



**BOARD AGENDA**  
**BOARD OF WRIGHT COUNTY COMMISSIONERS**  
**JANUARY 8, 2019**

Christine Husom, District 1  
Darek Vetsch, District 2  
Mark Daleiden, District 3  
Michael Potter, District 4  
Charles Borrell, District 5

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**I. 9:00 A.M. PLEDGE OF ALLEGIANCE**

**II. 2019 BOARD REORGANIZATION**

Documents:

[2019 COUNTY BOARD REORGANIZATION.PDF](#)

**III. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN/REVISED.**

**A. COUNTY BOARD MINUTES 12-18-18**

Documents:

[12-18-18 WRIGHT COUNTY BOARD MINUTES.PDF](#)

**IV. REVIEW & APPROVAL OF AGENDA**

**V. CONSENT AGENDA**

**A. CONSENT ITEM A1 MOVED TO TIMED ITEM AT 9:08 A.M.**

**B. ADMINISTRATION**

1. Authorize Participation In The Minnesota City Participation Program (MCP) For 2019

Documents:

[RFBA - MCP 2019 PROGRAM.DOCX.PDF](#)  
[MCP 2018\\_2018-11-02.PDF](#)  
[2019 MCP AGREEMENT\\_PARTICIPANT NAME\\_ WRIGHT COUNTY.PDF](#)

**C. ADMINISTRATION**

1. Reappoint Connie Lounsbury To A Three-Year Term On The Wright County Personnel Board Of Appeals Eff. 7-01-18

Documents:

[CONNIE LOUNSBURY PERSONNEL BOARD OF APPEALS REAPPOINTMENT-JANUARY 8 2019.PDF](#)

**D. ADMINISTRATION**

1. Reappoint Wayne Bauernschmitt To The Great River Regional Library Board, Three-Year Term

**E. ADMINISTRATION**

1. Appoint Rob Olson, Albertville City Council Member, To The 7W

**F. ADMINISTRATION**

1. Authorize Signature On Justice Center Division 39 Specialties Contract With Construction Supply, Inc. For Restroom Dispensers & Accessories

Documents:

[JC DIVISION 39 SPECIALTIES SIGNATURE CONSENT 1-8-19.PDF](#)  
[SKM\\_C55818123114210.PDF](#)

**G. ADMINISTRATION**

1. Schedule Owners Committee Meetings In 2019 On The Following Dates: January 16, February 20, March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 16, November 20, December 18. The Meetings Will Be Held At 1:00 PM, Wright County Justice Center Site, And The Agenda Will Include A Project Update.

**H. AUDITOR/TREASURER**

1. Approve Renewal Of Seasonal On-Sale Liquor License For Whispering Pines Golf Club
2. Acknowledge Warrants Issued Between December 12, 2018 And December 31, 2018

Documents:

[AGENDA 01-08 CONSENT - ON-SALE LIQUOR LICENSE WHISPERING PINES.PDF](#)  
[AGENDA 01-08 CONSENT - WARRANTS ISSUED.PDF](#)

**I. HEALTH & HUMAN SERVICES**

1. Request For Eight (8) Workings Days Of Unpaid Personal Leave For Amanda Wilson, Social Worker In Developmental Disabilities

Documents:

[RFBA HHS 2019-01-08 PERSONAL LEAVE DD.PDF](#)

**J. PARKS & RECREATION**

1. Confirm Commissioner District 4 Parks Commission Reappointment Of Brad Danielson, Eff. 1-01-19 To 12-31-21 (3-Year Term)

Documents:

[01-08-2019 CB AGENDA DISTRICT 4 PC MEMBER.PDF](#)

**K. PLANNING & ZONING**

1. Reappoint Dan Mol And Jan Thompson For Three-Year Terms On The Planning Commission. (Both Terms To Expire On December 31, 2021)
2. Reappoint Dan Mol And Dan Vick For Three-Year Terms On The Board Of Adjustment. (Both Terms To Expire On December 31, 2021)
3. Position Replacement:
  - A. Building Official

Documents:

[0108 REQUEST FOR ACTION - BOARD APPOINTMENTS - SCHULZ REPLACEMENT.PDF](#)

**L. SHERIFF'S OFFICE**

1. Position Replacement:
  - A. Deputy

Documents:

[12-17-18 REQUEST POSITION REPLACEMENT FOR 1 DEPUTY - CLEMENCE RETIREMENT.PDF](#)

**M. SURVEYOR**

1. Position Replacement:
  - A. Survey Technician

Documents:

[REQUEST FOR BOARD ACTION\\_2019\\_01JAN\\_08\\_HIRE REPLACEMENT SURVEY TECHNICIAN.PDF](#)

**VI. TIMED AGENDA ITEMS**

**A. 9:02 A.M. SWEARING IN OF SEAN DERINGER TO SHERIFF OF WRIGHT COUNTY**

Documents:

[12-18-18 REQUEST FOR BOARD ACTION - SWEARING IN SHERIFF SEAN DERINGER.PDF](#)

**B. 9:05 A.M. SHERIFF OFFICE ORGANIZATION ANALYSIS PROPOSALS**

**C. 9:08 A.M. \* ADMINISTRATION (MOVED FROM THE CONSENT AGENDA)**

1. Position Replacement:
  - A. Information Technology Director

**D. 9:10 A.M. BOB HIIVALA, AUDITOR/TREASURER**

1. Award Of Bid For 2019 Official Newspaper
2. Approve Minutes From CD 31 Public Hearing On December 11, 2018

Documents:

[AGENDA 01-08 TIMED - AWARD OFFICIAL NEWSPAPER.PDF](#)  
[AGENDA 01-08 TIMED - OFFICIAL NEWSPAPER BID CALCULATIONS.PDF](#)  
[AGENDA 01-08 TIMED - APPROVE MINUTES CD 31 PUBLIC HEARING.PDF](#)  
[AGENDA 01-08 TIMED - CD 31 DITCH MINUTES.PDF](#)

**E. 9:15 A.M. MARC MATTICE, PARKS & RECREATION DIRECTOR**

1. Accept Donation From The Fairhaven Mill Foundation Inc. And Adopt Resolution
2. Adopt Resolutions Related To Transportation Alternative Grant Program Application

Documents:

[1-8-2019 CB AGENDA FAIRHAVEN MILL FOUNDATION DONATION.PDF](#)  
[12-26-2018 FAIRHAVEN MILL FOUNDATION LETTER DISSOLVING.PDF](#)  
[1-8-2019 CB AGENDA FAIRHAVEN MILL RESOLUTION DONATION](#)

ACCEPTANCE.PDF  
1-8-2019 CB AGENDA ITEM CSAH 17 RESOLUTION.PDF  
1-8-2019 CB AGENDA ITEM CSAH 17 RESOLUTION MAINTENACE.PDF  
1-8-2019 CB AGENDA ITEM CSAH 17 RESOLUTION SPONSOR.PDF

- F. 9:22 A.M. ADAM TAGARRO, INFORMATION TECHNOLOGY DIRECTOR**  
**1. Authorize Signatures On Six-Month Extension Of Agreement With On-Demand Group For An OnBase Administrator Contractor**

Documents:

BOARD ACTION IT REQUEST ONBASE CONTRACTOR 1-2019.PDF  
ONDEMAND\_SOW\_ONBASE\_RUSERT2019EXT.PDF

## **VII. ITEMS FOR CONSIDERATION**

### **A. COMMITTEE MINUTES**

Committee Of The Whole (12-07-18)  
Committee Of The Whole (12-11-18)  
Committee Of The Whole (12-18-18)  
Committee Of The Whole (12-20-18)  
Committee Of The Whole (12-20-18 PM)  
Owners Committee (12-19-18)

Documents:

12-07-18 COMMITTEE OF THE WHOLE MINUTES AND ATTACHMENTS.PDF  
12-11-18 COMMITTEE OF THE WHOLE MINUTES AND ATTACHMENTS.PDF  
12-18-18 COMMITTEE OF THE WHOLE MINUTES.PDF  
12-20-18 COMMITTEE OF THE WHOLE MINUTES AND ATTACHMENTS.PDF  
12-20-18 COMMITTEE OF THE WHOLE MINUTES PM ADMINISTRATOR.PDF  
12-19-18 OWNERS COMMITTEE MINUTES AND ATTACHMENTS.PDF

### **B. SCHEDULE COMMITTEE OF THE WHOLE MEETING RE: 2018 REGIONAL AIS (AQUATIC INVASIVE SPECIES) INSPECTION PROGRAM**

### **C. SCHEDULE COMMITTEE OF THE WHOLE MEETING TO DISCUSS ADMINISTRATOR POSITION**

### **D. SCHEDULE COMMITTEE OF THE WHOLE MEETING, CLOSED SESSION, RE: PROPERTY LOCATED AT 3785 HWY 25**

### **E. SCHEDULE COMMITTEE OF THE WHOLE MEETING, CLOSED SESSION LABOR RELATIONS, ON 1-29-19 RE: CLASS & COMPENSATION STUDY**

### **F. APPOINTMENT TO THE GREAT RIVER REGIONAL LIBRARY BOARD (REPLACING POSITION HELD BY JIM SHOVELAIN WHO TERMED AT THE END OF 2018)**

### **G. APPROVE BYLAWS FOR WRIGHT COUNTY AREA TRANSPORTATION ADVISORY COUNCIL**

Documents:

WCAT BY-LAWS.PDF

**H. CANCEL MEETING IN APRIL DUE TO FIVE TUESDAYS**

**I. RESOLUTION SETTING PER DIEMS**

Documents:

[PER DIEM RESOLUTION.PDF](#)

**J. ADOPT RESOLUTION APPROVING CHARITABLE GAMBLING APPLICATION, FORM LG230, INTERNATIONAL ASSOCIATION OF LIONS ROCKFORD, GAMBLING SITE 3039 DAGUE AVE SE, BUFFALO MN 55313 (ROCKFORD TWP.), EVENT DATE 4-13-19**

Documents:

[SKM\\_C55819010311111.PDF](#)

**VIII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES**

**IX. ADJOURNMENT**

**X. \* NOTE: ITEM MOVED FROM CONSENT AGENDA TO TIMED ITEMS**

**XI. WARRANTS ISSUED**

Documents:

[12-17-18 PROCUREMENT CARD 46,119.47.PDF](#)

[12-17-18 FLEET CARD 21,024.36.PDF](#)

[12-12-18 THRU 12-31-2018 CLIENT WARRANTS ISSUED 397,389.05.PDF](#)

[12-12-18 THRU 12-31-2018 WARRANTS ISSUED 4,286,386.61.PDF](#)