

The Wright County Board met in regular session at 9:09 A.M. with Husom, Sawatzke, Daleiden, Potter and Borrell present.

The following correction was made to the minutes of 2-18-14: Page 6, 1st sentence should read, "Partlow previously purchased a plan assuming the BYOD Agreement had been approved when it was only being rolled out to the Public Works employees." Daleiden moved to approve the County Board Minutes as corrected. The motion was seconded by Borrell and carried 5-0.

The following item was petitioned to the Agenda: Item For Consideration #5, "Introduction of Economic Development Director by Connie Holmes, Economic Development Partnership Chair" (Potter). The following item was removed from the Agenda: "9:05 A.M., Presentation of Retirement Plaque to Randy Desmarais, Deputy County Assessor" (Kelly). Lee Kelly, County Coordinator, stated that this item will be postponed to a future meeting due to unforeseen circumstances. This was done at the request of the County Board. Potter moved to approve the Agenda as amended, seconded by Daleiden, carried unanimously.

On a motion by Daleiden, second by Borrell, all voted to approve the Consent Agenda:

A. ADMINISTRATION

1. Claim, Madden Galanter Hansen, LLP, \$1,092.44.
2. Refer Drainage Inspector Applications To The Ways & Means Committee.

B. AUDITOR/TREASURER

1. Approve Renewal Of 2014 Tobacco Licenses For: Monticello Country Club (City of Monticello); Fox Hollow Golf Club (City of St. Michael).

Bob Hiivala, Auditor/Treasurer, requested adoption of a resolution shortening the installment period for non-homestead properties. Hiivala said the Board can adopt a shorter repurchase period for tax forfeited property. The goal is to be consistent with the confession of judgments. Brian Asleson, Chief Deputy Attorney, said the confession of judgment applies when people are paying back taxes prior to forfeiture. The Auditor would like procedures to be more consistent so the confession of judgment for everything but homestead has a five-year repayment period (shorten from ten years to five years). The Board has the option to require an owner to pay the full amount when a property is repurchased if it is not in the best interest of the County to allow payment over time. Asleson made the following changes to the draft resolution: 1) 4th Whereas should read, "WHEREAS Such a change must be by County resolution, and if so approved, must remain in place for at least one year after approval"; 2) Last item should read, "FURTHER, BE IT RESOLVED, That this requirement shall be in effect for at least one year from the date of approval." Daleiden moved to adopt Resolution #14-10, seconded by Potter, carried 5-0 on a roll call vote.

Hiivala said the Board adopted Resolution #13-48 on 12-03-13 approving a grant application for the Election Assistance for Individuals with Disabilities (EAID) Grant. Application was made for a total of \$939.60. The County has since received a grant for \$460.60 to be used for ADA-compliant Voting Booths, Signature Templates, and Magnifiers. The Elections budget will be used to purchase the items. Daleiden moved to accept the EAID Grant in the amount of \$460.60 and to authorize Hiivala to sign the Grant documents. The motion was seconded by Potter and carried unanimously.

Hiivala presented the January Revenue/Expenditure Budget Report for approval. Hiivala plans to work on standardizing the expense coding through departments, as was suggested at Budget Sessions. Daleiden moved to approve the January Revenue/Expenditure Budget Report. He asked for the January Report and the 2013 Report be posted on the County's website. The motion was seconded by Borrell and carried 5-0.

The claims listing was reviewed. The following claims were discussed:

- Page 8, Wright County Economic Development (\$50.00), Assessor. Sawatzke said the County can realize reduced rates for meetings as a member of the Partnership. He thought departments should be informed so when registering they obtain the member rate. Hiivala confirmed that the member rate was applied (two participants).

- Claims to North Star Awards & Trophies: Page 6, (\$54.95), Retirement Plaque, Dept. 100; & Page 12, (\$69.42), Retirement Plaque, Sheriff. Daleiden asked why one plaque costs more than another. Kelly stated that the Sheriff's Office has chosen to provide plaques to their staff, whereas Budget 100 is used for all other departments. He could not speak to the difference in cost but thought the Sheriff may order a different plaque. Sawatzke said the standard plaque is fine and asked that staff follow up to find out why there is a difference. He thought this issue had been cleared up previously.
- Page 11, C&C Embroidery (\$387.50) for Sheriff Logo Hats. Daleiden asked for more information on this purchase. Lt. Todd Hoffman explained that the Sheriff's Office has standard baseball and stocking caps that are purchased by the deputies through their uniform allowance.
- Page 12, Northland Business Systems Inc. (\$4,571.04), Sheriff's Office. Daleiden questioned what this is for. Lt. Todd Hoffman said this is for the Verint Audiolog Maintenance and relates to recording of calls that come into Dispatch for 911.
- Page 14, Dynamic Imaging Systems Inc. (\$5,503.00) for the Picturelink Imaging System. Daleiden asked what the claim relates to. Lt. Hoffman said this relates to the Jail booking photo process.
- Page 17, West Payment Center (\$3,424.31) for Criminal Law 2014 Pamphlets, Attorney's Seizure Funds. Daleiden asked for more information on the claim. Greg Kryzer, Assistant County Attorney, said these are books (not pamphlets) that are used by the prosecuting attorneys and are received on an annual basis. The books provide an update on laws and rules. Hiivala said the claim will be changed to reflect this purchase is for handbooks and not pamphlets.

On a motion by Daleiden, second by Potter, all voted to approve the claims as listed in the abstract, subject to audit, for a total of \$196,120.88, with 155 vendors and 224 transactions.

Steve Jobe, Surveyor, requested the Board authorize signatures on the contract with Aerial Services, Inc., for the 2014 Orthophoto Project. The County Board authorized the preparation of the contract on 2-04-14. At that time, the anticipated cost was \$65,364. The County will now save an additional \$2,150 for a final cost not to exceed \$63,214. Sawatzke noted that the original estimate was \$75,000. Funding will be from the Recorder's Compliance Fund. Sawatzke moved to approve the contract with Aerial Services, Inc., seconded by Borrell, carried 5-0.

Sean Riley, Planning & Zoning Administrator, requested the Board schedule a Committee Of The Whole Meeting to receive a presentation on Developer Agreements by Mike Couri and Bob Ruppe, Couri & Ruppe, P.L.L.P. A similar presentation was delivered to the Planning Commission at their 2-13-14 Meeting. The Planning Commission recommended forwarding the matter to the Ways & Means Committee Of The Whole with a recommendation to direct Staff to amend the Subdivision Ordinance. Riley does not think Planning Commission members will attend, as their recommendation is to move forward. Daleiden made a motion to schedule a Committee Of The Whole Meeting for 3-11-14 at 10:30 A.M. The motion was seconded by Borrell and carried 5-0. The meeting will be held in the Commissioners' Board Room.

Advisory Committee/Advisory Board Updates:

1. KRWC Radio Show. Husom announced the Commissioners are on KRWC Radio on the 3rd Wednesday of the month at 10:10 A.M.
2. River Rider Update. Borrell said Wright and Sherburne Counties have come to a reasonable agreement with regard to the division of assets for the River Rider. This agreement is in principle at this point (not signed). It was agreed that all debts will be paid first, including the lease of space which is for another 18 months. A Sherburne County Commissioner will contact the landlord to negotiate the remaining term of that lease. Sawatzke said the arrangement includes a division of assets with 1/3 for Sherburne County and 2/3 for Wright County. The group decided which buses will go to each County (9 to Wright County and 4 to Sherburne County). The money will be split with the same percentages. Borrell said if something is overlooked and must be paid in the future, each County will pay using their percentage. Daleiden asked about the future of transit service in Wright County. Sawatzke said MnDOT has indicated rides will be guaranteed by July 1st. Who controls the rides in Wright County remains to be seen. In Sherburne County, Tri Cap provides this service. Daleiden said it falls on the County Board to make sure the County residents are taken care of. Sawatzke said it may fall on the County Board or possibly on the cities. He said there is nothing that requires Wright County to participate in transportation. At the next MnDOT Transportation Meeting on March 10th, Tri Cap and Trailblazer will make presentations. Husom said the group is seeking input from cities on what they anticipate needing for services. Borrell plans to place on

the next Board Agenda a request to schedule a meeting to discuss this topic with cities. Husom said in Meeker County, the County contracts with the nursing home to provide transit services. The MnDOT Transit Meeting will be held on 3-10-14 at 10:00 A.M. at the Buffalo City Offices.

3. Region 7W Transportation. Potter attended a meeting on 2-21-14 in St. Cloud. Funding was received for a project on 70th Street between Albertville and Otsego (future CR 37). The projects that didn't receive funding include a paving project by Delano on Farmington Avenue, the CR 32 realignment in Rockford, and the Hanover Bridge restoration. He said the Farmington Avenue project scored okay but not high. Since CR 32 is a trunk highway, funding was not received as it was thought that MnDOT should be more involved. The Hanover Bridge restoration project was submitted late and did not make the cut. There was limited funding available for the projects, and Wright County received about half of it.

(End of Advisory Committee/Advisory Board Updates)

At the last County Board Meeting, Daleiden presented a draft resolution supporting Legislation that would allow counties to designate their website to publish public notices. At that meeting, he asked that the subject be laid over to complete more research with AMC. Since that time, he has learned that this will not be required but will be an option for counties to utilize their websites as official posting sites. Daleiden said no further discussion is needed on this topic. They will make sure there is a link to the official newspaper on the County's website per the suggestion of Borrell.

Laid over from the last meeting, Potter brought forth information on a Legislative Sessions Priorities Event being held in St. Paul on 2-25-14 at a cost of \$45. The event is being sponsored by the MN Chamber of Commerce. Sawatzke moved to authorize County Board attendance at the 2014 Session Priorities event, seconded by Daleiden. The motion carried unanimously.

At the last County Board Meeting, Kelly was directed to obtain information on LEAN training (including costs) and to contact Jay Kieft, former Human Services Director, for information and outcomes on the Human Services LEAN Training. Today, Kelly said he contacted Kieft and learned that LEAN Training was held for Human Services staff in late 2012 or early 2013. Department Heads were invited and two attended. Kieft's recollection was that some employees embraced and applied the concepts but there were no formal projects. Kelly was also in contact with Toni Smith, AMC Education Director. It was suggested to host an in-house LEAN 101 training. The only cost associated would be mileage. Kelly said that may be a good place to start and then the subject could be reassessed following the training. He recommended training of the initial group to involve the County Board, department heads, and some senior supervisors. Daleiden felt that this should be discussed with department heads. Some are not as heavily involved and it may be wiser to have supervisors at the training. Kelly said this could be on the Agenda for the March Leadership Team Meeting. Daleiden moved to schedule the in-house LEAN training for 4-15-14 at 12:30 P.M., for the County Board, department heads, and supervisors (as determined by the department heads). The motion was seconded by Potter and carried 5-0.

Connie Holmes, Mayor of Waverly and Chair of the Economic Development Partnership (EDP), extended appreciation to the County Board for their strong support of the EDP. She referenced the success stories last year working with the financial community and some of the cities. The goal of the EDP is to enhance economic growth and improve the job situation in Wright County, whether bringing new business in or through expansion and retention of current industries. The benefit for all is the increase in tax base. Holmes introduced the newly hired Executive Director of the EDP, Duane Northagen. She highlighted Northagen's background which brings a lot of experience in economic development. Northagen said Wright County is unique with three distinct parts of the County, and each area will be promoted a separate way. He looks for the assets of a community and shows it to the outside world. Northagen was welcomed.

The meeting adjourned at 10:14 A.M.