



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
OCTOBER 15, 2019

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Michael Potter, District 4
Charles Borrell, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 10-01-19

Documents:

[10-01-19 WRIGHT COUNTY BOARD MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approve & Authorize Signatures On Memorandum Of Agreement To Allow AFSCME Members To Donate Accrued Vacation Time To Jesica Manuel, Financial Worker

Documents:

[JESICA MANUEL SICK LEAVE DONATIONS-OCTOBER 15 2019.PDF](#)
[JESICA MANUEL-VACATION TIME DONATION OCTOBER 15 2019.PDF](#)

B. ADMINISTRATION

1. Approve Wright County Revocable License Agreement For Disabled American Veterans Parking, Eff. 11-01-19 To 4-30-20

Documents:

[NOV19-APR20 WRIGHT COUNTY REVOCABLE LICENSE.PDF](#)

C. ADMINISTRATION

1. Approve New Government Center PRs 2 & 3 And Authorize Change Order Signatures

Documents:

[NEW GC PRS 2 3 APPROVAL CONSENT.PDF](#)
[PR 2 PRICING.PDF](#)
[PR 3 PRICING.PDF](#)

D. ADMINISTRATION

1. Approve The Following Changes To The 9-24-19 County Board Minutes:

- A. Page 3, Item B, 5th Paragraph, 1st Sentence Should Read: "Borrell Moved To Refer To The Fall Fees For Service Public

Hearing The Proposed Changes To The Parks And Recreation Fee Schedule With The Following Modifications: Raise The Proposed Non-Resident Fees Per Night For Electric Sites From \$32.00 To \$33.00, Non-Electrical Sites From \$21.00 To \$22.00, And Full-Service Sites From \$35.00 To \$36.00."

B. Page 3, Item B, Add A 6th Paragraph That Itemizes The Proposed Changes To The Parks Departments Fee Schedule And Refers Them To The Fall Fees For Service Public Hearing.

C. Page 7, Approval Of Ordinance Amendment 19-5, Chapter 110 Tobacco Regulations, Add A 2nd Paragraph That Provides A Summary Of Ordinance Amendment 19-5.

Documents:

[PROPOSED CHANGES TO THE 9-24-19 BOARD MINUTES.PDF](#)
[RFBA PROPOSED CHANGES TO 9-24-19 BOARD MINUTES.PDF](#)

E. ASSESSOR

1. Position Replacement:
 - A. Appraiser

Documents:

[REPLACEMENT DUE TO RETIREMENT - APPRAISER.PDF](#)

F. ATTORNEY

1. Position Replacement:
 - A. Confidential Legal Administrative Assistant

Documents:

[REQUEST FOR BOARD ACTION - OCTOBER 15, 2019.DOC.PDF](#)

G. ATTORNEY

1. Accept Grant Funds For Safe Harbor Program

Documents:

[10-15-19 AGENDA REQ.PDF](#)
[SAFE HARBOR GRANT AGREEMENT.PDF](#)

H. AUDITOR/TREASURER

1. Acknowledge Warrants Issued Between September 25, 2019 And October 15, 2019

Documents:

[AGENDA 10-15 CONSENT - RBA WARRANTS ISSUED.PDF](#)

I. INFORMATION TECHNOLOGY

1. Approval Of The Revised Records Retention Schedule For Information Technology

Documents:

[AGENDA 10-15 CONSENT - RBA UPDATED IT RETENTION SCHEDULE.PDF](#)
[IT RETENTION SCHEDULE.PDF](#)

V. TIMED AGENDA ITEMS

- A. 9:02 A.M. ALAN WILCZEK, FACILITIES SERVICES DIRECTOR**
1. Appoint Committee Members For The Government Center And Tactical Training Center Owner's Committees, Establish Meeting Schedules, And Establish Change Order Approval Thresholds
- B. 9:05 A.M. BRIAN ASLESON, CHIEF DEPUTY ATTORNEY**
1. Refer Lake Charlotte - Lake Martha Subordinate Service District Finance Discussion To Committee Of The Whole Or Work Session

Documents:

[10-15-19 AGENDA REQ - 2.PDF](#)

- C. 9:08 A.M. GREG KRYZER, ASSISTANT COUNTY ATTORNEY**
1. Adopt Resolution Amending Joint Powers Agreement Concerning Scheduling Of Wetland Appeal Board Hearings

Documents:

[10-15-19 AGENDA REQ - 3.PDF](#)
[WCA RESOLUTION FOR COUNTY BOARD TO AMEND MEETING TIMES.PDF](#)

- D. 9:11 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER**
1. Approve Amendment No. 2 To Agency Agreement No. 01371 With Mndot And Resolution For The TH 55 Corridor Coalition.
 2. Approve Resolution Of Final Acceptance For Contract 1808 And Authorize Final Payment To Fehn Companies, Inc. In The Amount Of \$20,000. Work Was For The Construction Of The Roundabout At The Intersection Of CSAH 34 And Calder Avenue (Formerly CR 134) In The City Of Buffalo. The Final Value Of The Work Certified Is \$1,168,104.96

Documents:

[BAR - AMEND MNDOT TH55 AGREEMENT.PDF](#)
[AGREEMENT 01371.PDF](#)
[RESOLUTION - MNDOT AGREEMENT 01371.PDF](#)
[BAR - FINAL ACCEPTANCE CONTRACT 1808.PDF](#)
[RESOLUTION - FINAL ACCEPTANCE 1808.PDF](#)

- E. 9:14 A.M. BOB HIIVALA, AUDITOR/TREASURER**
1. Approve September Revenue/Expenditure Budget Report.
 2. Approve 2019 Tobacco License For CTP, Inc. DBA Clearwater Travel Plaza - Fuel Center (City Of Clearwater) For The License Period October 15, 2019 Through December 31, 2019.
 - * 3. Approve Resolution Adoption Assessment Lake John Improvement District.
 4. Approve Ditch Assessments To Be Levied Against The Benefitted Landowners For Expenses Incurred From October 2018 To September 2019.
 - * 5. Approve Resolution Rejecting Bids For The County Ditch #10 Holding Pond And Directing The Engineer To Rebid The Holding Pond Project With A Bid Closing Date Of November 1, 2019.

Documents:

[AGENDA 10-15 TIMED - RBA APPROVE SEPTEMBER BUDGET](#)

REPORT.PDF
AGENDA 10-15 TIMED - RBA TOBACCO LICENSE CTP, INC FUEL
CENTER.PDF
AGENDA 10-15 TIMED - RBA LAKE JOHN LID ASSESSMENT
RESOLUTION.PDF
AGENDA 10-15 TIMED - LAKE JOHN LID RESOLUTION AMENDED.PDF
AGENDA 10-15 TIMED - RBA ASSESSMENTS AND INTEREST RATE.PDF
AGENDA 10-15 TIMED - ASSESSMENTS AND INTEREST RATE.PDF
AGENDA 10-15 TIMED - RBA CD 10 RESOLUTION.PDF
AGENDA 10-15 TIMED - CD 10 RESOLUTION.PDF
AGENDA 10-15 TIMED - CD 10 BID ATTACHEMENT.PDF

VI. ITEMS FOR CONSIDERATION - NONE

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. NOTE:

* Attachments Modified

X. NOTE:

10:30 AM, Committee Of The Whole Meeting RE: Tax Abatement &
Intergovernmental Loans

1:00 PM, Negotiations Committee Of The Whole Meeting, Closed Session, RE:
Labor Negotiations Strategies

XI. WARRANT LISTINGS

Documents:

09-25-19 THRU 10-08-2019 CLIENT WARRANTS ISSUED 313,018.80.PDF
09-25-19 THRU 10-08-2019 WARRANTS ISSUED 8,182.608.30.PDF

XII. SEPTEMBER BUDGET REPORT

Documents:

SEPTEMBER BUDGET REPORT FOR BOARD.PDF