

- A. Reviewed rotated cell orientation in holding. No concerns were expressed.
- B. Discussed electrical changes made, no objections expressed.
 - i. Entire building backed up to existing generator with 1000Amp breaker.
 - ii. Alternate to replace lights at existing LEC parking lot with LED.
 - iii. Redundant service provided between LEC data rooms and new Courthouse data rooms for security.
- C. Discussion of locking / door hardware decisions.
 - i. Locks on offices only at Director, Supervisor, Lead Worker and at offices where security is needed. Other offices in secure department areas will not have locks.
 - ii. Secondary exit at Courtroom doors 2029, 2035, 3025 and 3030 to have local alarm when opened that can be shunted when a card reader is used. Verify with scheduled hardware.
- D. Review of option to move retention pond to the North.
 - i. Wenk presented preliminary design option to move the pond North of the road.
 - ii. May be old septic system in the area to be worked around.
 - iii. This option would require a Conditional Use Permit and an update to already approved PUD and CUP for Courthouse / LEC site. This could take up to 90 days so process should be started ASAP. Greg to assist with getting the City notified.
 - iv. Soil borings need to be done to see if there is suitable fill in this area.
 - v. Will have increase in cost of approximately \$250,000 to \$300,000.
 - vi. Direction to proceed with this as cost to fill back in and move in the future when site is further developed would be higher.
 - vii. Next steps are soil borings, survey and revised design.
 - 1. Wenk to identify boring locations and Contegrity to get pricing on borings.
- E. IT / AV Design.
 - i. A/V Design for conference spaces added to BKV's scope of work.
 - ii. Design for alternate to replace analog cameras in jail added to BKV's work.
 - iii. IT system coordination in progress, some elements in construction project, some to be bid or quoted separately. BKV and County IT working on coordinating and finalizing.
- F. County decided no snow melt system needed at public entry stairs.
 - i. Exploring options for slip resistance on stairs.
- G. Directional signage for deliveries to be provided at entry off Braddock, LEC entry and at entrance to delivery drive.
 - i. All exterior directional signage to be finalized in signage package.
- H. Storage at Level 0 to be verified.
 - i. BKV to send spreadsheet detailing existing storage at Court Administration.
- I. Interior Materials Review.
 - i. The design intent for the resilient flooring at the Probation and Court Admin breakrooms has been set. Final color selection for the flooring will be selected during construction to ensure that an available colorway is selected.
 - ii. Court Administration will be selecting a paint color for the backsplash in the breakroom, similarly to the backsplash in Probation.

- iii. Panel fabric selection for the ceiling in Probation and Court Admin will be finalized after a final direction for the resilient floor is made.
 - iv. Court Administration break room accent paint to be changed to PT-4 slate blue paint instead of PT-3 medium gray.
 - v. Concern expressed regarding the color of the white board paint in Jury Assembly. Decided on field gray paint in this area to tone down the contrast.
 - vi. Keep tack boards / marker boards in the construction contract.
- J. Window Washing.
- i. Verified most windows can be washed from the ground without additional cost.
 - ii. Windows washed from roofs (entry and jury assembly) to be provided with OSHA compliant tie-offs.
- K. Courtroom Acoustical Evaluation.
- i. Review of evaluation, no changes recommended. Report showed that with natural sound and augmented audio from the sound system there is acoustical good coverage throughout and no acoustical focusing expected.
- L. Mechanical Penthouses.
- i. Equipment sizing still in flux. Penthouses may need to be expanded.
- M. Next Steps
- i. County Attorney & Facilities Front End Spec Review: January 15 – 30, 2018
 - ii. Approval from County Board to Issue for Bids: January 23, 2018
 - iii. Issue Documents for Bidding: January 30, 2018
 - iv. Pre-Bid Meeting: February, 14, 2018
 - v. Bids Received: February, 28, 2018
 - vi. Mobilization: April, 2018
 - vii. Anticipated Construction Completion: January, 2020
 - viii. Punchlist, Testing & Balancing and Closeout February / March, 2020

End of Meeting Minutes

Attachments:.....none