I. PLEDGE OF ALLEGIANCE
The Wright County Health & Human Services Board was called to order at 1:30 p.m. by HHS Director Goodrum Schwartz and opened nominations for the 2020 HHS Chair. Commissioners Husom, Vetsch, Daleiden, Potter and Borrell were present.

STAFF PRESENT:
Jami Goodrum Schwartz, HHS Director
Jill Pooler, Social Services Manager
Kimberly Johnson, Financial Services Manager
Michelle Miller, Social Services Manager
Sarah Grosshuesch, Public Health Director
Diane Erkens, Social Services Supervisor
Eleanor Vanasse, Public Health Nurse
Greg Kryzer, Assistant County Attorney
Jon Young, Public Health Supervisor
Julie Bemboom, Social Services Supervisor
Lee Kelly, County Administrator
Nesa Black, Social Services Supervisor
Noami Blomberg, Administrative Specialist
Rebecca Graham, Public Health Nurse
Sara Jacobson, Social Worker
Sarah Johnson, Social Worker (Temporary)
Tammi Martens, Financial Services Supervisor

II. 2020 HHS BOARD REORGANIZATION
ELECTION OF OFFICERS
Borrell moved, Vetsch second, to nominate Potter as Chair. Daleiden moved, Borrell second, to close the nomination and cast a unanimous vote for Potter. Motion carried 5-0; Potter presided the meeting.

Husom moved, Vetsch second, to nominate Daleiden as Vice Chair. Husom moved, Vetsch second, to close the nomination and cast a unanimous vote for Daleiden. Motion carried 5-0.

Daleiden moved, Vetsch second, to nominate Husom as Secretary. Daleiden moved, Borrell second, to close the nomination and cast a unanimous vote for Husom. Motion carried 5-0.

SETTING OF MEETING DATES FOR 2020
The 2020 HHS Board meetings are scheduled every second and fourth Monday of the month, 1:30 p.m. Goodrum Schwartz sought approval to remove the fourth Monday meetings as these second monthly meetings were mostly cancelled in the last two years. Husom reasoned to leave the proposed schedule as-is to keep the schedules in place in case a second monthly meeting is needed.
2020 HHS Board Meeting Dates:

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<tr>
<th>Month</th>
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<tbody>
<tr>
<td>January</td>
<td>27</td>
<td>May</td>
<td>26 (Tue)</td>
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<td>January</td>
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<td>May</td>
<td>11</td>
<td>September</td>
<td>14</td>
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<tr>
<td>May</td>
<td></td>
<td>January</td>
<td>11, 2021</td>
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Typographical correction, item II on the agenda.

**ACTION:** Daleiden moved, Husom second, to approve the 2020 HHS Board meeting dates as proposed: second and fourth Monday, 1:30 p.m., with the fourth Monday to be cancelled as needed. Motion carried.

**COMMITTEE APPOINTMENTS:**

Potter presented the existing committees for 2020 reappointments. Daleiden moved to add the *Central MN Home Visiting Coalition* that Daleiden was appointed by the HHS Board in May 2019 as county representative.

**ACTION:** Borrell moved, Daleiden second, to approve the 2020 reappointments, adding *Central MN Home Visiting Coalition* represented by Daleiden. Motion carried.

Consensus on Potter’s HHS Advisory Committee (HHSAC) reappointment: Due to conflicting schedules during HHSAC meetings, Potter will assess after the 01/22/2020 HHSAC meeting if needing to appoint an alternate board representative to HHSAC.

<table>
<thead>
<tr>
<th>COMMITTEE</th>
<th>2020 APPOINTEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central MN Council on Aging (3-Year Term)</td>
<td>Borrell</td>
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<tr>
<td>Local Emergency Medical Systems Council</td>
<td>Husom</td>
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<tr>
<td>Inter-agency Early Intervention Committee</td>
<td>Potter</td>
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<tr>
<td>Human Services Advisory Committee</td>
<td>Potter</td>
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<tr>
<td>Mental Health Advisory Council</td>
<td>Daleiden</td>
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<tr>
<td>Public Health Task Force</td>
<td>Daleiden</td>
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<tr>
<td><strong>Emergency Management/Public Health</strong></td>
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<tr>
<td>Emergency Preparedness (EM/PHEP) Workgroup Advisory Council (previously Emergency Preparedness Committee)</td>
<td>Vetsch</td>
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<tr>
<td>Truancy Task Force</td>
<td>Potter</td>
</tr>
<tr>
<td>State Community Health Services Advisory Committee appointment and alternate</td>
<td>Husom; Sarah Grosshuesch (alternate)</td>
</tr>
<tr>
<td>CommUNITY Adult Mental Health Initiative</td>
<td>Jami Goodrum Schwartz; Jill Pooler (alternate)</td>
</tr>
<tr>
<td>Central MN Home Visiting Coalition</td>
<td>Daleiden</td>
</tr>
</tbody>
</table>

**JANUARY – JUNE 2020 ADVISORY COMMITTEE/TASK FORCE REAPPOINTMENTS**
Potter presented the following advisory committees for reappointment:

HHS Advisory Committee
   Teri Sandbach – 2nd term, District 1
Mental Health Advisory Committee
   Stephanie Kantola – 2nd term, District 1

**ACTION:** Daleiden moved, Husom second, to approve the January – June 2020 committee reappointments as presented. Motion carried.

III. MINUTES APPROVAL
**ACTION:** Daleiden moved, Husom second, to approve the December 3, 2019 minutes. Motion carried.

IV. REVIEW AND APPROVAL OF AGENDA
Typographical corrections: Item V (4 & 5)
Remove Item VI (New Hires) from the agenda
**ACTION:** Daleiden moved, Husom second, to approve the agenda as amended. Motion carried.

V. CONSENT AGENDA
1. Letter of Need (North Star Expansion of Chemical Dependency Services)
2. Letter of Need (Sobriety First LLC Expansion of Outpatient Facility in Monticello)
3. Authorize HHS Director Goodrum Schwartz Signature to the Successful Transition to Adulthood for Youth (STAY) Program Collaboration & Fiscal Agent Agreement (Service Provider TreeHouse Contract Approved 12/16/19 County Board)
4. Grant-Funded April 2-8, 2020 Out of State Travel, Austin Texas: National Council for Behavioral Health’s Annual Conference: Jill Pooler, Sarah Grosshuesch, Diane Erkens
5. Public Health Division Retreat, January 27, 2020, Nye Park, Maple Lake
   **ACTION:** Borrell moved to approve the agenda but pull items 1 & 2 out for discussion: question on the North Star Regional facility in Otsego if it will stay on the tax rolls. Daleiden confirmed that this is a private entity, assuring that this is a favorable location. Potter approves if the City of Otsego agrees to this expansion; Daleiden confirmed the city’s support.

Borrell proceeded with the motion, Vetsch second, to approve the entire consent items, including items 1 and 2. Motion carried.

VI. NEW HIRES
1. Ann Bensen, Social Worker, Youth Services, January 13, 2020—remove

VII. EMPLOYEE OF THE MONTH – FEBRUARY 2020
Sara Jacobson is the February Employee of the Month

VIII. REGULAR AGENDA
A. Social Services/Public Health/Financial Services
   1. ACCEPT RESOLUTIONS
      a. **HHS 20-01: DECEMBER 2019 DONATION**
         **ACTION:** Vetsch moved, Daleiden second, to accept Resolution HHS 20-01. Motion carried 5-0 on a roll-call vote.

   2. ACCEPT NEW ADVISORY COMMITTEE APPLICANTS, RESIGNATION:
      a. Mental Health Advisory Committee
         i. New Applicants
1. Kristy Potter – District 2
   ii. Resignation
1. Nina Tischer – District 3
   b. HHS Advisory Committee New Applicant
      i. Linda Antl – District 1

ACTION: Vetsch moved, Daleiden second, to approve the respective committee applications and resignation. Motion carried.

3. APPROVE APPLICATION REQUEST FOR SAMHSA DRUG-FREE COMMUNITIES GRANT (SARAH GROSSHUESCH)

Public Health requested Board approval to apply for the $625K Drug-Free Communities (DFC) grant on behalf of Mentorship, Education and Drug Awareness (MEADA) through the Substance Abuse and Mental Health Services Administration (SAMHSA). The Request for Proposal (RFP) will roll out this month, with $125K per year funding starting July 2020 to June 2025, with the opportunity to reapply.

This grant aims to decrease youth substance use and abuse, particularly tobacco, marijuana and prescription drugs, in middle and high school populations through awareness and collaboration between schools, law enforcement, parents and agencies.

Public Health, through the DFC grant, seeks to hire one staff mid-year to establish and coordinate these initiatives, as well as reimburse existing staff-time that are dedicated to said programs. This position also potentially aligns three grant-funded sources related to substance use and mental health; Suicide Prevention Grant, Statewide Health Improvement Partnership (SHIP) funds through the CDC Grant with St. Louis County, MDH funds for peer to peer coaching between municipalities and counties. This adds $200K per year funding for five years.

There was a question if the county is taking the money on behalf of the schools since most DFC grants are directly given to school districts. Grosshuesch confirmed that usually either the Sheriff’s Office or Public Health directly applies – it is typically not school districts applying. This grant also does not allow sub-grantees, but the dollars can be used for school districts if applicable to substance use.

The Board was concerned on tracking and retention of the non-mandated grant-funded hires when funding expires. Goodrum Schwartz stated that if this grant expires in five years, HHS will lose the allotted position as well.

ACTION: Daleiden moved, Husom second, to approve the application for the DFC-MEADA grant, authorizing one staff hire if grant funding is available. Borrell proposed to amend the motion that the position be eliminated if funding dries up. Daleiden proposed to eliminate the position through attrition. Husom seconded the amended proposal. Motion carried.

4. APPROVE TO ESTABLISH A YOUTH PARTNERSHIP FOR HEALTH COUNCIL IN PUBLIC HEALTH (SARAH GROSSHUESCH)

Public Health requested Board approval to establish a Youth Partnership for Health Council to serve as an advisory body to the Public Health Task Force on youth initiatives and issues. HHS will recruit high school students as members to represent each school district, ideally, a girl and a boy from each school will be recruited. As with any task force provision, members will receive a stipend and mileage reimbursement. Students may use Trailblazer for alternate transportation.

The Board agreed to the proposal, acknowledging that this greatly serves our youth and community, but stipulated that an adult be present in meetings.
CONSENSUS: Board representation to the council is not needed but strongly urged board members to sporadically attend meetings.

ACTION: Daleiden moved, Vetsch second, to approve the Youth Partnership for Health Council. Notify the Board when established and provide the names of representatives and meeting schedule. Motion carried.

5. INTRODUCE NEW SOCIAL SERVICES SUPERVISORS: MOLLY MARTIE & JULIE BEMBOOM  
(MICHELLE MILLER)  
Miller introduced Julie Bemboom and Molly Martie as the new Social Services Supervisors for the two Child Protection units. Martie was a child protection investigator prior to her promotion on December 16, 2019. Bemboom was a mental health social worker, temporarily supervising the Youth Services Unit in 2019 prior to her promotion on December 16, 2019. Both staff have a combined 25 years of social work experience primarily on child welfare and protection.

RECOMMENDATION: Present the current organizational chart to the Board next meeting.

6. REQUEST TO CANCEL JANUARY 27, 2020 HHS BOARD MEETING  
(JAMI GOODRUM SCHWARTZ)  
ACTION: Husom moved, Vetsch second, to cancel January 27, 2020 HHS Board meeting. Motion carried.

B. Administration

1. DIRECTOR’S COMMENTS  

Distributed copies of letters in support to the following entities: City of Otsego for the North Star facility expansion; Central MN Mental Health Center grant application to be one of the three Certified Community Behavioral Health Clinic (CCBHC) expansion sites in Minnesota.

Wright County was $126K over the projected allocation for Child Care Basic Sliding Fee (BSF); Wright County imposed a wait list on BSF since this past summer, which was just lifted in January this year. Goodrum Schwartz explained that BSF budget projections are always difficult to gauge due to unknown factors such as families adding kids or changing child care providers which in turn changes actual costs with shifting State rules. HHS maintains its practice to watch the money and prediction based on use. There are approximately 180 families enrolled in BSF.

Social Workers Amanda Gerads and Daisy Blanchette were awarded scholarships to the Advanced Forensic Interview Training in April 2020. This scholarship is funded by the State through Corner House Scholarship, saving HHS $2000 on registration fees.

Goodrum Schwartz made a recommendation for Board consent on the Executive Order 1388 – Enhancing State and Local Involvement in Refugee Resettlement issued September 26, 2019. EO 1388 stipulates that State and County chief executives must submit Letters of Consent annually for continued refugee resettlement in Wright County. Goodrum Schwartz indicated that there are very few resettling refugees coming to Wright County. Recently, the families that the Agency has had contact with are from the Ukraine region.
Wright County had one resettlement in 2019, with a total of 20 refugees resettling in the county in the last five years. In all, approximately 800 refugees resettled in Minnesota in 2019.

While there is no specialized housing funding for refugees, there are state and federal funded programs in Public Health and Financial Services that refugees may be eligible to receive.

The Board expressed concern that signing a resolution to agree to a certain number of refugees may warrant an ongoing arrangement without the ability to reverse its position. Prior to EO 1388, refugees may resettle anywhere in the state. An issue being raised now is that, if 75 percent of counties say “No,” the remaining consenting counties in concentrated areas will be the default hosts, possibly facing the fiscal challenges of having to provide local resources.

Vetsch suggested that Wright County should wait and see the other counties’ approach, hoping to get more information on the issue. Husom recommended to bring this issue back to the next HHS Board meeting.

**CONSENSUS:** Bring the discussion back to the next HHS meeting.

The Social Services Electronic Data Management System (EDMS) went live today and is on budget.

The 2019 year end budget is $750K to the good – revenues exceeded the expenditures.

(Material handout) Wright County Public Health is currently investigating a pertussis outbreak. Public Health began investigating the outbreak in January 2019 in the eastern region of the county, primarily in St. Michael and Albertville school areas. The last outbreak was in July 2019. There were 32 confirmed cases in Wright County at the time of the report, with one fatality in November.

Vetsch commented from personal experience that schools should not send truancy letters to parents when the parents report extended and excused absence for medical reasons. Goodrum Schwartz will bring this feedback to the schools.

HHS, with Borrell, held a phone discussion with Alia Innovations for future collaboration on child welfare and protection training. Goodrum Schwartz invited the commissioners to attend the training. Borrell thanked everybody involved in this arrangement.

Four teleworkers will be deployed in January, with 12 more in March.

The meeting adjourned at p.m. 2:45 pm

Respectfully submitted by Noami Blomberg, Administrative Specialist.