Minutes
HHS Advisory Committee
Wednesday, January 22, 2020, 2:30 – 4:00, HSC 127

Attendees:

☒ Nibbe, Vickie (Chair) ☐ Ray-Mader, Jennifer
☒ Bottiger, Dan (Vice Chair) ☑ Sandbach, Terri
☒ Antl, Linda ☐ Schaible, Dan
☒ Dahlman, Tammi ☐ Skeaen, Dianna
☒ Goodrum Schwartz, Jami ☑ Nagel, Eric
☐ Hayes-Stitch, Lisa ☑ Tyler, Jeremy
☐ Potter, Michael

HHS Staff Attendees: Michelle Miller, Kimberly Johnson, Sarah Grosshuesch

1. Welcome new member
   a. Linda Antl

2. Minutes Approval
   a. 2019-11-20 HHSAC Minutes
      
      ACTION: Tyler moved, Bottiger second, to approve the 2019-11-20 HHSAC minutes. Motion carried.

3. Review and Approval of Agenda
   Add Miscellaneous item, #11
   
   ACTION: Nagel moved, Dahlman second, to approve the agenda as amended. Motion carried.

4. Information: HHSAC Bylaws Amendment approved 12/3/19 HHS Board
   a. The bylaws are posted in the county public website

5. New Mileage and Per Diem Amount
   a. Mileage - $57.5 (previous amount - $58)
   b. Per Diem - $50 (previous amount - $40)

6. Proposal to Reschedule 2020 HHSAC Meeting Dates to Accommodate Potter’s Conflict of Schedule
   a. Consensus at 1/13/20 HHS Board: Potter will assess his schedule after 1/22/20 HHSAC meeting if needing to appoint an alternate board representative
      • Table to end of the meeting when Potter comes in

7. Mental Health Advisory Committee Update (Eric Nagel, Diane Erkens)
   a. Welcomed new member, Kristy Potter – Foster Care Provider
   b. Meeting has satisfactory attendance
   c. New discussion on collaboration with other agencies, i.e. Department of Agriculture, involving mental health; identify actionable items to bring to HHSAC
   d. No update on status of the posters for distribution – no specific person responsible to update the materials at this point
      CONSENSUS: HHSAC to invite Jacob Anson to speak about suicide prevention at the next meeting

8. Public Health Task Force Update (Jennifer Ray-Mader, Sarah Grosshuesch)
   a. No quorum – 1/13-20 meeting; discussed mobile participation, i.e. voting via phone
b. More from Jacob Anson on safeTALK – will share with HHSAC

c. Legislative resource discussion on the Community Dental and space provision in the new government center. More discussion underway on cost and architectural planning. State bonding will be one of the 2020 HHS Legislative Priorities

d. Presentation on Public Health’s December 2019 accreditation on Health Families America (HFA) home visiting

9. Information: Integrated Service Business Model (ISMB) Project/Continuous Improvement Committee/Building plans

a. **ACTION:** Invite Facilities Director Alan Wilczek to present on the new building blueprint/plans

b. Material handout – Integrated Service Business Model (ISBM); update on State operational plans on implementation toward simplification

c. The HHS Continuous Improvement Committee will prioritize on the new building; will use the ISBM model
   - Next two-year plan:
     - (a) Use CI to bring ideas and implementation to the new building, i.e. internal and external services; bring the same questions given to CI/staff to HHSAC as a standing item in HSSAC agenda or via email to the committee – *see item 12, a*
     - (b) Suggestion from HHSAC to hand out the questions as a survey to clients during agency visits

10. **2020 Legislative Priorities** – the committee were invited to the Legislative Meeting, January 28, 2020, 1:00 p.m.

   a. Child protection needs
   b. Increased county share on health care costs
   c. Community Dental State Bonding
   d. Increased county cost on technological systems for efficient delivery; State systems need improvement

11. **Miscellaneous**

   a. Announcement on Diana Skeen’s resignation from HHSAC. Will bring to the 2/10/20 HHS Board
   b. Handout: Volunteer Needs, Foster Care for Teens
   c. WCCA adult transportation program relies on donations; very limited resources to provide services for clients outside the criteria; encouraged HHS to still submit referrals to WCCA

12. **Open Forum:**

   a. Discuss question that the Continuous Improvement Committee is assigned each meeting
      - CI will develop a question each meeting and each member will bring it to the respective teams for staff deliberations, then bring back to CI monthly meetings:
         - (a) New GC Q1: What opportunities and/or barriers do you anticipate when we move from two specific lobbies into one unified lobby?
         - (b) New GC Q2: What are some barriers to people accessing our Agency in the new building?

   b. **General Q & A**
      - How is the county maintaining its competency and accountability?
      - What is the Agency’s mentality toward self-sufficiency? What is its philosophy going forward?
      - What is the Agency’s priority on delivering services?
        - (a) **Community feedback:** there is a long wait on assessments
c. **CONSENSUS**: Continue Potter’s schedule discussion at the next meeting

**ACTION**: Antl moved, Tyler second, to close the meeting. Motion carried. Meeting adjourned at 4:23 p.m.

Submitted by Noami Blomberg, Administrative Specialist