



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
MARCH 26, 2019

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Michael Potter, District 4
Charles Borrell, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.

A. COUNTY BOARD MINUTES 3-19-19

Documents:

[3-19-19 WRIGHT COUNTY BOARD MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approve Memorandum Of Agreement Approving A Work Out-Of-Class Assignment For A Social Worker Covered Under The AFSCME (Human Services) Council 65 Collective Bargaining Agreement To A Non-Union Social Services Supervisor Position

Documents:

[AFSCME SOCIAL SERVICES SUPERVISOR MOA-MARCH 2019.PDF](#)
[MOA WITH AFSCME.PDF](#)

B. ADMINISTRATION

1. Approve Wright County Revocable License Agreement For Disabled American Veterans Parking, Eff. 4-15-19 To 10-15-19

Documents:

[RFBA REVOCABLE LICENSE FOR DAV PARKING.PDF](#)
[3-26-19 APR19-OCT19 REVISED WRIGHT COUNTY REVOCABLE LICENSE FOR DAV PARKING.PDF](#)

C. AUDITOR/TREASURER

1. Acknowledge Warrants Issued Between March 13, 2019 And March 19, 2019

Documents:

[AGENDA 03-26 CONSENT - WARRANTS ISSUED.PDF](#)

D. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Social Worker - Youth Services Unit

Documents:

[RFBA HHS 2019-03-26 CMH SW YS.PDF](#)

E. PARKS AND RECREATION

1. Approve Request To Fill The Parks And Recreation Maintenance Aide Position Which Has Opened Due To An Internal Promotion

Documents:

[3-26-2019 CB AGENDA POSITION REPLACEMENT.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. DR QUINN STROBL, M.D., CHIEF MEDICAL EXAMINER

1. 2018 Medical Examiner Report

Documents:

[MEDICAL EXAMINER REPORT.PDF](#)

B. 9:12 A.M. BOB HIIVALA, AUDITOR/TREASURER

1. Approve Resolution Supporting Conveyance Of Tax Forfeit Property (PID #101-022000020) To The City Of Albertville
2. Approve 2019 Tobacco License For Mark Allen Campbell DBA Brothers Smoke And More (City Of Clearwater)

Documents:

[AGENDA 03-26 TIMED - RBA APPROVE RESOLUTION TAX FORFEIT PROPERTY PID 101-022000020.PDF](#)

[AGENDA 03-26 TIMED - RESOLUTION TAX FORFEIT PID 101-022000020.PDF](#)

[AGENDA 03-26 TIMED - TAX FORFEIT PROPERTY AERIAL PHOTO.PDF](#)

[AGENDA 03-26 TIMED - APPROVE TOBACCO LICENSE BROTHERS SMOKE AND MORE.PDF](#)

C. 9:15 A.M. SETH HANSEN, EMERGENCY MANAGEMENT DIRECTOR

1. Adopt Resolution Declaring A State Of Emergency For Wright County Due To Flooding

Documents:

[REQUEST FOR BOARD ACTION DECLARATION OF EMERGENCY 2019 FLOODING.PDF](#)

[DECLARATION OF EMERGENCY 03262019.PDF](#)

D. 9:20 A.M. BRIAN ASLESON, CHIEF DEPUTY ATTORNEY

1. Set 2019 "Trunk Charge" For Charlotte-Martha Subordinate Service District
2. Approve Sewer Hook-Up For PID # 215-035-000260

Documents:

[3-26-19 AGENDA REQ.PDF](#)

E. 9:25 A.M. GREG PICKARD, VETERAN SERVICE OFFICER

1. Adopt Resolution Accepting Donation Of \$1,000 From Zion Lutheran Church, Buffalo MN
2. Authorize Out-Of-State Travel For Assistant Veterans Service Officer At The National Association Of County Veterans Service Officers Training In Omaha, April 8-12, 2019

Documents:

[RFBA DONATION.PDF](#)
[ZION DONATION.PDF](#)
[DONATION ACCEPTANCE VETERAN SERVICES.PDF](#)
[OUT OF STATE TRAVEL REQUEST VETERAN SERVICES.PDF](#)

F. 9:30 A.M. MARK HANSON, ECONOMIC DEVELOPMENT COORDINATOR, CENTRAL MN JOBS & TRAINING SERVICES

1. Comprehensive Economic Development (CEDs) Update

Documents:

[SKM_C55819021914460.PDF](#)

G. 9:40 A.M. MARC MATTICE, PARKS AND RECREATION DIRECTOR

1. Authorize Signatures On A Contract With HGKI For The Creation Of A Master Plan For The Great River Regional Trail
2. Approve Parks Commission Recommendations:
 - A. Adopt The Emerald Ash Borer Management Plan For Park Lands Maintained And Operated By Wright County
 - B. Approve Concept To Modify Alcohol Consumption Policy Within The Wright County Parks Ordinance

Documents:

[3-26-2019 CB AGENDA GREAT RIVER REGIONAL TRAIL HGKI CONTRACT.PDF](#)
[3-26-2019 CB AGENDA PARKS COMMISSION MINUTES.PDF](#)
[GRRT MP CONTRACT 03112019.PDF](#)
[03-11-19 PC MEETING MINUTES.PDF](#)

H. 9:55 A.M. VIRGIL HAWKINS, HIGHWAY ENGINEER

1. Approve Agency Agreement No. 1032956 Between Wright County And MnDOT Which Allows For MnDOT To Act As Wright County's Agent In Accepting Additional Federal Funds (In Exchange For Wright County Transferring An Equal Amount Of State Aid Funds To Stearns County). This Agreement Allows Wright County To Receive An Additional \$846,602 Of Federal Funds (From Stearns County) For Our CSAH 38 Project (SP 086-638-007) In Exchange For \$846,602 Of Our State Aid Regular Funds That Will Be Transferred To Stearns County.
2. Award Plant Mixed Bituminous Seasonal Bids. Bids Were Received On Friday, March 15, 2019 For Plant Mixed Bituminous Material. Bids Received Were From Hardrives, Inc.; Omann Brothers, Inc.; And Mid-Minnesota Hot Mix, Inc.
3. Award The Seal Coat Contract (No. 1902) To Pearson Brothers, Inc. Bids Were Received On Friday, March 15, 2019. It Is Recommended To Award The Low Bid To Pearson Brothers, Inc. Of Hanover, MN In The Amount Of \$610,306.12.
4. Award Pavement Preservation Project, Contract No. 1901, To Knife River Corporation - North Central. Bids Were Opened On Friday, March 15, 2019. The Low Bid Is From Knife River Corporation Of Sauk Rapids, MN. We

Recommend To Award Contract No. 1901 To Knife River In The Amount Of \$5,627,618.69.

5. Award Pavement Markings Contract No. 1908 For Pavement Markings On Various County Highways. Bids Were Received On Friday, March 15, 2019. It Is Recommended To Award Contract No.1908 To AAA Striping Service Co. Of St. Michael, Minnesota In The Amount Of \$411,200.00.

6. Approve Resolution Of Final Acceptance For Contract No. 1703 And Authorize Final Payment To Knife River Corporation, Inc. In The Amount Of \$26,383.37. Final Value Of The Work Certified Is \$461,471.52.

7. Approve 2019 Maintenance Agreements For The Cities Of: Delano, Elk River, Howard Lake, Maple Lake, Montrose, Monticello, And Waverly. The Agreements Specify The County Reimbursing Those Cities For Work Done On The County's Highway System.

Documents:

[BAR - APPROVE AGREEMENT NO.1032956.PDF](#)
[RESOLUTION - AGENCY AGREEMENT 1032956.PDF](#)
[AGENCY AGREEMENT NO.1032956.PDF](#)
[BAR - AWARD PLANT MIXED BITUMINOUS SEASONAL BID.PDF](#)
[PLANT MIXED BITUMINOUS BID ABSTRACT.PDF](#)
[BAR - AWARD SEASONAL SEALCOAT BID.PDF](#)
[SEALCOAT BID ABSTRACT.PDF](#)
[BAR - AWARD PAVEMENT PRESERVATION CONTRACT 1901.PDF](#)
[BID ABSTRACT - PAVEMENT PRESERVATION.PDF](#)
[BAR - AWARD CONTRACT NO.1908 - PAVEMENT MARKINGS.PDF](#)
[BID ABSTRACT PAVEMENT MARKINGS - CONTRACT NO.1908.PDF](#)
[BAR - APPROVE FINAL ACCEPTANCE CONTRACT 1703.PDF](#)
[RESOLUTION - FINAL PAYMENT CONTRACT 1703.PDF](#)
[CERTIFICATE OF PERFORMANCE - CONTRACT 1703.PDF](#)
[CERTIFICATE OF ACCEPTANCE CONTRACT 1703.PDF](#)
[BAR - MAINTENANCE AGREEMENTS 2019.PDF](#)
[DELANO.PDF](#)
[ELK RIVER.PDF](#)
[HOWARD LAKE.PDF](#)
[MAPLE LAKE.PDF](#)
[MONTICELLO.PDF](#)
[MONTROSE.PDF](#)
[WAVERLY.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. AUTHORIZE NEGOTIATIONS WITH ORACLE FOR ERP (ENTERPRISE RESOURCE PLANNING) PROJECT

Documents:

[ERP 03262019.PDF](#)

B. SCHEDULE CAPITAL IMPROVEMENT PUBLIC HEARING

Documents:

[CIP PUBLIC HEARING 03262019.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. NOTE: 1:30 PM, COMMITTEE OF THE WHOLE CLOSED SESSION

X. WARRANTS ISSUED

Documents:

[03-13-19 THRU 03-19-2019 CLIENT WARRANTS ISSUED 16,183.14.PDF](#)

[03-19-19 FLEET CARD 17,795.93.PDF](#)

[03-19-19 PROCUREMENT CARD 60,217.49.PDF](#)

[03-13-19 THRU 03-19-2019 WARRANTS ISSUED 632,728.92.PDF](#)