

APPROVED 7-22-14

WRIGHT COUNTY BOARD
MINUTES
JULY 15, 2014

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

Daleiden moved to approve the 7-1-14 County Board Minutes as presented. The motion was seconded by Potter and carried 5-0.

Items were petitioned to the Agenda as follows: Items for Consideration, Item C, "MnDOT District 3 Active Living Community Meeting" (Potter); Items for Consideration, Item D, "Contract Addendum for the Zuercher Project" (Hoffman). Potter moved to approve the Agenda, as amended, and seconded by Daleiden. The motion carried 5-0.

On a motion by Daleiden, seconded by Potter, all voted to approve the Consent Agenda.

A. ASSESSOR

1. Approve Abatement, PID # 114-275-004020, Charles Trisko (City of St. Michael).

B. HUMAN SERVICES

Position Replacements:

1. Case Aide, Child Support A-K Unit.
2. Office Technician II, Fiscal/Technology Unit.

Bob Hiivala, Auditor/Treasurer, asked the County Board to approve the 6-24-14 Tax Forfeit Committee Minutes. Potter moved to approve the minutes, seconded by Borrell. Daleiden asked about the second parcel that was auctioned in the 1980s. He asked why there was no interest at that time. Borrell said the person who is interested in buying the parcel brought it to the attention of County staff. It is a small lot between two unbuildable lots. Asleson said this lot was needed to make them buildable. Daleiden asked how the parcel came to be platted if it was unbuildable. Asleson said there are a number of old subdivisions platted in the 1950s and 1960s that had small, unbuildable lots that couldn't hold septic systems. This parcel happens to be landlocked. There was no record of a minimum bid from the 1980s. Potter said many lots like these were drawn for weekend camping or recreation in the 1950s. Standards have changed since then. Sawatzke said many were from the early 1900s. Daleiden said the County should find a way to dispose of them.

Sawatzke asked about the first parcel, listed as a "voluntary forfeiture from the family and also by Silver Creek Township." Asleson said the wording is imprecise. The family deeded the parcel to the State in lieu of forfeiture. It has a home and garage that both need to be torn down. They offered it to the Township, which declined. Sawatzke said the Township obviously did not forfeit the land as a tax forfeit. The motion carried unanimously.

Hiivala said the City of Albertville (City) would like the Board to approve a Tax Forfeit Land Resolution to acquire 17 parcels. This acquisition would allow the City to protect their investment in special assessments. The Resolution states that the property would be acquired for a public purpose. Daleiden moved to adopt Resolution #14-47, seconded by Potter. The Resolution passed unanimously on a roll call vote.

RESOLUTION #14-47
APPROVING THE CONVEYANCE
OF 17 TAX FORFEIT PARCELS
TO THE CITY OF ALBERTVILLE

WHEREAS The City of Albertville, via Resolution No. 2014-009, adopted by its City Council on March 3, 2014, has requested that the Wright County Board of Commissioners favorably recommend that the Minnesota Commissioner of Revenue convey to the City several tax forfeit parcels; and

WHEREAS The City has indicated that it wishes to purchase seventeen parcels pursuant to Minnesota Statutes, Section 282.01, Subd.1a.(b) in order to re-convey the parcels to builders or the public to protect the City's investment in its special assessments for public infrastructure; and

WHEREAS The County Board finds that the proposed purpose qualifies as a public purpose for which the City is authorized to acquire property; and

WHEREAS Minnesota Statutes, Section 282.01, Subd. 1a.(b) provides that such conveyance to the City may occur, by the City paying the market value as determined by the County Board; and

WHEREAS Considering the current market value of the property, as well as the fact that the City has the ability to re-impose the cancelled special assessments against the property, the County Board finds the market value of the parcels to be as follows:

101-103-001010	\$100.00	101-103-001100	\$100.00
101-103-001020	\$100.00	101-103-001110	\$100.00
101-103-001030	\$100.00	101-103-001120	\$100.00
101-103-001040	\$100.00	101-103-001130	\$100.00
101-103-001050	\$100.00	101-103-001140	\$100.00
101-103-001060	\$100.00	101-103-001150	\$100.00
101-103-001070	\$100.00	101-103-002350	\$5,000.00
101-103-001080	\$100.00	101-103-002370	\$5,000.00
101-103-001090	\$100.00		

NOW, THEREFORE, BE IT RESOLVED, That the Wright County Board of Commissioners hereby favorably recommends that the Minnesota Commissioner of Revenue convey to the City of Albertville by state deed the tax forfeit parcels listed above at the market values as found by the County Board.

(End of Resolution #14-47)

Hiivala said they haven't started implementing three new object codes, where Furniture and Equipment will be coded 6620 or Professional Services related to computer support will be coded to 6260. The old codes still appear in the claims listing.

On a motion by Daleiden, seconded by Borrell, all voted to approve the claims as listed in the abstract, subject to audit, for a total of \$476,409.51, with 244 vendors, and 439 transactions. The motion carried 5-0.

Tony Rasmuson, Interim County Assessor, requested Board approval to hire a new Property Appraiser at Step 5, \$24.48 per hour. Rasmuson said this candidate has more than ten years of experience in residential assessing. She is also licensed as a Senior Accredited Minnesota Assessor (SAMA). This candidate should be able to work in the field and also perform the required office duties with minimal training. The impact of her experience is expected

to be of immediate benefit to the Assessor's Office. Rasmuson said this position backfills a vacancy created by a promotion to the Senior Appraiser position. Potter moved to approve the new Property Appraiser at Step 5 as requested. Sawatzke seconded, and the motion carried 5-0.

Rasmuson introduced Mike Vanderlinden, a new Property Appraiser. Rasmuson said Vanderlinden is an accredited Minnesota Assessor with 11 years of experience. They are excited to have him on their team. Vanderlinden will work primarily in Otsego. The Board welcomed him to the County.

Cheri Nelson, Interim Information Technology (IT) Director, requested approval of the Technology Governance and Standards discussed at the 6-23-14 Technology Committee Of The Whole meeting. Nelson said these standards have been developed over a number of years at the County to articulate a clearer understanding.

Daleiden said this is a living document, and he expects changes in the future as technology develops further. He added that the Web Committee is currently meeting more often than quarterly as scheduled. Nelson agreed, and referenced the types of technology currently utilized. IT re-evaluates technology on a regular basis. The present document reflects today's standards and serves as a guideline. Daleiden moved to approve the Technology Governance and Technology Standards, seconded by Borrell.

Borrell asked if Nelson will periodically bring the Technology Governance and Standards before the Board for review. Nelson said this is the first time the IT Department has asked the Board to endorse them. In the past, this was addressed internally at budget time. Nelson thought it made sense for the Board to review the Technology Governance and Standards annually. Daleiden said the documents should be reviewed by the Technology Committee before going to the Board. Nelson agreed to place the Technology Governance and Standards on the Technology Committee Agenda on an annual basis. The vote carried 5-0.

Marc Mattice, Parks Administrator, presented the 5-12-14 Parks Commission Minutes. There were two informational items.

- 1) Franklin Township surveyed residents and held a meeting. Residents want a park in their Township. Two properties are under consideration. The Township Board met in June and decided to do a feasibility study. Mattice said 75% of park dedication funds collected by the Township must be spent in that Township. Typically the funds are allocated for park lands or trail development. Mattice said he will continue to work with the Township on a suitability study until the issue goes back to the Parks Commission. They are also working on with the City of Delano on a possible cooperative project at one of those locations.
- 2) Mattice explained the "Kids Don't Float" program sponsored by the Cedar Lake Conservation Club, Cabela's, and Wright County. Cabela's provides loaner life jackets at no charge at the Life Jacket Loaner Station at Schroeder Lake Park. The lake association provides the site for the station. Mattice said many people utilize the loaner life jackets.

On a third matter, Mattice said he was contacted by a property owner next to Ney Park. He referred to an aerial photo of the Park. The boundary line indicates the 58-acre parcel being offered for sale to the County. The seller would like to do a lifetime estate, since the parcel also contains their home site on Lake Mary. The Parks Commission recommended hiring an appraiser. Appraisal fees are paid for by a Ney Park account that is dedicated to acquisition. There are sufficient funds in that account to pay for an appraisal with a life estate valuation.

Borrell asked if the County needs more parkland. Daleiden said this property is different, in that it is directly adjacent to the Park, has shoreland on the lake which includes a nice, sandy beach. Daleiden said he struggles with buying more parkland as well. There was discussion about the current Ney Park site and road access options. Mattice said the Parks Commission has reviewed many parcels offered for sale, and declined them. They are only looking at strategically located parcels, of which this is one.

Daleiden said someone will continue to live on the property quite awhile, so the cost would be reduced. He said it was worth exploring. The Board discussed the topographical characteristics of the property.

Daleiden asked whether the property in question would stay on the County tax rolls. Mattice said yes. Daleiden moved to approve hiring a real estate appraiser for a life estate valuation of the property in question, funded from the Ney Park acquisition fund. Borrell seconded, and the vote passed 5-0.

Mattice requested approval and signatures on an updated Lease Agreement for Beebe Lake Regional Park between Wright County and the Three Rivers Park District (The Hennepin County Park Reserve District). The lease specifies a 15-year term. The County would manage, develop, operate, and maintain the Park. One difference from the prior Agreement is there is no requirement for an annual maintenance or development plan. The Three Rivers Park District inspects the Park once every five years to make sure the County is operating within the Master Plan and Regional Park guidelines.

Mattice referenced a correction to the Lease Agreement in Paragraph 9, Termination. It should read: "This Lease shall terminate automatically upon expiration of its term as provided in Paragraph 2 hereof." Mattice said the County Attorney, the Parks Commission, and the County Risk Manager have all reviewed this contract. Potter moved to approve the Lease Agreement between the Three Rivers Park District and Wright County for Beebe Lake. Daleiden seconded, and the vote carried 5-0.

Mattice presented a retirement plaque to Ruth Vaa, Campground Manager of Schroeder Park. Mattice said Vaa started with the County in 1978. She has seen many changes at the Park, and handled them professionally. She will be missed by County staff and campers alike. Ruth said she enjoyed every minute and will miss the people.

A Budget Committee Of The Whole Meeting was held on 6-23-14. Daleiden moved to approve the minutes, seconded by Potter. The motion carried 5-0. The minutes of the Committee Meeting follow:

I. BUDGET 2015

The Committee of the Whole met to discuss topics related to the 2015 budget. Kelly noted the legislature moved the deadline to set the preliminary budget back to September 30th.

Kelly requested direction from the Board regarding goals for the 2015 budget cycle and levy. The Board expressed the desire to minimize tax increases and retain a stable levy. Potter expressed the need to plan for existing and future facility needs. Discussion turned to methods of financing future facilities. There was a debate whether to consider financing while the bonding climate is good, or to designate a fund for future needs to minimize borrowing.

There was discussion on planning for future capital improvement needs in the areas of equipment and technology improvements. This plan should extend out over time as far as feasibly possible. Husom stated Department heads need to provide what their needs are for the next 5 – 10 years. Hiivala cautioned the County should not rely on turn back funds to support improvements.

Husom stated there is an ongoing desire to be more efficient in the manner that the County provides service. This may be done by looking at processes, and utilizing LEAN training principles.

There was discussion on appropriate fund balances for the Reserve Fund. Hiivala stated we are currently within state Auditor Guidelines at approximately 4.5 months of reserves. The consensus of the committee that this was a reasonable level to maintain.

Daleiden suggested comparing tax capacity from last year to this year. He stated it would be helpful to identify what is from new growth and what is inflationary growth. The consensus of

6-23-14 Budget Committee Of The Whole Minutes (cont.):

the Committee was that it may be favorable to consider an increase to the budget based on the needs presented at budget time.

Discussion was held regarding the budget process. Kelly outlined the current process, noting that extensive time is spent working through the process. Kelly questioned the Board if they would consider adjusting the process, allowing the budgets to be reviewed first at the staff level, or go to the CIP/Finance Committee for review, before being presented the Board. He asked if staff could do more steps to streamline the process. The consensus of the Board is that they are accountable to the residents, and feel it is important to have input throughout the process. The desire was to keep the existing process.

Kelly questioned the Board as to what staff could do to assist the Board with the budget process, and what information is helpful for staff to provide to the Commissioners. Borrell requested that staff highlight items in the budget that are changing and provide a summary of what has been reduced or what has increased, and an explanation as to why. Kelly could then provide an overview during the budget sessions.

There was discussion regarding requests for budget dollars from outside groups and the review process for these requests. Kelly asked whether presentations in front of the Board are necessary.

Daleiden noted that many budgets from outside groups often remain the same. If budgets are remaining the same, then there is no need for them to present to the Board. Sawatzke noted some of these requests are adjusted based on formulas that govern them. Borrell recommended the Board could identify the level of funding that will be granted at a meeting early in the budget process. The County could then send a letter to the organizations identifying that funding. If the group then wishes to address the Board they will be allowed to do so.

Swing noted that the budget should be looked at from the enterprise level rather than solely at the department level. He stated initiatives and projects impact multiple departments and have budget implications. Borrell thought it was important to have the Coordinator's leadership in the budget process

The Committee discussed consistency and transparency of budget. Daleiden requested consistency in coding across departments in professional services and technology costs. Hiivala has created new line items to track these expenditures and asked if there were additional line items that the Board would like to see broken down and analyzed. The Board felt it was important to publish the approved budgets for public inspection via the website. The level of detail provided in the past was deemed appropriate.

Kelly reminded the Board of available funding options. There was discussion on the Wheelage tax and local option sales tax. These could be used to fund local road projects. Hausmann stated Highway will be presenting a more thorough analysis at an upcoming Transportation Committee of the Whole.

Kelly asked about ongoing funding of the Technology Capital Improvements Fund. The preference expressed by the board was to budget funds annually to fund Capital Improvement Projects rather than bonding to fund them.

Kelly brought forth information on the Qualified Energy Conservation Bond. This funding source may be able to be utilized on energy efficiency improvements at the Public Works Building.

6-23-14 Budget Committee Of The Whole Minutes (cont.):

Kelly presented the concept of establishing a centralized training fund in budget 100 to provide additional County-wide training programs. Hiivala suggested this fund could also be used to fund training specialized IT training.

Kelly mentioned some of these items will be brought for further discussion at the July 1, 2014 Leadership Committee Meeting.

The Committee of the Whole adjourned at 12:25 p.m.

(End of 6-23-14 Budget Committee Of The Whole Minutes)

A Building Committee Meeting was held on 7-09-14. Daleiden requested the minutes be corrected to indicate that Potter was not able to be there, and that Husom attended in his place. Daleiden also requested that Kelly place an item on the 7-22-15 County Board Agenda to discuss how committees are formed and what constitutes a quorum. Daleiden moved to approve the minutes as amended, seconded by Borrell. The motion passed 5-0. The minutes of the Committee Meeting follow:

I. Request To Utilize Room S169A And/Or I3 For Assessor's Office Record Retention.

L. Kelly said the request is to utilize four additional rooms near the employee lunchroom and the new Assessor's Office location. Daleiden suggested the former Sheriff's Dispatch area instead. Rasmuson said the room next to the back door of the new Assessor's Office would be ideal (S169A). He understands per

L. Kelly that if this room is needed in the future, the Assessor's Office will vacate it.

Daleiden said Rasmuson may use the one room (S169A) next to the Assessor's new office, but he preferred that the other three (I1, I2, I3) be utilized in other ways. Rasmuson said the one extra room will help temporarily. However, the Assessor's Office is running out of space as they proceed with moving into the new space.

There was discussion about the viability of the former Sheriff's Dispatch room as an alternative space.

Rasmuson said the Assessor's Office is required to retain a number of records ranging from seven years to indefinitely. The Assessor's Office currently works on 16 of 35 districts. In the next few years, Rasmuson anticipates seeing more local appraisers retiring due to increased designation requirements by the State. Those rooms might be suitable for expanding the Assessor's office to accommodate more appraisers in the future (I1, I2, I3).

Recommendation: Allow the Assessor's Office to use S169A for storage.

(End of 7-09-14 Building Committee Minutes)

A Committee Of The Whole Meeting was held on 6-23-14. Borrell moved to approve the minutes, seconded by Daleiden. Daleiden asked whether the State Veterans Affairs Office had provided any additional staffing. Kelly said they sent Luke Johnson to be in Veterans Services for eight hours every Tuesday. Daleiden asked when the posting would go out. Kelly replied that the position would be posted following the approval of these minutes, as the recruitment materials are prepared. The motion carried 5-0. The minutes of the Committee Meeting follow:

I. VETERAN SERVICES/NUCLEAR DIRECTOR POSITION

The committee met to discuss the Veteran Services / Nuclear Director Position. With director Reese retiring it is an appropriate time to evaluate this position prior to filling it.

6-23-14 Committee Of The Whole Meeting Minutes (cont.):

There were options identified and discussed relative to the filling of this position. This position could be redefined by removing the nuclear/civil defense portion and assigning those duties to Emergency Management. The Veteran Services functions could then be shifted to the Human Services department, but continue to maintain an office at the Government Center.

The committee discussed strategies for providing services until a new Veterans Services Officer (VSO) is hired. State statute requires this person to be a veteran. In the interim while the VSO position is vacant, most of the day to day requests can be handled by one of the support staff members. She has the accreditation required to sign off on most claims; however there are some specific items she would not be able to sign off on. To fill that gap the County has contacted the State Veterans Affairs Office to arrange additional staffing support.

There was a survey sent out to 20 other Counties to see how they operated their Veterans Services functions. Of those that responded 13 were managed under the Administration Department and 6 were under the Human Services Department.

After lengthy discussion, the Committee came to a consensus that the position would be filled as is, retaining the nuclear / civil defense, and veterans services elements in one position.

Recommendation: Recruit for position using the current job duties.

(End of 6-23-14 Committee Of The Whole Minutes)

A Personnel Committee was held on 7-09-14. Sawatzke summarized the minutes. Husom noted that Daleiden sat in for Sawatzke during the last ten minutes of the meeting. Sawatzke directed that the minutes be corrected to read, "Daleiden sat in for Sawatzke for Item III" under Members Present. Sawatzke moved to approve the minutes as corrected, seconded by Potter.

Daleiden said he shared a document he received at the National Association of Counties meeting in July 2013 that discussed the nationwide challenge counties are facing when hiring qualified information technology staff. He found the article useful and asked Kelly to distribute it to the rest of the Board. The motion carried 5-0. The minutes of the Committee Meeting follow:

I. Hiring And Retaining Qualified Information Technology Personnel.

C. Nelson distributed a document (see attached). She said the Information Technology Department (IT) is having problems filling positions. This year they tried filling a Network Analyst position slated for 1-01-14. They advertised three times with varying results. Each time only yielded one qualified candidate. During the first round, the candidate declined due to the compensation and work schedules. The candidate in the second round was actually hired and worked for a week, but was hired back by their former employer for more money. The third candidate withdrew when they received a better offer from a private company. Bigelow said that candidate received \$5,000 above the County Salary Schedule for this position.

C. Nelson said IT lost a Network Analyst in 2011 to another county for the same reason. She said in general, filling IT positions at the County is difficult. The more qualifications required, the harder it is to attract good candidates. The Network Analyst position is highly skilled.

Bigelow said she and C. Nelson discussed various options. Bigelow compared the IT Technician position with other comparable counties. Bigelow said one solution would be to look at offering compensation at market rate. There is market language that other counties have utilized when bargaining with unions. The language has to be very narrow with specific criteria. C. Nelson expressed concern that such language is broad enough to cover the area. The IT Department is

7-09-14 Personal Committee Meeting Minutes (cont.):

about to advertise and recruit for the second Network Analyst position authorized by the Board. C. Nelson said similar challenges are expected.

Bigelow spoke with Frank Madden, Labor Law Attorney, regarding the market language issue. She would like him to help draft the language.

Sawatzke asked if there were any other options. Bigelow said they could research the market in general for positions. Sawatzke said that conflicts with internal compensation practices. The market language would allow the County to back off the increased pay rate if the future market no longer demands it.

Bigelow recommended discussing this on 7-29-14 at the Negotiation Committee Closed Session. Sawatzke agreed.

C. Nelson said in the short term, IT has a great deal of work that is not getting done due to staff shortages. She proposed that IT utilize available dollars already budgeted (see Item 3 on the handout) to bring in contract staff for project items. C. Nelson said the average hourly rate is \$160. She referred to the document that indicates the dollars already budgeted. She proposed that IT utilize those funds in the short term. C. Nelson cautioned that it won't fill in the gap, but would give IT an extra person.

Sawatzke asked C. Nelson if she found any other vendors offering a lower hourly rate. She replied that she contacted two companies. The skill levels are server-based, and require expertise with email, network switching, and other capabilities. She has worked with both vendors on past projects.

Husom said there is \$35,000 in the budget that has not been spent. Sawatzke said that money will be gone in a month and a half with a vendor at \$160 per hour. Bigelow said C. Nelson is looking for a short term solution. Sawatzke asked whether the contract workers will accomplish enough to be worthwhile. C. Nelson said the strategy is to define specific projects that could be handed off to a contract worker. Sawatzke requested that C. Nelson provide the Board with a

project plan and the desired outcome. A special Personnel Committee meeting could be scheduled, or C. Nelson may bring her request directly to the County Board.

C. Nelson said she will put together a priority list of targeted projects. Sawatzke asked her to include information on each project, the estimated time to complete, and the cost.

Recommendations:

- 1) Bigelow will work with Madden to draft market language and bring it to the 7-29-14 Negotiation Committee.
- 2) C. Nelson will present a list of priority projects for contract workers, including the estimated time, cost, and desired outcomes at a future Wright County Board meeting.

II. Performance Review – Virgil Hawkins, Highway Engineer.
Based on four reviews, the Committee provided the rating of Exceptional.

III. Performance Review, Barb Gabrelcik, Recorder (Laid Over From 6-11-14).
Based on three reviews, the Committee provided the rating of Exceptional.

(End of 7-09-14 Personnel Committee Minutes)

A Ways & Means Committee Meeting was held on 7-09-14. Sawatzke provided a synopsis of the minutes. He moved to approve the minutes and recommendations. Daleiden seconded, and the motion carried 5-0. The minutes of the Committee Meeting follow:

I. Law Library.

T. Kelly said recently the Law Library Board recommended to the Wright County Board that the two Law Library staff members become County employees. Norgren, the Law Librarian, works 24 hours per week. Salaries and benefits for the two Law Library positions will be paid for by the Law Library Board.

Norgren said the other Law Library employee works 16 hours per week. This position will be an Office Technician I. Bigelow came to an agreement with the Union that the County does not need to offer insurance to the Office Technician I because she will work less than 20 hours per week.

T. Kelly recommended that Administration be the supervising Department. The Library staff will coordinate operations with County Administration and Human Resources. The Law Library Board recommended that Norgren start at Step 3 on the Salary Schedule at \$22.25 per hour due to her length of service with the Law Library Board, and that the Office Technician I start at Step 1.

Norgren said she and the Office Technician I alternate covering Library hours.

Bigelow will work with L. Kelly and Norgren on job descriptions. The transition date for the Law Library staff will be 7-21-14.

Recommendation: Designate Law Library staff as County employees under the Administration Department effective 7-21-14.

II. Property North And Northeast Of The Law Enforcement Center.

L. Kelly said Fehn Companies wishes to purchase Parcel ID 202000083400 at 4013 State Hwy. 25 NE in Buffalo. However, the Minnesota Department of Transportation (MnDOT) is not willing to provide access to Highway 25. L. Kelly said they question if the County can provide an easement or access via the County's Law Enforcement Center (LEC) property to the south of this parcel, Parcel ID number 103500172204. L. Kelly said the County also owns Parcel 202000083302 (see attached).

Fehn said the State won't allow truck traffic as part of the access. Sawatzke asked Asleson if the State has the authority to deny access if the proposed use is legal. Asleson said it appears the State actually purchased fee title to a corner of the property when they improved Highway 25, so the parcel may not actually adjoin Highway 25. It is also possible that the State acquired the right to access from the prior owner.

Fehn said Berning and he met with Riley and Environmental Health Inspector Scott Deckert to review the matter. Riley told him the property was zoned for mining gravel. There is a setback by the lake. There are some restrictions, Fehn said, but it sounded like Planning and Zoning would allow gravel mining.

Fehn said Riley said access to Highway 25 would require turn lanes within a half mile of another city or County road. Hawkins said MnDOT can't legally deny access to the property if it is landlocked. Fehn asked if the County would allow access via the LEC.

7-09-14 Ways & Means Committee Minutes (cont.):

Sawatzke said the Board should consider potential negative reactions to gravel mining from neighboring landowners before approving an easement through the LEC property. L. Kelly said he was unsure whether the LEC road is built to withstand that level of truck traffic.

Hoffman suggested that a decision be postponed until after the Transportation Committee Of The Whole resolves the issue with the Highway Department. If they proceed with that issue, the 20200083302 parcel has the potential to be incorporated as a possible impound lot and storage facility for the LEC.

Riley said the parcel is zoned agricultural and would need a conditional use permit to do any mining. He said it is not up to the County Planning & Zoning Department to determine if mining can take place, but rather the township and the County Planning Commission. He said the parcel currently shares a driveway with a neighboring property. Fehn would have to go through the State to be able to access State Highway 25 with gravel trucks. Riley said that may be a lengthy and difficult process. The parcel would have to be rezoned and subdivided if someone wanted to do a residential plat. Riley said annexation needs to take place in order to develop the land after the mining is done, as septic systems cannot be placed on areas that were mined. The other option would be for untouched areas such as woods or lakeshore areas to be developed under County standards. He recommended avoiding the shoreland district of one thousand feet from the lake if mining is proposed.

Husom asked whether it would be appropriate to obtain public input on this issue. Riley responded that the Planning Commission decides Conditional Use Permits, and that public input from both the township and public is part of that process.

There was discussion regarding how long gravel mining would take place, the impact on adjacent roads, who would pay for road improvements, and the necessity for a reclamation plan when mining was completed.

It was agreed that the Township should be involved. Berning said he will speak with the Buffalo Township Board at their meeting on 7-14-14. Fehn said they will also continue their dialogue with the State.

Recommendation: No action on behalf of the County.

(End of 7-09-14 Ways & Means Committee Minutes)

Husom reported that a new Safe Harbor law will go into effect in August 2014. The Safe Harbor Task Force met to discuss how to create awareness of the problem human trafficking presents to communities. Wright and Sherburne Counties are now in the Central Region with a designated Navigator, which is Heartlands Girls Ranch. The new law is aimed at rectifying the misidentification of sexually exploited youth by recognizing them as victims rather than criminals. Sexually exploited youth under 18 will no longer be defined as a delinquent child. There will be increased penalties for buyers and sellers of sexually exploited youth under Minnesota's Child Protection Code. A regional conference will be held this fall on the subject.

Husom said human trafficking is a \$32 billion annual industry. It is estimated that 100,000 children in the United States are sexually exploited annually. Ninety percent of runaways end up being exploited by the sex trade, and are usually approached within 48 hours of leaving home. The average age of victims is 13. The County Sheriff frequently works with victims. The County Attorney will have information available at the County Fair.

Potter asked to attend the MnDOT District 3 Active Living Community Meeting on 7-16-14 at the St. Cloud Library from 12 P.M. till 2:00 P.M. He said the conference will also integrate transportation issues into the program. Sawatzke moved to authorize Potter's attendance at the meeting, seconded by Daleiden. The motion carried 5-0.

Hoffmann said he was contacted by Zuercher Technologies to add an addendum to the contract. The addendum primarily addresses the performance bond insurance for the project. The wording states that the bond does not extend through the seven year maintenance agreement after the project is completed. The request is to add Section 7.16 to the contract. It appears to fall in line with everything else discussed.

Daleiden asked whether bonds normally continue into the usage of the software. Asleson said the Statute requires payment of a performance bond for the purchase of equipment or a construction bond. Their bonding company wanted to clarify that they are covering them for the purchase and installation. Maintenance is a separate item. Remedies are likely spelled out in the contract. He did not see Section 7.16 as posing an issue. Daleiden moved to approve the addendum to the Zuercher Technologies contract, Section 7.16. Potter seconded, and the motion carried unanimously.

Advisory Committee/Advisory Board Updates

- 1) Soil and Water Conservation District (SWCD). Borrell some State funds are being provided to the County to combat invasive species. He said they discussed bringing the SWCD, the Crow River Organization of Water (CROW), lake associations, and any parties interested in determining the most effective way to spend the funds to battle this problem. Borrell said there will be more meetings in the future to get more entities on board to discuss potential solutions.
- 2) Great River Regional Library Board. Sawatzke said there will be a meeting this evening to discuss the budget.
- 3) Safe Communities of Wright County. Husom said the Committee met last Friday. A state trooper showed a video that was very moving, giving real life stories of people who made bad decisions such as speeding or driving while intoxicated. These were examples of preventable crashes. Husom said in 2013, Wright County had 16 fatal crashes and 32 serious, life-changing injuries. There have been 9 fatal crashes in 2014 to date. Husom said the good news is that 90-92% of Minnesotans wear seat belts.
- 4) Regional Crime Lab. Husom said the Tri-County Regional Forensic Lab achieved international accreditation. They are now able to fulfill the disciplines of biology, the DNA, drug chemistry, toxicology, alcohol testing, and latent prints. Advancements continue to be made to solve more cases.
- 5) County Ditch 13. Borrell said there is a County Ditch 13 meeting at 6:30 P.M. on Wednesday, 7-16-14 in the County Board Room.

The meeting adjourned at 10:22 A.M.