

**Parks Commission Minutes**  
**January 8, 2018**  
**6:00 P.M.**

Members Present: Hart, Danielson, Daleiden, Dibben, Bergquist, and Lazenby

Staff Present: Brad Harrington; Operations Manager

The January 8, 2018 meeting of the Wright County Parks Commission was called to order at 6:02 p.m.

The newest appointee to the Wright County Parks Commission, Brad Danielson, introduced himself. He is representing District 4. The rest of the Commission and staff made introductions as well.

Election of officers for the Wright County Parks Commission for 2018 are as follows:

**Daleiden moved to elect Bergquist as the Chair for the Wright County Parks Commission for 2018, seconded by Lazenby, and the motion carried with all in favor. Daleiden moved to elect Dibben as the Vice Chair of the Wright County Parks Commission for 2018, seconded by Hart, and the motion carried with all in favor. Daleiden moved to appoint Dibben as the Parks Commission representative to the Bertram Chain of Lakes Advisory Board, seconded by Hart, and the motion carried with all in favor.**

At this time, Bergquist took over the meeting as the new chair.

**Daleiden moved to approve the November 13, 2017 Parks Commission minutes as presented, seconded by Dibben, and the motion carried with all in favor.**

Harrington asked to add the request for a representative to review the Bertram RFP at 1 p.m. on January 30, 2018 to the agenda after item 10: Moose Lake Public Access.

**On a motion by Daleiden, and a second by Dibben, all voted in favor of approving the January 8, 2018 agenda as amended.**

Item 6: Bikejoring request was deferred until later in the meeting, due to the possibility of Renee Casey attending the meeting. If she was not able to make it then Harrington would present the request to the Parks Commission.

Harrington presented a building plan from Huffcutt Concrete, Inc. for the proposed comfort station at Collinwood Regional Park & Campground as part of the expansion project to take place this year. Staff asked for direction from the Parks Commission on their preferred method of construction, either on-site or Huffcutt. Both methods would have comparable cost and each has its own benefits. Harrington was asked if we have been pleased with Huffcutt products in the past. He said that the new restroom facility at Otsego Park has turned out nice, but it is our first facility that has had sewer, water, and electric, so at this time he couldn't make a good judgement on the long term satisfaction. The short term, we have been pleased with the products we have purchased and installed from Huffcutt. Harrington mentioned that one of the advantages to Huffcutt is that with the building being constructed out of concrete there is a little less maintenance and it would double as storm shelter for the park. There is a little less flexibility in the design when using Huffcutt than there would be with doing on-site construction and the amount of time staff will spend on-site for each type of building would be about the same.

**After lengthy discussion and review of proposed plans, Dibben moved for staff to move forward with Huffcutt for the design and installation of the Collinwood Park & Campground Comfort Station, the motion was seconded by Lazenby, and carried with all members present voting in favor.**

Harrington asked the Parks Commission to appoint a subcommittee to review the Stanley Eddy Master Planning proposals on either January 22 or 23 during the daytime work hours. Bergquist and Dibben volunteered to be the subcommittee and that they could meet on Monday, January 22. Harrington said that Parks and Recreation Director, Marc Mattice would contact them with a meeting time.

Harrington presented two parcels for the Parks Commission to review. The first parcel is 20 acres in the middle of Stanley Eddy Park Reserve (south unit). It is a parcel that staff has been interested in for awhile and has never really been presented with a real opportunity for acquisition until now. The parcel is surrounded by Stanley Eddy Park Reserve on all sides and the only way to access the property is through the current park. The second parcel is .25 acre parcel on Eagle Lake. Harrington stated that we do not have any park land around this parcel or on Eagle Lake. The parcel is fairly small in size and there is not much that the department could do with it. Handout and aerial photos of each parcel were given to the Parks Commission to review as part of the discussion.

**After some discussion Dibben made a motion to recommend moving forward with negotiations and appraisal for the 20 acre parcel at Stanley Eddy and to not move forward with the parcel at Eagle Lake. The motion was seconded by Danielson, and carried with all in favor.**

Harrington presented the information about the Moose Lake Access that was requested by the Parks Commission from the November 13, 2017 meeting. The Parks Commission was provided a handout that presented information that staff could verify with official action from the Wright County Board of Commissioners dating back to 1985 and as recent as September of 1996 in regards to access at Moose Lake. A handout was provided to show developed and undeveloped shoreline property as well. After review the staff presented four options for the Parks Commission to discuss.

**After some discussion the Parks Commission has tabled any motion and asked the staff to draft a letter for the residents of Moose Lake explaining that they have decided to keep the access as-is with increased AIS educational signage at the access with explanation of why. This would include information from DNR, Soil and Water and the Parks and Recreation Department.**

Harrington asked for a representative from the Parks Commission to review the Bertram RFP at 1 p.m. on January 30, 2018. Lazenby said he would help in the review. Harrington said that Mattice would reach out to him to confirm with him.

At this time Item 6: Bikejoring, which had been deferred, was presented to the Parks Commission by Harrington as Renee was not able to attend the meeting. The Parks Commission was provided a handout with communications between the department and Renee about the bikejoring and what she is looking for. Renee's request is for either a special use permit or a place that we could allow for bikejoring within our park system. Staff reviewed possible locations and ideas and presented the following to the Parks Commission:

1. Allowing bikejoring at Harry Larson County Forest on the 2.23 miles of trail by special use permit during the spring, summer, and fall. Winter would not work due to groomed ski trails when there is snow.
2. Allow bikejoring year round at either Marcus Zumbrunnen or Bill Anderson. We do not groom any trails at either of these parks for cross country skiing so they could use these parks year-round.

**Hart moved to recommend that we allow for bikejoring at Marcus Zumbrunnen County Park on a one-year trial for 2018. The motion was seconded by Dibben, and carried with all in favor.**

**The next meeting is scheduled for March 12, 2018 at 6:00 p.m.**

**The meeting was adjourned at 7:10 p.m.**