



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS

February 16, 2021

Christine Husom, District 1
Darek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

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- I. 9:00 A.M. MOMENT OF SILENCE**
- II. PLEDGE OF ALLEGIANCE**
- III. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

A. COUNTY BOARD MINUTES 2-02-21

Documents:

[2-02-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

IV. REVIEW & APPROVAL OF AGENDA

V. CONSENT AGENDA

A. ADMINISTRATION

1. Approval Of 2020 Budget Carry Forwards
2. Approval Of Charitable Gambling Application, Form LG220, 3 Of A Kind, Gambling Premises: Silver Bullet Saddle Club, 17363 County Road 7, Clearwater, MN 55320 (Clearwater Twp.), Date Of Activity: July 17, 2021
3. Approval Of The Commissioners Handbook
4. Authorize Signatures On Change Request Form With Ciber For Oracle ERP Implementation

HUMAN RESOURCES

1. Approval Of Section 517 (Service Animals In County Buildings) In The Wright County Personnel Handbook
2. Request Approval And Authorization Of Signature Of A Memorandum Of Agreement (MOA) To Allow WCDA Members To Donate Accrued Vacation Time To Sheriff Deputy Brandon Merten

Documents:

[BUDGET CARRY FORWARDS.PDF](#)
[3 OF A KIND GAMBLING APPLICATION.PDF](#)
[RFBA COMMISSIONERS HANDBOOK.PDF](#)
[COUNTY BOARD HANDBOOK DRAFT.REVISED 02.11.2021.PDF](#)
[2021 COMMITTEE APPOINTMENTS.SLV.PDF](#)
[RFBA ERP CO 021621.PDF](#)
[WRIGHT COUNTY CHANGE ORDER 01-21-21 FINAL.DOCX](#)
[SECTION 517 \(SERVICE ANIMALS IN COUNTY BUILDINGS\) PERSONNEL HANDBOOK.PDF](#)
[BRANDON MERTEN SICK LEAVE DONATIONS.PDF](#)

B. ADMINISTRATION - FINANCE

1. Approve Renewal Of 2021 Tobacco License For The Period February 16, 2021 Through December 31, 2021 For:
152 Club, Inc. DBA 152 Club (City Of Albertville)
2. Approve Temporary Liquor License For Maple Lake Ice Fishing Derby, Inc. For Event On February 5, 2022.
3. Approve A County On-Sale Liquor License Including Sunday Sales For Fountain Hill Winery & Vineyard, LLC (Franklin Township) For The Period February 16, 2021 Through December 31, 2021.
4. Acknowledge Warrants Issued Between January 27, 2021 And February 9, 2021 (See Below, Item X. Warrants).
5. Motion To Approve Disbursing Money From The County Relief Funding Program As Follows:

Disbursing Money For Small Businesses And Nonprofits In The Amount Of \$932,482 Of The \$2,733,983.57 Received From Account Number 01-099-484.6814 COVID- Economic Development Pending All Necessary Signatures And Audit Requirements.

Authorize The Reimbursement Of Any Remaining Funds, To Disburse The Entire Amount Of The Grant Of \$2,733,983.57 As Determined By The County's COVID Business Relief Committee.

Documents:

[AGENDA 2-16 CONSENT - RBA TOBACCO LICENSE RENEWAL.PDF](#)
[AGENDA 2-16 CONSENT - RBA MAPLE LAKE ICE FISHING TEMPORARY LL.PDF](#)
[AGENDA 2-16 CONSENT - RBA FOUNTAIN HILL WINERY VINEYARD LL.PDF](#)
[AGENDA 2-16 CONSENT - RBA WARRANTS ISSUED.PDF](#)
[AGENDA 02-16 CONSENT - RBA COUNTY RELIEF FUNDING PROGRAM.PDF](#)

C. ASSESSOR

1. Ratify The CAMA USA System Maintenance And Support Agreement Amendment Between MN Counties Computer Cooperative (MnCCC) And Avenu. This Provides An Extension For Support For Computer Aided Mass Appraisal Software (CAMA) From January 1, 2021 Through December 31, 2023
2. Approve Local Option Abatements For Payable Years 2019 & 2020

Documents:

[RFBA CAMA EXTENSION 020162021.PDF](#)
[MEMO TO AVENU TAX AND CAMA COUNTIES.PDF](#)
[CAMA AMENDMENT 7.PDF](#)
[RFBA APPROVE LOCAL OPTION ABATEMENTS FOR PAYABLE YEARS 2019 AND 2020.PDF](#)

D. ATTORNEY

1. Authorize Additional Appraisals By Clay M. Dodd For Tax Appeals Regarding Duke Realty Properties

Documents:

[CLAY DODD - DUKE PROPOSAL 1 AND 2.PDF](#)

E. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Eligibility Specialist

Documents:

[RFBA HHS 2021-02-16 ELIG SPECIALIST - HC TEAM.PDF](#)

F. INFORMATION TECHNOLOGY

1. Refer To 02/24/2021 Technology Committee:
 - A. Project Updates
 1. O365 - SharePoint
 2. CAMA
 3. Admin - Event Scheduler
 4. HHS - Contact Management Center
 5. Admin-Government Center
 6. ERP
 - B. Solution Architect Updates
 1. O365
 2. ECM
 - C. New Project Requests
 - D. 2021 Project Summary
 - E. Project Milestones
2. Approval Of A Three Year Contract To Purchase Office 365 Totaling \$1,532,312.13

Documents:

[REQUEST FOR BOARD ACTION - TECHNOLOGY COMMITTEE AGENDA 2021-02-24.PDF](#)
[OFFICE 365 CONTRACT.PDF](#)

G. PARKS AND RECREATION

1. Approve Request To Back Fill The Open Parks And Natural Resources Technician Position

Documents:

[2-16-2021 CB AGENDA POSITION REPLACEMENT.PDF](#)

H. PLANNING & ZONING

1. Accept The Findings And Recommendation Of The Planning Commission For The Following Request To Rezone:
 - A. STEVE ALBERG - (Southside Twp.) A Unanimous Recommendation To Approve Rezoning 23 Acres From AG General-Agriculture And S-2 Residential-Recreational Shorelands To A/R Agricultural-Residential And S-2

Documents:

[0216 REQUEST FOR BOARD ACTION - ALBERG.PDF](#)
[ALBERG REZONING MINUTES.PDF](#)
[ALBERG TWP RESPONSE.PDF](#)

VI. TIMED AGENDA ITEMS

A. 9:03 A.M. GREGORY PICKARD, VETERAN SERVICES

1. Adopt Resolution To Accept \$2,500.00 Donation From DAV Chapter 37 Hutchinson, MN

Documents:

[RESOLUTION - ACCEPT DONATION FROM DAV CHAPTER 37.PDF](#)

B. 9:08 A.M. SEAN RILEY, PLANNING & ZONING

1. Discuss Interim Ordinance Number 20-1 (Solar Moratorium) Solar Work Group Members

Documents:

[0216 REQUEST FOR COUNTY BOARD ACTION - SOLAR GROUP MEMBERS.PDF](#)
[SOLAR GROUP.PDF](#)

C. 9:13 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT

1. Approve A Resolution Supporting The Application For Local Road Improvement Program (LRIP) Funds To Go Towards Funding The CSAH 19 & CSAH 39 Roundabout Intersection Improvement In Otsego Planned For 2023. Mndot Has A Local Road Improvement Program (LRIP) Solicitation Due On March 3, 2021. \$75 Million In Funds Are Available (With A Cap Of \$1.25 Million For Each Project).
2. Approve Resolution Of Final Acceptance For Contract 1903 (SP 086-070-018) And Authorize Final Payment To Knife River Corporation, Inc. In The Amount Of \$43,490.75. Work Was Completed By Knife River Corporation, Inc. The Final Value Of The Work Certified Is \$4,349,075.03
3. Approve A Resolution Of Support And Sponsorship For Each Of The Nine (9) Local Agency Local Road Improvement Program (LRIP) Applications.
 1. Buffalo Township (Dague Avenue)
 2. Buffalo Township (12th Street)
 3. Clearwater Township (150th Street & 148th Street)
 4. Corinna Township (Gowan Avenue)
 5. Franklin Township (40th St. SE)
 6. Monticello Township (Briarwood Ave., 90th St., & Cahill Ave.)
 7. City Of Annandale (Side Streets Revitalization Project)
 8. City Of Montrose (1st St. N)
 9. City Of South Haven (Oak Ave.)

Documents:

[BAR - APPROVE CSAH 19 AND CSAH 39 LRIP APPLICATION.PDF](#)
[RESOLUTION - LRIP OTSEGO CSAH 19 AND CSAH 39.PDF](#)
[BAR - ACCEPT FINAL PAYMENT CONTRACT 1903.PDF](#)

CERTIFICATE OF PERFORMANCE - CONTRACT 1903.PDF
FINAL PAY VOUCHER - CONTRACT 1903.PDF
RESOLUTION - FINAL PAYMENT CONTRACT 1903.PDF
BAR - APPROVE LOCAL LRIP APPLICATIONS.PDF
RESOLUTION - BUFFALO TWP CSAH 34 CSAH 35 LRIP.PDF
RESOLUTION - BUFFALO TWP 12TH ST LRIP.PDF
RESOLUTION - CLEARWATER TWP LRIP.PDF
RESOLUTION - CORINNA TWP LRIP.PDF
RESOLUTION - FRANKLIN TWP LRIP.PDF
RESOLUTION - MONTICELLO TWP LRIP.PDF
RESOLUTION - CITY OF ANNANDALE LRIP.PDF
RESOLUTION - CITY OF MONTROSE LRIP.PDF
RESOLUTION - CITY OF SOUTH HAVEN LRIP.PDF

D. 9:23 A.M. MATTHEW DETJEN, AG & DRAINAGE

1. Review The County Ditch 31 Joint Review Panel Recommendations Under Minnesota Statute 103E.701 Subd. 2
2. Review The Marquardt Wetland Bank Plan Full Application Along County Ditch #10

Documents:

COUNTY DITCH 31 JOINT REVIEW PANEL RECOMMENDATIONS.PDF
MARQUARDT WETLAND BANK FULL APPLICATION ALONG COUNTY
DITCH 10.PDF

VII. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. County Board Workshop Minutes (2/09/21)
2. Personnel / Employee Relations Committee Meeting Minutes (2/10/21)

Documents:

2-09-21 WRIGHT COUNTY BOARD WORKSHOP MINUTES.PDF
2-10-21 PERSONNEL COMMITTEE MINUTES.PDF

VIII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

IX. ADJOURNMENT

X. WARRANTS ISSUED

Documents:

01-27-2021 THRU 02-09-2021 CLIENT WARRANTS ISSUED 92,320.37.PDF
01-27-2021 THRU 02-09-2021 WARRANTS ISSUED 4,432,737.12.PDF