

The Wright County Board met in regular session at 9:00 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

Borrell moved to approve the 2-25-14 County Board Minutes as presented. The motion was seconded by Daleiden and carried unanimously.

The following items were petitioned to the Agenda: Aud./Treas. Item #2, "Update RE: Online Park Reservations" (Hiivala). Daleiden moved to approve the Agenda as amended, seconded by Potter, carried 5-0.

On a motion by Daleiden, second by Borrell, all voted to approve the Consent Agenda:

- A. ADMINISTRATION
 - 1. Approve Charitable Gambling Application, Form LG220, Church Of St. Mary Of Czestochowa, 1867 95th St. SE, Delano MN 55328 (Franklin Twp.).
 - 2. Refer Administration Department Staffing To Personnel Committee.
- B. HUMAN SERVICES
 - 1. Position Replacements:
 - A. Social Worker, Family Services Unit.
 - B. Office Technician II, Adult Services Unit.
 - C. Financial Worker, Adult Financial Services.

Sheriff Joe Hagerty presented a plaque to Keith Schuft for over 35 years of service with the Sheriff's Reserves. The Sheriff's Reserves dedicates approximately 8000 hours of service annually to Wright County communities. Sheriff Hagerty said they are actively recruiting new members as some of their senior members are retiring. Schuft said he personally donates 800-1000 hours per year through the Reserves. Schuft was thanked for his service.

Lee Kelly, Coordinator, introduced Sue Vergin who was recently hired as Assistant County Coordinator. Kelly said Vergin comes with over 20 years of municipal experience. Vergin was welcomed.

A **Personnel Committee Meeting** was held on 2-25-14. At today's County Board Meeting, Sawatzke moved to approve the minutes and recommendations. The motion was seconded by Daleiden and carried 5-0:

- I. Reclassify/Move .5 FTE Office Technician I, Office Support Unit, To .5 FTE Account Clerk, Fiscal/Technology Unit (HS Board).
- II. Performance Appraisals:
 - A. Genell Reese, Director Veterans Services & Civil Defense.
Based on three performance reviews submitted, the Committee recommends an overall rating of "Exceptional."
 - B. Greg Kramber, Assessor.
Postponed to a later date.
 - C. Bill Swing, Information Technology Director.
Based on three performance reviews submitted, the Committee recommends an overall rating of "Exceptional."

(End of 2-25-14 Personnel Committee Minutes)

Borrell asked that a Budget Committee Of The Whole Meeting be scheduled for the purpose of discussing what organizations should receive funding from the County Board. This topic was brought up at last year's Budget Sessions. Potter moved to schedule the Budget Committee Of The Whole Meeting for 4-15-14 at 10:30 A.M., seconded by Daleiden. The motion carried 5-0.

Bob Hiivala, Auditor/Treasurer, said the Parks Department implemented online camping reservations with payment by credit card. Marc Mattice, Parks Administrator, said the process went live on 3-03-14 at 8:00 A.M. The majority of the campground reservations were received online in a five-hour period (529 transactions). The first day, there was about \$40,000 in revenues, which will allow the Parks Department to break even on associated costs. This was provided as an informational item.

The claims listing was reviewed. Borrell referenced claims to Black Box Resale Services on Page 4 (\$566.00) for refurbished phones (4) and on Page 8 (\$686.00) for a refurbished phone for C118. He questioned the difference in cost. Kelly explained that the phone for C118 includes different features and allows for conference calls. The others are desk phones. Daleiden moved to approve the claims as listed in the abstract, subject to audit, for a total of \$603,313.05, with 160 vendors and 238 transactions. The motion carried 5-0 on a second by Borrell.

Steve Jobe, Surveyor, said a Contract with Aerial Services, Inc. was approved last week for the 2014 Orthophoto Project. Since that time, he met with the County Attorney's Office and the County's Risk Manager on the insurance aspect of the Contract. It was agreed to recommend reducing the commercial automobile insurance amounts to \$1,000,000 per occurrence and \$1,000,000 annual aggregate. Both are being reduced from \$1,500,000. The vendor has indicated that their auto liability coverage is \$1,000,000 and their aircraft liability coverage is \$5,000,000. The only time their crews will be in an automobile is driving back and forth between an airport and motel. Borrell moved to change the Contract with Aerial Services, Inc. to \$1,000,000 per occurrence and \$1,000,000 annual aggregate. The motion was seconded by Daleiden and carried 5-0. Jobe said County signatures may need to be obtained once the revised Contract is returned from the vendor.

Borrell requested the Board schedule a Committee Of The Whole (COTW) Meeting. The purpose would be to meet with mayors and city council members on transit in Wright County because River Rider services will cease at the end of June, 2014. Borrell said the meetings held by MnDOT on transit have been attended mostly by city managers. Borrell feels obligated to convey the County Board's position on the future of transit in Wright County. Husom said the next MnDOT Meeting on this topic will be held on 3-10-14 at 10:00 A.M. at the Buffalo City Hall. Daleiden suggested sending an email to cities to find out their interest before scheduling the COTW meeting. He asked Connie Holmes, Waverly Mayor, for her position. Holmes stated that the City of Waverly has not been involved in the conversations on transit but has followed the topic. If the County Board holds a COTW Meeting, she will attend. Husom suggested adding this item to the 3-19-14 Mayor's Association Meeting Agenda. Borrell favored holding the meeting at the Government Center. After discussion, Borrell moved to schedule a COTW Meeting for 3-27-14 at 6:00 P.M. to discuss transit in Wright County. Mayors and city council members will be invited. The meeting will be held in the County Board Room. The motion was seconded by Potter. Kelly stated that River Rider has a finite end date and at some point in the future, transit will be different in Wright County. It will need to be decided if that will be taken over by the County or whether it will be a city initiative. That decision will help to direct how this moves forward. Kelly thought that the direction the County decides to go will also help those presenting at the 3-10-14 transit meeting held by MnDOT. Sawatzke said Borrell's intent is to involve the elected officials. When the letter is sent to the cities inviting them to the COTW Meeting, the letter should clarify the objective of the COTW Meeting is to provide an opportunity for city councils and mayors to be brought up to speed on the process and have some participation in this discussion. Daleiden said the cities can indicate whether they want the County involved or whether they want to take care of transit themselves. The County Board can then make a decision on whether to be involved. Kelly said this topic needs to keep moving because of the 7-01-14 deadline to have some type of transit service available in Wright County. The motion carried 5-0.

Husom said the Wright County Economic Development Partnership is hosting a 2014 "State of the Cities" event on 3-13-14 at 11:30 A.M. in Delano. On a motion by Sawatzke, second by Potter, all voted to authorize attendance.

Advisory Committee/Advisory Board Updates:

1. Legislative Sessions Priorities Event. Potter attended the event sponsored by the MN Chamber of Commerce. Panelists at the event conveyed what is expected to be addressed by the House and Senate for the period of 2014-2016. Sawatzke referenced the State's \$1.2 billion surplus. Potter said the Legislative Sessions meeting was held prior to obtaining that figure. A \$600 million surplus was expected,

Advisory Committee/Advisory Board Updates:

- with \$300 million going back to schools. Sawatzke said a bonding bill should not be needed with that type of surplus.
2. Legislative Conference. Potter said discussion included the transportation policy and the legislative platform for the legislative session that was voted on in December was reaffirmed. Potter met with several legislators who are receptive to the next phase of I-94.
 3. COOP (Continuity Of Operations Plan) Tabletop Meeting. The group exercised different levels of a pandemic and what emergency procedures would be followed in such a situation.

The meeting recessed at 9:44 A.M. and reconvened at 10:00 A.M. for the Employee Recognition Ceremony. Annually, the Board recognizes employees for individual and group achievement. The recipients of the 5, 10, 15, 20, 25, 30 and 35 Year Service Awards were announced. Sheri Jorgensen, Craig Schulz, and William Swing were recognized for 30 years of service. Barbara Gabrelcik, Bruce Leinonen, and August Riebel were recognized for 35 years of service.

The Individual Achievement Award was presented to Terry Frazier, Assistant County Attorney III. Chad Miller, Wright County Human Services, said the Mental Health Unit nominated Frazier for the Award. He read the following:

Terry is the standard for efficient and effective communication. This open communication approach has served to streamline assisting our shared clients get the help they need while navigating a complex relationship between the healthcare and the court systems. Terry makes himself available for case consultation, reduces unnecessary steps in the commitment process, and works at the state level to improve admissions to our state facilities. Terry also makes himself available to answer questions to practitioners and to families during what can be a difficult and emotional experience. Terry is a leader as a part of the civil commitment process/team. Terry has also, over the years, taken not just a role as an attorney but as a person. Late last, fall we collaborated on a case that included many local providers, the DOC, and Human Services. The client had many needs – one of them clothing. Terry brought in a jacket and some clothes. This was something small in the scheme of things but it helped to show this client that we, as a County, are here to help. Overall Terry has shown to be an effective leader that has a good moral compass on some very difficult cases. He always acts as a professional in what he does.

Brian Asleson, Chief Deputy Attorney, offered congratulations to Frazier on behalf of the County Attorney's Office. He said Frazier started in 1989 and has developed expertise in the areas of child support, paternity, and the mental health area. Frazier also takes part in state-wide committees.

Frazier spoke of the team effort that is required to meet the turn around time (14 days) for cases. He said it is met because of the team effort of those involved, including the Attorney's Office and the Mental Health Unit.

Judy Ashley, Equipment & Supply Specialist, Sheriff's Office, was the Individual Honorable Mention recipient (nominated for the Individual Achievement Award).

There were no Group nominations submitted this year. The Board acknowledged the Awards and Review Committee members including Tamara Bigelow, Tim Dahl, Debbie Ernst, Julie Gutknecht, and Tanya West.

The meeting adjourned at 10:23 A.M.