13.00

G. AUDITOR/TREASURER
    1. Approve Claims as Listed in the Abstract, Subject to Audit, for a Total of $876,277.02 with 176 Vendors and 333 Transactions

H. SEAN RILEY, PLANNING & ZONING ADMINISTRATOR
    1. Accept The Findings & Recommendations Of The Planning Commission For The Following Rezoning:
       A. ROGER STROMMEN (Monticello Twp.) - Planning Commission Unanimously Recommends The Rezoning Of Approximately 31 Acres From AG General Agricultural & S-2 Residential-Recreational Shorelands To A/R Agricultural-Residential & S-2

I. ADMINISTRATION
    1. Refer Ag Society Fairgrounds Lease To Ways & Means Committee

TIMED AGENDA ITEMS

BOB HIIVALA, AUDITOR/TREASURER
Presentation of Government Finance Officers Association Award by Susan Virnig, GFOA Representative of Minnesota
Susan Virnig presented a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association. The Award relates to the comprehensive annual finance report for fiscal year ended 12-31-15. The Certificate is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. Fifteen awards were presented in Minnesota.

Approve January Revenue/Expenditure Budget Report
On a motion by Daleiden, second by Potter, all voted to approve the Report.

Approve Summary of Change Funds
Hiivala distributed an updated change fund summary. Potter moved to approve the updated Summary of Change Funds, seconded by Daleiden. The motion carried 5-0. The Summary of Change Funds follows:
KAREN PUNDSACK, GRRL EXECUTIVE DIRECTOR

2016 GRRL Library Activities

Information on 2016 GRRL Library Activities was presented by Pundsack and two Library Service Coordinators - Cyrene Bastien, Clearwater Branch, and Theresa Jacobs, Rockford Branch. Wright County is served by public libraries in Annandale, Buffalo, Clearwater, Cokato, Delano, Howard Lake, Monticello, Rockford, and St. Michael. Data reflects about 24% of Wright County residents as cardholders, and there were just under 359,000 library visits in 2016. Digital checkouts made up 6.6% of the total circulation. Valuable programs for residents include 1000 Books before Kindergarten, Crafting Groups, Book Clubs, IT Programs for adults, Literacy Programs for children, and Legacy Programs for all ages. The Clearwater and Rockford branches will have youth summer programs. On Tuesdays from 12:00-1:00 P.M., Clearwater offers assistance on how to use a computer or fill out a resume.

HF 1382 and SF 1033 were referenced. Pundsack said Potter provided assistance in arranging meetings on these bills at the Capitol last week. The bills relate to state aid modification for regional public library systems and increased funding. Potter encouraged Pundsack to draft a resolution in support of these bills. The County Board could take action to adopt the resolution which could then be forwarded to the State. Potter referenced SF 210 which relates to miscellaneous capital investment bonding provisions, and said that future construction grants could include the cities of Howard Lake, Buffalo, and Monticello.

Wright County
Summary of Change Funds

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<tr>
<th>Fund</th>
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<tr>
<td>General Revenue</td>
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<tr>
<td>Coordinator (Petty Cash)</td>
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<td>Court Services</td>
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<td>Assessor</td>
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<td>Attorney</td>
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<td>Surveyor</td>
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ITEMS FOR CONSIDERATION

2-22-17 BUILDING COMMITTEE MINUTES

At today’s Board Meeting, Daleiden referenced Item I, Public Works Deferred Maintenance & Remodel. He said the televisions were upgraded from LG to Sharp at a slightly higher cost because of product quality. With regard to Item II, Recycling Center – Tipping Floor Demolition, Daleiden indicated that the next step is to assure the concrete blocks are capable of supporting a structure. The direction on how to proceed will follow. Potter moved to approve the Building Committee Minutes, seconded by Daleiden. The motion carried 5-0. The Minutes follow:

1. Public Works Deferred Maintenance & Remodel

   Updates about the Public Works project were provided by Mattice and Wilczek. Wilczek noted project has been completed with the exception of miscellaneous minor punch list items. The Extension office began moving items this week and Custodial staff will be assisting with the final move on February 23rd. Wilczek stated that Extension had intentions of moving their current refrigerator to the new site for dedicated food prep items related to their programming, but Human Services has indicated a desire to have a refrigerator in its current location for their supervised visitation sessions. It was discussed amongst the group whether a second refrigerator was necessary in the front kitchen/break area and Wilczek clarified the intent was to leave the current refrigerator in the back break room for staff lunches and have two in the front; one 4H related and for meetings with the second being specific to food prep programming.

   Wilczek presented two proposed costs for audio visual solutions in the conference rooms. Marc Mattice obtained them and distributed for consideration. The first was from Audio Visual Extremes for a cost of $7,814.00 (excluding tax) and the second was from EPA Audio Visual, Inc. for $16,175.47. Wilczek indicated he was not involved in proposal process and was presenting the proposals for informational purposes. Daleiden suggested a visit with IT after the committee meeting to get their input as they were copied on the proposal options via email.

   Recommendation: The recommendation by Daleiden was to move forward with the purchase of a refrigerator if needed by Extension in their new space. Also, after meeting with IT immediately following Building Committee, the recommendation from Daleiden was to move forward with whichever of the conference room audio visual solutions best fit the needs of the space. Should the proposals be found to be equal in scope after IT review, Audio Visual Extremes shall be selected for installation.

II. Recycling Center – Tipping Floor Demolition

   Wilczek provided updates on the status of the Recycling Center Tipping Floor and that a solution was installed to keep the water from running to the central man door next to the conveyor. A 6” vinyl curb product was purchase from New Pig and installed February 21st. The product is sealed to the walls and floor so there should be no water running to the door. Wilczek also stated that he is awaiting budget numbers from a contractor for new structure construction types and should have them in the very near future.

   Recommendation: No recommendation. Updates only.

(End of 2-22-17 Building Committee Minutes)

2-22-17 PERSONNEL COMMITTEE MINUTES

Daleiden moved to approve the Minutes, seconded by Husom, and carried 5-0. The Minutes follow:

I. Modify Child Foster Care Recruitment Contract

   No discussion.

   RECOMMENDATION: Item tabled until March 8, 2017 to gather more information regarding insurance.

II. Highway Accounting Efficiencies
2-22-17 Personnel Committee Minutes (cont.):

Virgil Hawkins provided handouts regarding the Highway Accounting division and summarized the history of the division. He noted the deployment of advanced technologies that have created efficiencies in the Highway Accounting division.

Due to advanced technology and increased efficiencies, it has been determined there is no longer a need for the part-time Accounting Clerk position in the Highway Accounting division. The reduction of this part-time position will result in a layoff of one (1) employee. Hesse discussed options regarding notification of the layoff and potential payout of the notification period. The committee agreed to a 30-day notification period. Due to access to sensitive information, Hawkins recommended payout of the 30-day notification period. The committee agreed to a payout of the notification period.

With Board approval, formal notification of layoff will be communicated the afternoon of February 28. The 30-day notification period will begin March 1 through March 31, 2017. The employees last work day will be February 28, 2017 with wages paid through March 31, 2017.

RECOMMENDATION: Approve layoff of part-time Accounting Clerk position in Highway Accounting division.

II. Replacement of Land Records Administrator

Bob Hiivala, County Auditor/Treasurer provided an organizational chart of the Auditor Treasurer (AT) department following the vacancy of the Land Records Administrator position. With the promotion of the previous Land Records Administrator to County Recorder in July 2016, Tammi Vaith, Chief Deputy/Property Tax Administrator, has absorbed supervision of the staff whom previously reported to the Land Records Administrator. This transition of reporting relationship has proved effective and is recommended to become the permanent organization of the department.

Hiivala is requesting to reclassify the vacant Land Records Administrator position to a Business Analyst position. Hiivala explained while he understand the BA position is traditionally assigned to the Information Technology (IT) department, he is looking for this position to focus on the business needs of technology projects and work in collaboration with IT staff for expertise on the IT/technology needs. He envisions the BA position assigned to the AT department will work with IT to develop business requirement documents. IT staff will be integral and necessary for the deployment of technology projects. The BA assigned to the AT department will follow technology projects through from development to implementation to training to evolution of the software. Hiivala stated recent examples of technology projects which would benefit from this position include OpenGov, AP automation, credit cards/procurement cards, cash drawer for receipting payments, and utilization of SharePoint (i.e. Commissioner Minutes project).

Mark Daleiden, County Commissioner, indicated he has recommended to Adam Tagarro, IT Director, to have InfoTech come in and look at the County as a whole to determine whether it is most effective for IT support staff to be centralized in IT or decentralized within the department the position supports. Daleiden’s recommendation is to wait on this request until we receive more information from InfoTech. InfoTech findings will provide insight regarding how to best handle our technology needs – embedded within departments as power users or centralized in IT.

In the meantime, while we wait for more information from InfoTech, Sunny Hesse, HR Director, recommended a meeting between HR/Admin, IT and AT to continue discussions regarding AT department needs. During this meeting, we will compare the AT department needs to the existing BA position assigned to the IT department and determine whether the current BA position could be revised with addendums to include the different needs between IT/technology and business focus areas or whether two (2) separate classifications would be more appropriate.

RECOMMENDATION: Item tabled until more information is received from InfoTech to determine where this position makes most sense – centralized in IT or decentralized within specific departments. HR/Admin, IT and
2-22-17 Personnel Committee Minutes (cont.):

At staff will work together to determine best way to define the needs (as one (1) classification or separate classifications).

(End of 2-22-17 Personnel Committee Minutes)

2-22-17 TECHNOLOGY COMMITTEE MINUTES

On a motion by Vetsch, second by Daleiden, all voted to approve the Technology Committee Minutes as presented. The Minutes follow:

1. Digital Redaction
   Presented by ConnieMae Cooper

   The need for an efficient redaction tool was brought before the Committee at the previous meeting. Several departments have the need for Redaction in documents both small and large, some encompassing several hundred pages. The need to find a tool was fully recognized by those in attendance at the previous meeting. The discussion was on which tool would be best to utilize. Adobe and OnBase both have Redaction tools, which at the present meeting ConnieMae presented. Adobe was seen as a basic manual format to redact items. Adobe allowed 1 text group to be found and then redacted, page by page, manually by the user. ConnieMae stressed that the Redacted Adobe version of the PDF would need to be saved properly in order to fully “burn” the redaction into the file. The current OnBase options were reviewed next. Currently OnBase also provides a manual way to redact items. It also allows for saving the redacted file to a new PDF (within OnBase), this new file actually has the Redacted items “burned” out so transmission is safe. Lastly ConnieMae did a run though of the recommended Redaction Module available for purchase from OnBase. This additional module was shown to be highly efficient and versatile. It allows for the automatic redaction of items from several documents in effectively one click. A user selects the documents they would like to work with, they then enter the items they would like to be redacted, for example a Name, a SSN, an address; OnBase finds all items, redacts them and presents the user with the items it found. The user can quickly review to ensure accuracy. When review is complete they can save the redacted document(s) as new PDF’s available in OnBase. The original document is maintained and the redacted version is available to be shared electronically. ConnieMae had surveyed county departments that were in need of a redaction tool. The voluntary response showed 30 employees using redaction. That number did not include HHS, whom were present and stated their number was at about 20. A future need was also surveyed and that resulted in about 80 personnel. HHS stated that most of the redaction is done by the Office Technician group. Commissioner Vetsch noted that the use of the module would vastly speed up their process, freeing time for other resources. It might also allow the 1st user, the case worker perhaps, to do the redaction themselves, considering they are the most familiar with their documents and the OnBase Module’s features take advantage of that familiarity in the review process. Commissioner Daleiden stressed that it appears that training will be key in taking full advantage of all the product has to offer. His concern was that if an employee doesn’t understand the full potential it may not be utilized as efficiently as we envision. Daleiden asked if there was a way we could test the module, and

   ConnieMae stated she can set up a test. A test timeframe would allow IT to develop the product for a small group for evaluation. Daleiden noted this would allow us to better understand how to roll it out to more personnel if purchase of the module was decided upon.

   Purchase of the product was discussed, it was suggested that key players discuss funding of the module and report back to the committee. Adam noted that the Redaction module is an Enterprise License, effectively allowing each OnBase user to utilize it. The County will not need to purchase separate licenses for each user of the module. It was identified that not all users will need redaction but that the permission controls allow us to decide who those users will be. The annual maintenance will be 20% of initial cost charged out based on usage of departments. Commissioner Vetsch stated that the timesaving that this module allows makes up substantial costs of the module, especially when compared to the Adobe per-user license cost.

Action: Move forward with OnBase Module Trial
2-22-17 Technology Committee Minutes (cont.):

II. Project Review

Presented by Adam Tagarro, Cheri Nelson, Olga Strobel

IT management presented a progress report on current projects.

- Web Payments
  - Pending Credit Card Acceptance Project (see below)
- HS Social Services Remote EDMS
  - The Project was broken out into Phases, to allow for full scope and quality testing
  - Family Services & Children Services are the Pilot groups for this project
  - IT has been able to work with HHS to allow access of network documents from off premise.
  - Moving to next phase
- Web Online Forms
  - Goal to securely collect information from the County website
  - This was done successfully with the Nintex product.
  - The Assessors Homestead Application is now done entirely online. A Citizen completes the document on our county website and then it flows to the appropriate people and areas for completion.
  - Court Services is utilizing it for Drug Court Appointments.
  - The next step is to market this option to other County Departments who have a use.
- Telephony Manager Update
  - The new system is almost completed. IT has found that it is much easier for reports on call details to be pulled, which is frequently needed to produce accurate billing for departments.
  - Mike Janckila, IT, also developed an internal site where old data can still be accessed.
  - The new system is user friendly with Administration being able to pull reports directly instead of having to rely on IT personnel to do so.
- e-Invoice
  - The definition of this project is taking place as key players are now available to actively participate.
- Social Service EDMS
  - Goal to grant users Read Only access in OnBase
- LEC BDA Enhancement
  - Goal to allow for better cellular connection for the LEC
  - The BDA vendor and product for the New Highway building has been very successful.
  - This is currently in progress for the LEC
  - HHS Building would be the next step for BDA enhancement.
- Credit Card Implementation
  - Goal to enable all County Departments to accept Credit Card payments
  - Being done in Phases based on a Business Requirement Scope
  - Current focus is on picking a vendor that has the future ability for requested options
- CTSV Field Signatures
  - Goal to allow Probation Officers and clients to sign documents in the field
  - IT identified that PDFs are the best option for collecting signatures in the field. Standard Word documents are used in PDF format to collect signatures. This discovery allowed for the project to move forward.
  - There are no extra licenses or applications to use, purchase, or maintain for this process. IT was able to develop the workflow behind the process so that it works seamlessly for the end user.
- Highway One Stop (Dakota County) Permitting System
  - Dakota County had developed an Online permitting system that encompassed everything that Wright Highway was looking for.
  - The Highway Department is subscribing to Dakota’s system.
  - Highway will be finishing fee items and then the system will be ready to go live.

Action: Information Only

(End of 2-22-17 Technology Committee Minutes)
2-22-17 WAYS & MEANS COMMITTEE MINUTES

Husom moved to approve the Minutes and recommendations, seconded by Daleiden. Discussion included the discovery of Starry Stonewart in Lake Sylvia, which is now in seven lakes in the State. An effective treatment has not been found. Discussion at the Committee included Regional Inspections and Float the Boat. A second decontamination site is being looked at in the Annandale area. Greg Kryzer, Assistant County Attorney, said an ordinance amendment will be presented to the Board at a future meeting. That amendment relates to requiring an inspection for those who use Lake Sylvia, Pleasant Lake, and Lake John. Currently, AIS (Aquatic Invasive Species) inspections are done through a separate entity. That entity could do regional inspections. Borrell questioned whether a contract was already signed for this service through the SWCD. Chief Deputy Todd Hoffman, Sheriff’s Office, asked the Board to be cautious of the ordinance language relating to enforcement. The DNR should be the primary enforcement agency and not the Sheriff’s Office. Borrell said funding and the action plan will need to be vetted prior to passing the ordinance. The motion carried 5-0. The Minutes follow:

I. County’s Fidelity Bond Limit

Kelly explained that this meeting is a follow-up to the 1-25-17 Ways & Means Committee. He said the County has blanket insurance coverage for $50,000. That is the minimum required by State Statute based on County population.

Dahl said the Fidelity Bond provides insurance coverage for employee dishonesty or failure to perform. The first category is for smaller cash transactions that aren’t audited, such as a Parks employee taking in cash for a campsite reservation. An example of failure to perform would be if a Veterans Services employee did not file a claim for a service that a veteran was qualified to receive.

Dahl said the County currently has a $50,000 Fidelity Bond policy with the Minnesota Counties Intergovernmental Trust (MCIT) that is included in the annual premium. In 2002, the County purchased an additional $50,000 through Old Republic for $2,740 per year, which is also billed through MCIT annually. Dahl asked the Committee if they wished to drop the additional $50,000 to save money, or to keep the policy if they decide it is a cost-effective way to minimize risk. Dahl said the policy pays per occurrence per year, whether there is one or a series of acts, up to the coverage amount. The County would be responsible for costs incurred above the $100,000 limit.

Borrell asked why the County should spend the money, since there has never been a claim. Dahl said the County can either shoulder the risk, or transfer that risk to the insurer. He said dishonest acts can go on for years undiscovered, especially if cash is received in small amounts. Dahl said auditing standards could be tightened, for example, by having the Auditor/Treasurer’s Office count petty cash. Just because the County hasn’t had a claim yet doesn’t mean it could never happen.

Dahl said the coverage includes all employees, including Department Heads.

Borrell asked Dahl whether the extra $50,000 in coverage would cover a failure to perform claim against a Department, such as with the Veterans Services example. Dahl said if that happened, he would file a claim against the bond. Asleson said MCIT will not give answers to hypothetical claim questions. Dahl said the issue of failure to perform represents the greatest need. Borrell said if the insurance covers such a claim, then the premium is cost-effective.

Recommendation: Retain the additional $50,000 policy for this year. Risk Manager Tim Dahl will research coverage parameters related to failure to perform claims.

II. Possible Action Items For The Control & Prevention Of Aquatic Invasive Species In Lake Sylvia

Chris Hector, President of the Greater Lake Sylvia Association (Association), distributed copies of a presentation entitled, “Regional AIS Inspections and “Float the Boat” (see attachment).

Kryzer listed three points to discuss:
1) Aquatic invasive species (AIS) in Lake Sylvia;
2) Whether the County Board is willing to go forward with Regional or lake-specific inspection systems; and
2-22-17 Ways & Means Committee Minutes (cont.):

3) Propose a funding concept for a Lake Improvement District (LID), which would create a new taxing district that would delegate authority to the Sylvia LID.

Borrell said it would make more sense for decontamination to occur when boats leave Lake Sylvia. The State gave the County $385,000 for AIS mitigation, which he believes is not being used as effectively as possible.

Hector said the Regional AIS Inspection program is revenue/cost neutral. He said a Department of Natural Resources (DNR) study from 2012 estimated that boat inspections at the ramp cost ten times more than a regional inspection program. Hector said the Greater Lake Sylvia Association would like to make better use of the State funds. He referenced a map in the attachment, “Wright County AIS Inspection Locations,” that indicates 39 inspection sites. Hector said currently they are doing random inspections, which isn’t working. Instead, he said the same money could be used to conduct regional AIS inspections at all the sites.

Hector said the Association proposes that the County adopt a Regional AIS Inspection model to fight AIS. The program requires the County to create an ordinance outlining the process as specified per State Statute 84D.105 Subd.2. He said the DNR is willing to work with this model. Currently, the DNR is unwilling to require a boat to go to a specific decontamination unit and get clean prior to entering a lake. If the County moves the inspection site to a centralized location with two decontamination facilities, boat owners could be required to decontaminate their boats on-site.

Hector said the decontamination process takes about fifteen minutes. He hopes to amend the State protocols after piloting the process for Starry Stonewort here. Kryzer said the pilot project would be in the northwest quadrant of the County limited to Lake Sylvia, Pleasant Lake, and Lake John. Hector said the pilot program is limited to three lakes so they can collect data and demonstrate that the program works. The County would set target measurements to determine whether the program is successful.

Hector said the proposed ordinance should require everyone who uses the three lakes to get an inspection. The process should not be limited to public landings. He asked whether the County would support them with enforcement if an ordinance is adopted. Although DNR enforcement is restricted to public landings, the County can require all lake users to comply.

Borrell asked whether the ordinance could require all boats leaving Lake Sylvia to be decontaminated. Kryzer said decontamination could be required before boats enter the lake, but he was not sure the County could require decontamination when leaving the lake.

Borrell suggested requiring boat owners to keep a log book of each lake they enter and leave. Kryzer said that would take legislation. Hector said the DNR allows the County to inspect boats on entry and exit per State Statute. The ordinance could require inspections.

Hector said enforcement also needs to be considered. Kryzer said it comes down to staffing. Borrell said a log book would be simple and inexpensive. A DNR person could cite boat owners who do not log correctly and don’t have decontamination certificates. Hector said he learned at a recent DNR meeting that the Starry Stonewort is coming in on boats, and not docks.

Kryzer asked the Committee if they were ready to establish a regional Aquatic Invasive Species pilot program at Lake Sylvia. If the County Board approves, he will proceed with the DNR, have the Board pass the ordinance, and train staff by Memorial Day. He said it would be possible to start the Regional AIS Inspections prior to setting up the decontamination stations.

Hector said the Association has a list of professionals who could also help. The City of Annandale is offering an expanded location for the decontamination unit. He asked to work with the County on signage directing the
2-22-17 Ways & Means Committee Minutes (cont.):

public to the site. Hector suggested distributing information to the public about the AIS Regional Inspection program prior to its onset after Memorial Day.

Borrell said he is in favor of the Regional AIS Inspection pilot program for Lake Sylvia, Lake John, and Pleasant Lake, with the following conditions:
1) Decontamination must be done as boats exit as well as enter the lake;
2) No additional County dollars will be contributed to the program;
3) The ordinance should be for three to five years. The County Board can decide at that time whether the program is worth renewing.

Kryzer said the Greater Lake Sylvia Association is paying for scuba divers to decontaminate the lake. He asked whether the County Board wants to create a Lake Sylvia LID to take over the task from the Association, taxing only the properties on the lake. Money for the Regional AIS Inspection program comes from the State funds already received by the County. He suggested designating a specific person to do inspections at the Lake Sylvia landing. If more money is needed, the Lake Sylvia LID could fund it.

Borrell said an official log book should be required of boat owners. The inspector could ask to see it and require boat owners to log before entering the lake.

Recommendations:
1) Attorney Staff to establish a pilot Regional Aquatic Inspection program in the northwest quadrant of the County; and
2) Research creation of a Lake Improvement District for East and West Lake Sylvia.

(End of 2-22-17 Ways & Means Committee Minutes)

The meeting recessed at 10:02 A.M. and reconvened at 10:07 A.M.

EMPLOYEE RECOGNITION CEREMONY

The Wright County Employee Awards Recognition Ceremony was held. Employees were recognized for years of service. Two employees received the Individual Achievement Award including Craig Mueller, Compost/Recycling Facility Manager, and Stephen Berg, Emergency Management Director, Sheriff’s Office. The Group Achievement Award was presented to the Information Technology Department.

ITEMS FOR CONSIDERATION

RESOLUTION RE: LONG-TERM TRANSPORTATION FUNDING BILL

Potter presented a draft resolution requesting support from the legislature and governor of a long-term transportation funding bill during the 2017 Session to increase funding for roads, bridges and transit systems across the State. Potter moved to adopt Resolution #17-15, seconded by Husom. The motion carried 5-0 on a roll call vote.

SCHEDULE COMMITTEE OF THE WHOLE MEETING TO DISCUSS COUNTY BONDING

Lee Kelly, County Coordinator, said that discussion occurred last year on refunding and the new Courts Facility. He suggested a meeting to review current bonds, provide a market update, and look at options moving forward. Potter moved to schedule a Committee Of The Whole Meeting for 3-14-17 at 10:30 A.M. The motion was seconded by Husom and carried 5-0.

RESOLUTION, HOWARD LAKE-WAVERLY-WINSTED SAFE ROUTES TO SCHOOL (BORRELL)

Borrell presented a draft resolution in support of the HLWW School District applying for a S.R.T.S (Safe Routes To School) Planning Assistance Grant to improve the safety for children walking and biking to school. Potter moved to adopt Resolution #17-16, seconded by Daleiden. The motion carried 5-0 on a roll call vote.
ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

1. MN Library Legislative Day. Potter said the event was held at the Capitol on 2-22-17. Meetings were held with legislators to discuss support of bills for more predictable library funding (HF 1382 and SF 1033).

2. Highway 25 Coalition. Potter attended a meeting on 2-23-17. Monticello received funding from 7W for a project located at Fallon Avenue. Sherburne County received funding for a project as well.

3. 7W Transportation Meeting. Potter attended a meeting in St. Cloud on 2-24-17 where formal action was taken on the two projects that received funding. The group is looking at the projects/funding for the next five years.

4. Central MN Mental Health Personnel Committee. Husom said the group discussed the process for revising the Executive Director’s review. They also went through the employee handbook. Revisions will be brought to the next meeting.

5. Sheriff’s Citizen Academy, Wright County Sheriff’s Office. Husom said the Sheriff’s Office offers the program providing an insight into law enforcement. The classes and subjects are similar to those taught to new deputy sheriffs and police officers. Classes are held at the Law Enforcement Center. Upcoming dates are April 17, April 24, May 1, May 8, and May 15. Additional information can be found on the Sheriff’s page of the Wright County website.

6. Farm Bureau Annual Food Shelf fundraiser. Borrell said the fundraiser was held on 2-24-17. The team that Borrell was on included Sheriff Joe Hagerty and Buffalo Police Chief Pat Budke. Another team was made up by legislators. Over $800 was raised by the team Borrell was on and the amount was matched by Cub Foods. The Farm Bureau and American Dairy Association also made donations.

7. Wright County Water Management Task Force (WMTF). Daleiden attended a meeting on 2-23-17 where Aquatic Invasive Species and the One Watershed One Plan were discussed. Daleiden referenced County funding for the WMTF. Kelly explained that the County handles pass through funding from the State to the WMTF for the Wetland Conservation Act and Water Management. Daleiden would like additional information on the County’s contribution to the WMTF.

8. Committee Of The Whole Meeting. Commissioners met on 2-21-17 at Bertram Chain of Lakes, which included a tour. Vetsch stated RFP’s for the beach house at Bertram will be reviewed later this week. The project is being jointly funding by the County and the YMCA.

The meeting adjourned at 11:17 A.M.