

Resolution Adopting an Ordinance Creating By-Laws For
The Bertram Chain of Lakes Regional Park Advisory Council

~~WHEREAS, Wright County and the City of Monticello has recognized the need to establish a Bertram Chain of Lakes Regional Park Advisory Council to provide information to determine the usage, operation, management and functions, of the Bertram Chain of Lakes Regional Park, and~~

~~NOW, THEREFORE, BE IT RESOLVED that the County Board of Commissioners for Wright County, Minnesota, and the City Council for the City of Monticello, Minnesota, hereby ordains:~~

Article I Name of the Council

The name of the organization shall be the ***Bertram Chain of Lakes Regional Park Advisory Council***.

Article II Membership

The Bertram Chain of Lakes Regional Park Advisory Council shall consist of thirteen members as follows:

- (2) Monticello City Council Members, as designated by the City Council
- (1) Monticello City Parks and Recreation Commission Member, as designated by the Parks Commission
- (2) Wright County Commissioners, as designated by the County Board
- (1) Wright County Parks Board Member, designated by the Parks Advisory Board
- (1) Monticello Township Officer or Representative, as designated by the Township
- (4) Citizens at large appointed by the balance of the Advisory Council, upon approval of _____ the Monticello City Council and the Wright County Board of Commissioners.
- (1) Monticello School District Representative, as designated by the School District
- ~~(1) Monticello Community Center Advisory Board Member, as designated by the MCC Advisory Board~~

and:

- (1) Ex Officio Non-Voting Member from the YMCA, as designated by the YMCA

Article III Term of Office

The term of the regular at large members shall be for three (3) years and shall be staggered so that no more than two (2) members' terms expire in a given year.

All regular appointments shall expire at the first Bertram Chain of Lakes Regional Park Advisory Council meeting of the new calendar year.

Article IV Attendance

It is the County Board of Commissioners and Monticello City Council's intention to encourage members to attend all meetings. Should any member be absent for more than three meetings in a calendar year, that member may be subject to replacement.

Article V Vacancy

Any vacancy in the at large membership shall be filled by the recommendation of the balance of the Advisory Council, followed by approval of the Monticello City Council and the Wright County Board of Commissioners. Any vacancy in the regular members shall be filled by the appointing body, and such appointee shall serve for the term.

Article VI Officers

Section 1. Elections The Bertram Chain of Lakes Regional Park Advisory Council shall elect at its January meeting from its membership, a Chair, and a Vice-Chair who shall serve for a term of one year and shall have such powers as may be prescribed in the rules of said Council.

Section 2. Duties of Chair The Chair shall preside at all meetings and shall have the duties normally conferred and parliamentary usage of such officers.

Section 3. Duties of Vice-Chair The Vice-Chair shall act for the Chair in his/her absence.

Section 4. Duties of Secretary A Secretary may be appointed who is not a member of the Bertram Chain of Lakes Regional Advisory Council, but can be employed as a member of County or City staff. The Secretary shall keep the minutes and records of the Advisory Council; and with the assistance of other staff as is available, shall prepare the agenda of the regular and special meetings for Advisory Council members, arrange proper and legal notice of hearings when necessary, attend to correspondence of the Advisory Council and other duties as are normally carried out by a secretary.

Article VII Committees

Currently there are four (4) active committees established by the Bertram Chain of Lakes Regional Park Advisory Council:

- Regional/Passive Park Use Committee
- Athletic Complex Committee
- Technical and Resources Committee
- ~~—Negotiations Committee~~

The Bertram Chain of Lakes Regional Park Advisory Council may establish committees to meet as needed.

Article VIII Meetings

Section 1. Meetings shall be held on the first Friday of each month, beginning at 8:00 a.m. In the event of a conflict with a holiday or special events, a majority at any meeting may change the date and location of the meeting. The meeting shall be open to the general public.

Section 2. Special meetings may be called by the Chair and Vice-Chair together or six (6) members of the Bertram Chain of Lakes Regional Park Advisory Council.

Section 3. Proper and legal notice of meetings, special meetings, and meeting cancelations shall be posted as required by the Secretary of the Bertram Chain of Lakes Regional Park Advisory Council, at and posted at the Wright County Government Center and Monticello City Hall.

Article IX Quorum

A majority of the total voting Advisory Council members shall constitute a quorum for the transaction of business.

Article X Duties of the Advisory Council

It shall be the duty of the Advisory Council, with staff assistance, to study and provide information to determine the usage, operation, management and functions, and make recommendations to the County Board of Commissioners and the City Council in respect thereof, including general and specific development standards and criteria for evaluating specific uses, policy, to the extent and objectives of County and City participation in outdoor recreation and programs for coordination with other groups or agencies.

Article XI Amendments

These bylaws may be recommended to be amended by a majority vote of the existing membership of the Advisory Council, after full notice has been given in writing to all members, with final approval by the Wright County Board of Commissioners and the Monticello City Council.

Passed this _____ day of ____, 20__, by the Wright County Board of Commissioners.

Passed this _____ day of ____, 20__, by the Monticello City Council.