

WRIGHT COUNTY CLAIM FORM

****FOR DEPARTMENT USE****

**** FOR AUDITORS OFFICE USE****

Account Code	Amount	Account Code

REQUEST FOR REIMBERSEMENT, GOOD(S) DELIVERED OR SERVICES PROVIDED

Date 6/26/18

Vendor # 2468

Issue Check To:

Madden, Galanter & Hansen, LLP
 7760 France Avenue South, Suite 290
 Bloomington, MN 55435

Total Amount: 5,248.75

Account Code	Amount	Description	Invoice	P.O. #
01.100.6261	2,586.61	May - Labor Relations	May-18	
A276	720.00	May - Labor Relations HHS	May-18	
01.100.6261	1,942.14	May - Arbitration & Administrative Hearings	May-18	

Special notes regarding expenses incurred, services provided or good(s) delivered (attach invoices/receipts)

Sue Vergin

MADDEN • GALANTER • HANSEN, LLP
ATTORNEYS AT LAW

Frank J. Madden
Susan K. Hansen
Margaret L. Penland
Pamela R. Galanter (Retired)

June 01, 2018

7760 France Avenue South, Suite 290
Bloomington, Minnesota 55435-5834
Telephone 763.545.2525
Facsimile 952.999.4789

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 5/31/2018
(Labor Relations Services)

Dear Lee:

Enclosed is our statement for services rendered from 5/1/2018 through 5/31/2018, which is summarized as follows:

Billing Summary

Total for services rendered	\$3,120.00
Total expenses	\$186.61
Balance Due	\$3,306.61

If you have any questions, please feel free to contact me.

Sincerely,



Susan K. Hansen

SKH:lmn
Enclosure

Madden Galanter Hansen, LLP

MADDEN • GALANTER • HANSEN, LLP
ATTORNEYS AT LAW

Telephone: (763) 545-2525
Facsimile: (763) 545-2866

June 01, 2018

Mr. Lee Kelly
County Coordinator
Wright County Government Center
10 Northwest Second Street
Buffalo, MN 55313

Re: Services Rendered Through 5/31/2018
(Labor Relations Services)

		<u>Hrs/Rate</u>	<u>Amount</u>
05/01/18	Review file materials, preparation of e-mail to County regarding personnel matter, and phone discussion with County regarding personnel matter (Facilities).	2.00 \$150.00/hr	\$300.00
	Review file materials, preparation of e-mail to County regarding personnel matter, and phone discussion with County regarding personnel matter (County Attorney's Office).	1.50 \$150.00/hr	\$225.00
	Review email from County and preparation of response (Human Services).	0.20 \$150.00/hr	\$30.00
05/02/18	Phone discussion with County, review and analysis of personnel matter and preparation of e-mail to County (Health and Human Services).	0.80 \$150.00/hr	\$120.00
	Review email from County, analysis of issues and preparation of response (Human Services).	0.70 \$150.00/hr	\$105.00
05/03/18	Phone discussion with County and review notes (Health and Human Services).	0.30 \$150.00/hr	\$45.00
	Phone discussion with County and review notes (Human Services).	0.40 \$150.00/hr	\$60.00

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		<u>Hrs/Rate</u>	<u>Amount</u>
05/04/18	Review email from County, analysis of issues and preparation of response (Health and Human Services).	1.00 \$150.00/hr	\$150.00
05/05/18	Review and analysis of personnel matter related to veteran (Human Resources).	0.20 \$150.00/hr	\$30.00
05/07/18	Review email and documents from County and analysis of issue and preparation for phone call regarding personnel matter and preparation of draft document (IT).	2.20 \$150.00/hr	\$330.00
	Review and revise grievance issues and review of response (IT).	0.80 \$150.00/hr	\$120.00
05/08/18	Review email from County, analysis of issues and revisions to letter to union (IT).	0.50 \$150.00/hr	\$75.00
05/11/18	Review email from County, research and analysis of issues and preparation for phone discussion (Surveyor Department).	0.60 \$150.00/hr	\$90.00
05/14/18	Review and analysis of labor relations issue and review of documents to provide to union (Surveyor Department).	0.70 \$150.00/hr	\$105.00
	Review email from County, analysis of issues and phone discussion with County (Sheriffs Office).	0.60 \$150.00/hr	\$90.00
	Phone discussion with County regarding DPA issues and review email and notes (Administration).	0.70 \$150.00/hr	\$105.00
05/15/18	Review email from County and preparation of response and draft notice (Administration).	0.50 \$150.00/hr	\$75.00
05/16/18	Review email from County, research and analysis of issues and preparation of response (Sheriffs Office).	1.10 \$150.00/hr	\$165.00
	Review email from County and preparation of response (Administration).	0.30 \$150.00/hr	\$45.00
05/17/18	Review email from County, analysis of issues and preparation of response (Sheriffs Office).	0.30 \$150.00/hr	\$45.00

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		<u>Hrs/Rate</u>	<u>Amount</u>
05/25/18	Review email and documents from County, analysis of issues and preparation of response (Administration).	0.70 \$150.00/hr	\$105.00
05/30/18	Preparation and phone discussion with County and review notes (Health and Human Services).	1.10 \$150.00/hr	\$165.00
05/31/18	Review email from County, analysis of issues and phone discussion with County (Administration).	1.40 \$150.00/hr	\$210.00
	Review and analysis of DPA matter and phone discussions with County and review of email.	1.90 \$150.00/hr	\$285.00
	Phone discussion with County and review notes (Human Services).	0.30 \$150.00/hr	\$45.00
	Total	<u>20.80</u>	<u>\$3,120.00</u>
		<u>Qty/Price</u>	
05/01/18	Westlaw legal research fees	1 \$162.61	\$162.61
	Photocopies	160 \$0.15	\$24.00
	Total additional charges		<u>\$186.61</u>
	Total amount of this bill		<u><u>\$3,306.61</u></u>

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June 01, 2018

Mr. Lee Kelly
County Coordinator
Wright County Government Center
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Buffalo, MN 55313

Re: Services Rendered Through 5/31/2018
(Arbitration and Administrative Hearings)

Dear Lee:

Enclosed is our statement for services rendered from 5/1/2018 through 5/31/2018, which is summarized as follows:

Billing Summary

Total for services rendered	\$1,872.00
Total expenses	\$70.14
Balance Due	\$1,942.14

If you have any questions, please feel free to contact me.

Sincerely,



Susan K. Hansen

SKH:lmn
Enclosure

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June 01, 2018

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(Arbitration and Administrative Hearings)

		<u>Hrs/Rate</u>	<u>Amount</u>
05/22/18	Preparation for grievance arbitration hearing and review of file materials and issues and preparation of email to County (Sheriff's Office).	2.50 \$160.00/hr	\$400.00
05/30/18	Preparation for grievance arbitration hearing, meeting with witnesses and review of materials and issues (Sheriff's Office).	6.30 \$160.00/hr	\$1,008.00
05/31/18	Preparation for grievance arbitration hearing, phone discussion with witnesses and review of materials and issues (Sheriff's Office).	2.90 \$160.00/hr	\$464.00
	Total	11.70	\$1,872.00
		<u>Qty/Price</u>	
05/01/18	Photocopies	166 \$0.15	\$24.90
05/30/18	Mileage	83 \$0.55	\$45.24
	Total additional charges		\$70.14
	Total amount of this bill		\$1,942.14